



ALDEBY PARISH COUNCIL

**You are summoned to attend the annual meeting of Aldeby Parish Council
to be held at Burgh St Peter Village Hall 22nd May 2023 at 7.30pm**

Fina Newby
Clerk to the Parish Council
11th May 2023

Agenda

Members of the public and press are welcome to attend. There will be an opportunity for public participation at agenda item 7.

- 1. To elect a Chairman and the signing of the DAO**
- 2. To elect a Vice-chairman**
- 3. Apologies** – to consider accepting apologies for absence.
- 4. Declarations – Pecuniary and Other:** To record declarations of interest from Members in any item to be discussed under pecuniary or other.
- 5. Minutes** – Confirmation and signing of Minutes of the Meeting held on 4th April 2023 and matters arising from these Minutes.
- 6. To consider any Co-Options, for current vacancies.**
- 7. Adjournment** – To adjourn the meeting to allow public, County and District Councillors to participate. The Chairman may invite Parishioners questions at this point.
- 8. To review and adopt the following policies:**
 - a. Agreement from the Parish Council, to amend the Financial Risk Management and the Financial Regulations to incorporate the change in payment processes.
 - b. To review and adopt the LGA Code of Conduct Policy.
 - c. To discuss and adopt the General Power of Competence for 2023.
- 9. Planning** – No new planning applications at the time of the agenda being published.
 - a. To receive an update on ENF/1845/BCN/C1 FCC Breach of Conditions notice – Land at Aldeby Landfill site and additional information if received.
 - b. To discuss any other Enforcement issues.
- 10. Highways** – No new issues at the time of the agenda being published.
 - a. Clerk to chase the outstanding issues from our village drive around, with Highways.
 - b. To discuss the acceptance of the Speed Awareness Machine from the Parish Partnership and to agree a way forward.
- 11. Parish Land – Discuss and agree any actions:**
 - a. To discuss Boons Heath Information Board and the error on it and agree any action.
 - b. To receive an update on Sole Bay wood project.
 - c. To discuss the Finding Fitness wall, for agreement next month. Costs are 5m £3750.00 and 10m £5750, all inclusive of installation.
 - d. To discuss Common Road Playing Field mole problem, again and to agree how to resolve this issue.
 - e. To discuss the option of registering the bus shelter as a war memorial, and grant funding.
 - f. To provide an update on the Beccles Road parking, businesses working from home and wheelie bin issues.
- 12. Finance** –

- a. To discuss and agree the insurance renewal for the year 23/24
- b. To agree the AGAR exemption Certificate 22/23
- c. To discuss and note the AGAR Internal Audit Report 22/23
- d. To agree the AGAR Annual Governance Statement 22/23
- e. To agree the AGAR Accounting statement 22/23
- f. To discuss and agree the Internal Audit report.22/23
- g. Payments for Approval.

14. To receive an update on Lloyds Bank online Banking:

- a. To review and adopt the instruction for online payments.
- b. To review the signatories for Lloyds

15. To receive an update on Barclays Banks, closure of some accounts:

16. Parish Council – Discuss and agree any actions:

- a. New policies needed – Policies for spending using the Amenities and Trust Accounts – *to be adopted in June 2023, now July 2023.*
- b. To agree to trial moving the Parish Council meetings to bi-monthly.

17. Correspondence – To distribute any relevant correspondence to councillors.

18. Any issues or information from the Councillors:

19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

- To discuss the Clerks yearly review: If acceptable discuss the pay review.

Due to the date of this parish council meeting, there will be no meeting in June 2023

Date of next meeting: 5th July 2023, 7.30pm. No meeting in August 2023

Future meetings:

6th September 2023

4th October 2023

1st November 2023

6th December 2023

<https://www.aldeby-pc.org.uk/>

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Facebook – Aldeby Parish Council

Tina Newby, Clerk to Council

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