

<p>STONEHOUSE COMMUNITY COUNCIL (www.community-council.org.uk/stonehousecommunitycouncil) Chairman: George Smith, 6 Naismith Court, Stonehouse. Email: georgepm244@aol.com Secretary: Robert Freel, 75 Lockhart Street, Stonehouse. Email: robfreel@btinternet.com</p>

NOTE OF MEETING WITH SLLC EXECUTIVE DIRECTOR AND HEAD OF PLANNING AND ECONOMIC DEVELOPMENT ON 4TH AUGUST 2017

Item	In attendance		
	Stonehouse Community Council (SCC)	SLC Planning (SLC)	
	George Smith (GS) Chairman Robert Freel (RF) Secretary Yvonne Gardiner	Lindsay Anderson (LA) Benny Martin(BM) Cllr Dorman	
2	Introductions		Action
	<p>Introductions were made between all parties. GS provided an overview of community council's involvement with hall from initial stakeholder meetings and the initial proposals that would seek to make the café a place where passing motorists could drop in for a coffee, cake and use wi-fi. BM indicated that SLLC budgets were very tight and that the leisure trust and areas of it were running at a loss and heavily subsidised by SLC.</p>		
3	Café Opening times-Menu & staffing		Action
	<p>GS intimated that a number of complaints had been received at open community council meetings over the last few months and one of the main complaints was the cafe opening hours.</p> <p>BM stated that the centre was restricted in staffing hours and accepted that at some of the busy times the café was not open. The staffing budget only allowed for one person however some hall staff had been trained in use of coffee machines but felt under pressure when using it and could get other hall keeping shifts which offered a longer period. LA advised that the SLLC were currently recruiting casual staff that would be available for call out or temporary basis however this process was on-going. It was suggested that perhaps local people could volunteer to man it if the SLLC would train in use. This was not discounted however SLLC would not train up people in catering or hygiene they would have to have this certificate and necessary skills. The opening hours were being looked at and were in process of being changed and trialled. Some small changes in times had already increased the café takings.</p> <p>The menu on offer was also being examined with a view to extending it to include hot foods like Panini / toasties however this in itself posed stock and wastage issues if not being used. BM advised that he hoped to have monies authorised to buy toasty machines and a 3 month trial period could commence in January 19.</p> <p>Integration with social work</p> <p>The integration between social work Kitchen and café was discussed however the kitchen was run by SLC social work and this was separate from the SLLC. CC felt that a closer integration should be sought. YG advised that some issues on the hire of kitchen had been encountered. LA stated that they have started to do this in relation to hall / kitchen lets and a bond was now required if the kitchen was being taken. RF stated that perhaps the café and kitchen could share access to similar assets and could complement each other. BM stated that social work operated separately and had different budgets.</p>		LA

STONEHOUSE COMMUNITY COUNCIL

(www.community-council.org.uk/stonehousecommunitycouncil)

Chairman: George Smith, 6 Naismith Court, Stonehouse. Email: georgepm244@aol.com

Secretary: Robert Freel, 75 Lockhart Street, Stonehouse. Email: robfreel@btinternet.com

4	Wi-fi	
	<p>Wi-fi has always been an issue in that prior to using it visitors had to register with library and that this was not always evident. CC asked if a simpler system could be put in place. Many public places have systems that allow easy access without having to sign in. BM stated that IT was provided via SLC and was managed and that other wi-fi systems at other halls had been looked at with a view to upgrading or adding a new system however the cost was prohibitive and therefore unlikely to be implemented. This would probably be the same for Stonehouse. Information on how to access would be looked at and cards advising who to contact regards access would be introduced or set out on tables. Responsibility for reporting issues to be defined. Is it Library is it Hall Wifi should be hall responsibility</p>	BM/LA
5	Vending Machines	
	<p>BM advised that SLLC were currently looking at vending across all the trust premises and that a tender was being prepared to be issued. A vending policy / strategy were necessary to ensure all premises operated similarly. Currently some machines are leased on a vend only, some are machine only and some have been purchased outright and these are mixed between food and drinks and other products. RF stated that if some are on a lease basis then they might be on long notice periods and that the tender process as its likely to be OJEU would take 4-6 months. Only good element was that Stonehouse did not currently have any vending and that they could be one of the first to receive any plus outright purchase machines could be transferred to Stonehouse.</p>	BM
6	Hall Lets	
	<p>GS stated that one of the recurring questions came from the senior citizens groups who asked about special rates and if consideration was being given to changing the charges already in place. BM advised that a working group was looking at the charges across all areas and centres. The current three rates were set up around 2010 /2011 when Community, social and commercial levies were introduced. Some debate centred on the definition of social as opposed to community.</p>	
7	Screens for use by community Organisations	
	<p>RF stated that rather than a stained glass window being installed the community asked for the use of screens to advertise their groups locally and these screens had never been operational or made available to groups. LA stated that they had just recently got screens fixed and would look at their use by community groups. RF asked what format they would require information on in order to be able to play them. LA advised that this would have to be checked.</p>	LA
8	Promotion of Hall	
	<p>The promotion of the hall and the running of specific classes in rooms were discussed, RF asked about photography classes similar to this being promoted for Carluke and Town House during the day and evenings and if any demand study had been undertaken for this type of class. BM stated that these classes currently had problems with tutors however again this would be looked at.</p> <p>The use of hall as a cinema was also raised, as this had been tried previously however it was felt that the timing and advertising and marketing were wrong. BM also advised that previous issues had also been a licence to screen up to a maximum of 6 times however this would be re-looked at by LA. Special showings of certain films could be an option especially around Christmas and this would be explored again by SLLC.</p>	BM/LA
9	AOB	
	<p>No other issues raised and GS thanked BM and LA for having the meeting and if they required any feedback or info from CC then just to ask.</p>	

STONEHOUSE COMMUNITY COUNCIL

(www.community-council.org.uk/stonehousecommunitycouncil)

Chairman: George Smith, 6 Naismith Court, Stonehouse. Email: georgepm244@aol.com

Secretary: Robert Freel, 75 Lockhart Street, Stonehouse. Email: robfreel@btinternet.com