

**Exmoor Parish Council**  
**Summary of Income and Expenditure for the year ended 31 March 2022**

|                     | 2020/2021       | 2021/2022       |
|---------------------|-----------------|-----------------|
| <b>Income</b>       |                 |                 |
| Opening Balance     | 4,567.90        | 5,224.89        |
| Precept             | 2750            | 3,025.00        |
| Interest received   | 0               | 0.00            |
| VAT Claim           | 57.08           | 0.00            |
| Refund on Insurance | 0.00            | 0.00            |
| Refund from W&H     | 0               | 140.00          |
| Grants received     | 0.00            | 0.00            |
|                     | <u>7,374.98</u> | <u>8,389.89</u> |

**Expenditure**

|                               |                |                 |
|-------------------------------|----------------|-----------------|
| Insurance                     | 184.13         | 184.13          |
| Subscriptions/Miscellaneous   | 68.17          | 40.09           |
| Training                      | 10             | 0.00            |
| Parish Lengthsman             | 0              | 84.00           |
| Clerks Salary                 | 910.18         | 752.40          |
| Clerks Expenses               | 63.88          | 69.73           |
| HMRC                          | 0              | 129.60          |
| Bank Charges                  | 0              | 0.00            |
| Election Costs                | 100            | 0.00            |
| Website Fees and laptop costs | 58.73          | 807.36          |
| Stationary                    | 0              | 0.00            |
| Audit Costs                   | 30             | 0.00            |
| Charitable Donation           | 725            | 65.96           |
|                               | <u>2150.09</u> | <u>2,133.27</u> |

**Closing balances**

|                         |                |                 |
|-------------------------|----------------|-----------------|
| Reserve Account         | 0.00           | 0.00            |
| Current Account         | <u>5224.89</u> | <u>6,256.62</u> |
| Balance Carried Forward | <u>5224.89</u> | <u>6,256.62</u> |
| Unbanked cheque(s)      | 500.00         | 0.00            |
| Bank statement          | 5724.89        | 6256.62         |



Exmoor Parish Council  
Expenditure for the year ended 31 March 2022

| Date       | Payee  | Chq | Minute No | Insurance | Subscriptions/Miscellaneous | Training | Parish maintenance | Clerk's Salary | Clerk's Expenses - stamps, fuel and Working allowance | HMRC   | Bank Charges | Election Costs | Website fees and laptop costs and Zoom | Stationary | audit | Charitable donation/ GIFT | Amount unbanked |
|------------|--|-----|-----------|-----------|-----------------------------|----------|--------------------|----------------|---|--------|--------------|----------------|--|------------|-------|---------------------------|-----------------|
| 25/03/2021 | S&EH Trust(previous year) void as 6 months out of date                             | 274 | 27/21     |           |                             |          |                    |                |   |        |              |                |  |            |       | £500.00                   | £500.00         |
| 22/10/2021 | S&EH Trust(previous year) new cheque but already taken out of 2020 yr end finances | 282 |           |           |                             |          |                    |                |   |        |              |                |  |            |       | £500.00                   | £500.00         |
| 05/04/2021 | Mrs Hornsby Pay, exp & Zoom  | 275 | 27/21     |           |                             |          |                    | £285.64        | 17.36   |        |              |                | £14.39                                 |            |       |                           | £317.39         |
| 27/05/2021 | Mrs Hornsby Reimbursement  | 276 | 42/21     | £184.13   |                             |          |                    |                |   |        |              |                | £792.97                                |            |       |                           | £977.10         |
| 05/07/2021 | Mrs Hornsby Pay, exp & Zoom  | 277 | 42/21     |           |                             |          |                    | £182.36        | £21.66  |        |              |                |  |            |       |                           | £204.02         |
| 29/07/2021 | SALC Fees  | 278 | 64/21     |           | £40.09                      |          |                    |                |   |        |              |                |  |            |       |                           | £40.09          |
| 22/10/2021 | AW Vigars & Partners   | 279 | 82/21     |           |                             |          | £84.00             |                |   |        |              |                |  |            |       |                           | £84.00          |
| 22/10/2021 | VOID   | 280 |           |           |                             |          |                    |                |   |        |              |                |  |            |       |                           | £0.00           |
| 22/10/2021 | Mrs C Hornsby  | 281 | 82/21     |           |                             |          |                    | £140.40        | £17.36  | £93.60 |              |                |  |            |       | £65.96                    | £317.32         |
|            | see above  | 282 |           |           |                             |          |                    |                |   |        |              |                |  |            |       |                           | £0.00           |
| 14/01/2022 | Mrs C Hornsby Pay & Exp  | 283 | 8/22      |           |                             |          |                    | £144.00        | £13.35  |        |              |                |  |            |       |                           | £157.35         |
| 14/01/2022 | HMRC PAYE  | 284 | 8/22      |           |                             |          |                    |                |   | £36.00 |              |                |  |            |       |                           | £36.00          |

£184.13 £40.09 £0.00 £84.00 £752.40 £69.73 £129.60 £0.00 £0.00 £807.36 £0.00 £0.00 £65.96 £2,133.27 £0.00

## Exmoor Parish Council Explanation of Variances 2021/22

| Box on Audit accounting statement                          | 2020-21 | 2021-22 | Variance (2021-22 less 2020-21) | %(variance, divided by 2020-21 figure, multiplied by 100) | Explanation required? Less than £250 NO; More than 15% yes; less than 15% no | Reason  |
|--|---------|---------|---------------------------------|---|--|---|
| 2 Precept or Rates or Levies                               | 2750    | 3025    | 275                             | 10%   | yes  | Precept increased 10% to cover unexpected costs                           |
| 3 Total other receipts                                     | 57      | 140     | 83                              | 146%  | yes  | Reimbursement from Withypool & Hawkridge PC for share of laptop           |
| 4 Staff costs  | 910     | 882     | -28                             | -3%   | no   |   |
| 5 Loan interest / capital repayments                       | 0       | 0       | 0                               | 0%  | no   |   |
| 6 All other payments                                       | 1248    | 1251    | 3                               | 0%  | no   |   |
| 9 Total fixed assets plus long term investments and assets | 0       | 627     | 627                             | #DIV/0!   | yes  | Purchased laptop as no longer able to share with Withypool & Hawkridge PC |

**Exmoor Parish Council**  
**Bank Reconciliation Year ended 31st March 2022**

|  | £              |
|--|----------------|
| <b>Balance per bank statement at 31st March 2022 (taken from Bank Statement)</b> | <b>6256.62</b> |
| <b>Outstanding Items</b>   |                |
| Less Unpresented Cheques   | 0.00           |
| Plus uncleared payments into the bank  | 0.00           |
| Petty Cash   | 0.00           |
| Plus any Petty Cash balance held at 31st March 2022                              | 0.00           |
| <b>Balance per cash book at 31st March 2022</b>                                  | <b>6256.62</b> |
|  |                |
| <b>Details of unpresented cheques</b>  | <b>Amount</b>  |
|  |                |
| <b>Total</b>   | <b>0.00</b>    |

Chairman - F Spibett  
 DATE   
 Responsible Financial Officer - R Tomalin  
 DATE 19 MARCH 2022

**Asset Register for Exmoor Parish Council as of 31st March 2022**

**Total Asset Value: £626.99**

Exmoor Parish Council purchased a laptop in May 2021 as the sharing arrangement with Withypool & Hawkridge Parish Council came to end due to a change in clerk

**Total Cost: £626.99**