



Annual Meeting of the Parish Council

25th May 2022 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs Dr P. Harrison, K. Kennedy-Hill, L. Masters (arrived late), M. Tansley and T. Wright.

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: one

1. **Election of Chairman:** Cllr Wright was nominated and appointed. **Resolved.**
Signing of the Declaration of Acceptance of Office, completed
2. **Election of Vice Chairman:** Cllr Kennedy-Hill was nominated and appointed. **Resolved.**
3. **Apologies:** County Cllr Stone and District Cllr Knight.
4. **Declarations:** Nothing more than the usual.
5. **Ratification of Decisions:** to ratify all the decisions made throughout the Virtual Meetings. **Resolved.**
Proposed by Cllr Tansley and seconded by Cllr Dr Harrison.
6. **Minutes:** The minutes of 6th April were approved as an accurate record. Proposed by Cllr Kennedy-Hill and seconded by Cllr Tansley. **Resolved.**
 - Item 6 Highways – Clerk to contact County Cllr Stone to ascertain when he would be available to arrange a visit to discuss the Highways situation. **AP** Clerk to chase this.
 - Item 8 Parish Lands – The installation of the path needs to be more specific to reflect the use of sensory impaired people. Obtain a re-quote for the whole path, gates and new post. The Parish Council **Resolved** to use £4,000 from the Trust account. Contact District Cllr Knight for additional grants. Proposed by Cllr Kennedy-Hill and seconded by Cllr Tansley. **Resolved.**
 - Item 10 Frequency of meetings – This will be mentioned at the Annual Parish Meeting, to obtain views from the public.
 - Item 11 Future Banking arrangements – The Clerk spent hours on the telephone with Lloyds. The mandate has been signed at this meeting. Hopefully one bank account will take a week for set up.
7. **To Consider Co-opting for the Vacancies of Councillors:** Anna Godsave was nominated to become a Councillor. Proposed by Cllr Kennedy-Hill and seconded by Cllr Tansley. **Resolved.**
Declaration of Office form signed.
8. **Adjournment:** There appears to be big heavy lorries going to Dairy Farm. Sand and gravel are being removed and sold. At least 4 lorries per hour, six days a week. **AP** Clerk to contact Norfolk County Council, Nick Johnson regarding this issue.
9. **Planning:** Application Number:
 - BA/2022/0144/FUL – Change of use from Residential Annexe to Holiday Accommodation Let Unit, East End Barn, Annexe, East End Lane, Aldeby, Norfolk. Recommend Approval. **Resolved.**
 - 2022/0881 – Proposed erection of up to four dwellings. (with all matters reserved except for access). Land west of Greenacres Rectory Road. The member of the public spoke about the issues he has with this planning application, concern about access to the property, the loss of agricultural land. The Parish Council would like recommend Objection, under the following grounds: Concern about the flooding, loss of agricultural land, lack of schooling, shops and drainage. Design and access statement mis-leading. Lack of public transport. Proposed to recommend Objection by Cllr Wright and seconded by Cllr Dr Harrison. **Resolved.**

Aldeby Waste Site Proposed Solar Park Annexe Application FUL/2021/0015 – no update.

Clerk to report on investigation of complaint by a parishioner of allegedly unauthorised logging activity in the Parish by the Police Compliance Officer – update.

There has been another report that the unauthorised logging is still happening. The representatives have been out to see them at Common Road. This is not just one tree being chopped. This is a business, chopping and spinning logs and selling them. **AP** Clerk to contact the District and County Councillors to see if they can do anything.

10. **Finance:** Clerk to submit financial statement and payments for approval.

Aldeby Parish Council Payments for May 2022

To Die for Events	Transferring trees		130.00
Anna Godsave	Printer Cartridge	61.90	
	Zoom	14.39	
	Wages	192.00	268.29
HMRC	Tax	48.00	
Tina Newby	Wages for April	220.92	
	Working from home & printing	13.33	
	Wages for May	220.92	
	Working from home & printing	13.33	468.50
Karen Kennedy-Hill	Ink Cartridges		36.19
Tim Wright	Travel expenses		15.75
	Total		918.73
	+ Cllr Tansley silicone for telephone box		10.98

Payments totalling £929.71 were approved for payment. Proposed by Cllr Tansley and seconded by Cllr Dr Harrison. **Resolved**

To agree Insurance renewal quote of £549.35 from Gallagher. The Clerk stated her concerns that she could not see on the schedule: fidelity guarantee, public and employer liability. **AP** Clerk to obtain confirmation of the above before the payment is sent. Confirmed that the Parish Council agreed one year policy.

- **To receive an update on the Internal and External Audit** – The Clerk has a meeting with the Internal Auditor on 26th May.

11. **Correspondence:** All necessary information was delivered to the Councillors in their packs.

Any other Business:

- Planting at the pond, the problems with watering the trees. David has provided a provisional quote £600 to water all trees. **AP** Cllr Tansley to come to an agreement with David, up to £650. Proposed by Cllr Dr Harrison and seconded by Cllr Tansley. **Resolved.**
- Bus Shelter much more litter and dog fouling.

- Parking cars on the road, cars being parked over driveways. **AP** Clerk to write to the Police, phot evidence will need to be provided, first. Mention it in RavMag. **AP** Clerk to enquire whether SNC has any anti-fouling signs.
- Litter pick was discussed and arranged for Saturday 23rd July 2022, 10am, meeting up at the Old School Playing Field.
- Leaking phone box: Has been sealed by Cllr Tansley. The problem was a leaking fire hydrant. Still to do, is seal the concrete and level the floor. **AP** Cllr Tansley to obtain quotes for this.
- The arms on the bench in Common Road are a health and safety issue. **Resolved** to ask grounds maintenance to repair.
- War memorial panels. Take all the panels and clean. **AP** Cllr Tansley to speak to maintenance person.

Date of next meeting: 22nd June 2022

There being no further business, the Chairman closed the meeting at 9.10 pm

<p>Tina Newby, Clerk to Council 07858 518 636</p>
