

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **ALDEBY PARISH COUNCIL**

County area (local councils and parish meetings only): **SOUTH NORFOLK DISTRICT**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Anna Godsave, Parish Clerk & RFO**

Date: **14/04/2021**

	£	£
Balance per bank statements as at 31/3/21:		
Current Account	51,684.8	
Business Saver Account	4,023.0	
Amenities Account	473.1	
	<hr/>	56,180.9
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)	101344	(84.00)
[add more lines if necessary]		
		<hr/>
Add: any un-banked cash as at 31/3/20		(84.00)
		<hr/>
		-
Net balances as at 31/3/20 (Box 8)		<u><u>56,096.9</u></u>

ALDBY PARISH COUNCIL

	Explanation of variances
INCOME	
Total other receipts 2019-20	£ 3,786
Total other receipts 2020-21	52,299
Variance	<u>48,513</u>

This variance includes the balance of sale proceeds from a parcel of land, used in part to purchase a further parcel. The funds have been held in the Parish Council bank account, due to restricted business by the banks during the Covid pandemic. The net amount of those funds held is £47,151. No income was received from Village Firework Evening, due to Covid pandemic.

EXPENDITURE	
Staff costs 2019-20	3,379
Staff costs 2020-21	4,078
Variance	<u>699</u>

Additional staff costs were incurred due to the handover period for the new clerk.

All other payments 2019-20	10,988
All other payments 2020-21	7,896
Variance	<u>-3,092</u>

No Village Firework Evening was held, savings arose of around £2,200. Additional grounds maintenance was undertaken.