



## ALDEBY PARISH COUNCIL

**You are summoned to attend the meeting of Aldeby Parish Council  
to be held at Burgh St Peter Village Hall 1<sup>st</sup> May 2024 at 7.30pm**

*Fina Newby*  
Clerk to the Parish Council  
22<sup>nd</sup> April 2024

### **Agenda**

Members of the public and press are welcome to attend. There will be an opportunity for public participation at agenda item 5.

- 1. To elect a Chairman and the signing of the DAO**
- 2. To elect a Vice-Chair**
- 3. Welcome:**
- 4. Apologies** – to consider accepting apologies for absence.
- 5. Declarations – Pecuniary and Other:** To record declarations of interest from Members in any item to be discussed under pecuniary or other.
- 6. Minutes** – Confirmation and signing of Minutes of the Meeting held on 6<sup>th</sup> March 2024 and matters arising from these Minutes.
  - a. To receive an update on registering the bus shelter as a war memorial and update for the visit to NRO.
  - b. Update on SAM2 machine and agree the additional costings.
  - c. To receive an update on the mole problems with both Playing fields.
  - d. To discuss the issue with Aldeby PC Facebook account.
  - e. To receive an update on the footpaths.
  - f. To receive an update on the nettles around the pond area.
  - g. To receive an update on the bird and bat boxes.
- 7. Adjournment** – Standing orders will be suspended to allow public participation, 3 minutes per person, for items to be discussed for information only.
- 8. Reports received from County and District Councillors.**  
Resume Standing Orders.
- 9. Planning** – No new planning applications at the time of the agenda being published.
  - a. To receive an update SNC 2023/3557 reservoir at Land East of Elms Road.
  - b. To discuss any other Enforcement issues.
  - c. To receive an update if any for the Landfill site.
  - d. Any new applications that have been received in time for discussion at the meeting.
  - e. General planning updates and enquiries.
- 10. Highways** – No new issues at the time of the agenda being published.
  - a. To receive news regarding from County Cllr Stone, regarding Highways.
  - b. To receive an update on the continuing problems with Beccles Road.
- 11. Parish Land – Discuss and agree any actions:**
  - a. To discuss outstanding items left on the maintenance lists. [Elloitt and Dave lists]
  - b. To receive an update on the Near Miss Incident Forms and circulate within the parish.
  - c. To discuss the siting of the new bench
  - d. To receive an update on the outstanding poppies order [Paul Sharman] and potential modifications to the interpretive panel in the Millenium Garden.

- e. To discuss the SNC Litter Pick and Risk Assessment and agree any action.

**12. Finance –**

- a. To note balances of all accounts and receive bank accounts update.
- b. To approve the quotes received from Simmons Property Maintenance Company.
- c. To discuss the insurance renewal quote for 24-25.
- d. Payments for Approval.
- e. To receive an update on general funding for the parish.
- f. To agree the AGAR exemption Certificate 23/24
- g. To discuss and note the AGAR Internal Audit Report 23/24, if received.
- h. To agree the AGAR Annual Governance Statement 23/24
- i. To agree the Internal Audit Report 23/24
- j. To agree the Period for Public Notice 23/24
- k. To receive an update on the last Barclays Bank, closure
- l. To review and agree the current bank signatories.

**12. Parish Council – Discuss and agree any actions:**

**13. Correspondence** – To distribute any relevant correspondence to councillors.

**14. Any issues or information from the Councillors:**

**Date of next meeting: 3<sup>rd</sup> July 2024, 7.30pm.**

Future meetings:

2024

3<sup>rd</sup> July 2024

4<sup>th</sup> September 2024

6<sup>th</sup> November 2024

<https://www.aldeby-pc.org.uk/>

[aldeby.pc@gmail.com](mailto:aldeby.pc@gmail.com)

Facebook – Aldeby Parish Council

Tina Newby, Clerk to Council

0772 678 0601