



ALDEBY PARISH COUNCIL

**You are summoned to attend the meeting of Aldeby Parish Council
to be held at Burgh St Peter Village Hall 3rd January 2024 at 7.30pm**

Fina Newby

**Clerk to the Parish Council
22 December 2023**

Agenda

Members of the public and press are welcome to attend. There will be an opportunity for public participation at agenda item 5.

- 1. Welcome:**
- 2. Apologies** – to consider accepting apologies for absence.
- 3. Declarations – Pecuniary and Other:** To record declarations of interest from Members in any item to be discussed under pecuniary or other.
- 4. Minutes** – Confirmation and signing of Minutes of the Meeting held on 1st November 2023 and matters arising from these Minutes.
 - a. To receive an update on registering the bus shelter as a war memorial and update for the visit to NRO.
 - b. Update on SAM2 machine.
 - c. To receive an update on Common Road Playing Field mole problems *and now OSPF. Update from Cllr Watts*
- 5. Adjournment** – Standing orders will be suspended to allow public participation, 3 minutes per person, for items to be discussed for information only.

Resume Standing Orders.

- 6. Reports received from County and District Councillors.**
- 7. Planning** – No new planning applications at the time of the agenda being published.
 - a. To discuss SNC 2023/3557 reservoir at Land East of Elms Road including 40mph speed limit and/or traffic lights.
 - b. To discuss any other Enforcement issues.
 - c. To receive an update if any for the Landfill site.
 - d. Any new applications that have been received in time for discussion at the meeting.
 - e. General planning updates and enquiries.
- 8. Highways** – No new issues at the time of the agenda being published.
 - a. Clerk to chase the outstanding issues from our village drive around, with Highways.
 - b. To revisit the issues with the Caravan site on Lily Meadow – review our decision.
 - c. NCC to cut verges on Mill/Boons Road and clear out the Culverts.
- 9. Parish Land – Discuss and agree any actions:**
 - a. To receive an update on Sole Bay wood project, pond, wildflower seeds and stinging nettles.
 - b. To receive an update from Cllr Wright regarding community engagement standing item for Summer 2024.
 - c. To discuss the tree works in the village and the tree database.
 - d. To receive an update on the Near Miss Incident Forms and circulate within the parish.
 - e. To discuss footpaths in the parish.

10. Finance –

- a. To note balances of all accounts and receive bank accounts update.
- b. The review and agree the precept budget statement for 2024-2025 and agree any individual payments within the budget.
- c. Note the approval of the 3 x quarter bank reconciliations for this year.
- d. To approve the quotes received from Simmons Property Maintenance Company
- e. To ratify the back dated pay for the Clerk £174.42
- f. Payments for Approval.
- g. To receive an update on general funding for the parish.

12. Parish Council – Discuss and agree any actions:

- a. To review and agree the Tree Warden Policy.
- b. To discuss the issue with Aldeby PC Facebook account, outstanding from last meeting.
- c. The discuss the Internal Control Statement for 2023-2024.
- d. To agree the Financial Regulations and Standing Order policies. These have not changed from previous approval.
- e. To note that Alistair is happy to complete the internal audit for this year.

13. Correspondence – To distribute any relevant correspondence to councillors.

14. Any issues or information from the Councillors:

Date of next meeting: 6th March 2024, 7.30pm.

Future meetings:

2024

6th March 2024

1st May 2024

3rd July 2024

4th September 2024

6th November 2024

<https://www.aldeby-pc.org.uk/>

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Facebook – Aldeby Parish Council

Tina Newby, Clerk to Council

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