

Parish of Exmoor

Notice of the ANNUAL PARISH MEETING

Followed by the

Annual Meeting of the Parish Council

The Old School, Simonsbath on Thursday 1st June 2023 at 7.30pm

Councillor(s): F Schott, A Chapman, T Gowlland, C O'Connor, J Wright

I hereby give notice that the **Annual Parish Meeting** of the above-named parish will be held at **The Old School, Simonsbath on Thursday 1st June 2023 at 7.30pm**, which will be followed by the **Annual Meeting of the Parish Council**.

All members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council for the purpose of considering and resolving upon the business at the meeting as set out hereafter.

Rebecca Tomalin

Rebecca Tomalin - Parish Clerk

The Old Rectory, Withypool, Minehead, Somerset, TA24 7QP

Tel: 01643 831638 Email: exmoorparishcouncil@gmail.com

Annual Parish Meeting:

Business to be transacted:

1. Welcome by the Chairman
2. Minutes of the 2022 annual parish meeting (previously circulated)
3. Approval of Minutes of the last meeting
4. Report about the last 12 months within the Parish (read by the chairman)
5. Closure of meeting

Annual Meeting of the Parish

Business to be transacted

41/23 Election of Chair

42/23 Election of Vice Chair and appointment of representatives

Vice Chair

Exmoor LCN

Consultative Forum

Simonsbath Steering Group

43/23 Apologies for Absence

44/23 Declarations of Notifiable Interests: Can be raised at specific points during the meeting

- 45/23 Approval of the Minutes of the last meeting held on 30/03/2023**
- 46/23 Matters arising from the minutes of 30/03/2023**
- 47/23 District and County Council reports:** (i) Exmoor LCN (ii) ENPA Rights of Way changes (iii) ENPA Partnership Plan Review & Survey (iv) Proposed Changes to ENPA Meeting Schedule/Governance
- 48/23 Planning:** (i) GDO 23/07 Prior notification for 20m high telecommunications installation and associated development B3223, Nr Simonsbath, Somerset, TA24 7JX <https://planning.agileapplications.co.uk/exmoor/application-details/24100>
(ii) Proposal to extend Birchcleave Wood
- 49/23 ENPA Parish Representative Elections**
- 50/23 Finance Report**
- Invoices for Approval at May meeting - Clerk's pay and exp Apr – June 23, PAYE due to HMRC; BHIB Insurance Renewal; Spanglefish website hosting & domain name
 - Councillor Training
 - Bank Mandate
 - Online Banking with Natwest
 - Report from Internal Auditor
 - Approval of donation to the British Red Cross as requested by Internal Auditor
 - Presentation of 2022/23 accounts (previously circulated)
 - Bank reconciliation
 - Approval and signature of 2022/23 Accounts and Bank Reconciliation
- 51/23 Audit - Certificate of Exemption:** Approval and Signature
- Total annual gross income for the authority 2022/23 £4025
 - Total annual gross expenditure for the authority 2022/23 £1869
- 52/23 Section 1 of Audit:** Annual governance statement 2022/23 – Approval and Signature
- 53/23 Section 2 of Audit:** Accounting statements 2022/23 – Approval and Signature
- 54/23 Code of Conduct, Standing Orders, GDPR, Financial Regulations & Aims and Objectives:** (Previously circulated) to be reviewed
- 55/23 Highways:**
- 56/23 Village parking** Updates on parking in the village including the Small Improvements Scheme
- 57/23 Parish Maintenance:** (i) Defib Update/Approval of Purchase
- 58/23 Correspondence:**
- 59/23 Report from Simonsbath & Exmoor Heritage Trust** including update on NL funding
- 60/23 Report from other groups including Exmoor LCN, Exmoor Consultative Forum, Henry Leigh Trust, Bus Forum**
- 61/23 Chairman's Notices**
- 62/23 Items for next Agenda**
- 63/23 Date and time of next meeting:** Thursday 27th July 2023