



Minutes of the Meeting of the Parish Council

7th September 7.30pm
Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, and M. Tansley.

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: one (District Cllr Knight), arrived late.

1. **Apologies** – Apologies were accepted for Cllrs Wright and Dr Harrison. Also County Cllr Stone.

Vice Chairman Cllr Kennedy-Hill chaired the meeting in the Chairman's absence.

2. **Declarations** – No additional interests were declared.

3. **Minutes** – Minutes of the Meeting held on 27th July 2022 were approved as an accurate record. **Resolved.**

- Item 6 Highways – County Cllr Stone met with Cllrs Dr Harrison, Kennedy-Hill and the Clerk for a drive around the village. The following was discussed.
The use of Haul Road for future transport issues to the waste site.
Waste Bins sited in Beccles Road every day. We pressed for SLOW road markings on the approaches to both Barrett's Bridge and Holloway Hill"
Beccles Road should have a 30mph speed limit and not National Speed limit.
- Item 7 Parish Lands – OSPF District Cllr Knights Grant update. District Cllr Knight cannot move his grant to other items purchased and therefore a cheque will be written tonight to refund the grant given. The drought situation affecting the Platinum Pond was explained, and Cllr Knights said we could reapply for future grant funding once the future viability of the pond had been established.
- Item 7 Parish Lands – The broken bench on CRPF has been replaced with the metal Beamish Memorial bench previously stored at The Old School.
- Item 7 Parish Lands – memorial plaque update. Cllr Tansley to put all the screws back and leave as is, as soon as possible. **Action Clerk** to contact Ogilvie to see what can be done about this.
- Item 7 Parish Lands – Litter Pick and Anti Fouling notices. As the Ketteringham Depot does not provide anti-fouling dog signs, so the Clerk will pursue other avenues including the SNDC Environmental Team. There was an agreement to purchase 6 signs, maximum cost £25-30, if none could be sourced FOC. **Resolved.**

4. **Adjournment** – District Cllr Knight arrived. His report was as follows: The District Council are renewing the Public Health Protection Order, so that they can prosecute owners who fail to clean up after their dogs. Cllr Knight has £1000 to spend from his locality fund on parish projects. The Parish Council to apply to him this year for projects that the Council would normally not pay for! **Action Clerk** to investigate the requirements for this.

It was noted that James is retiring from this area in April 2023.

5. **Planning** – None at time of published agenda. Although it was noted that there is a planning notice in Dun Cow Road.
6. **Highways** – The Councillors have noticed that some pot holes have been filled in and some re-surfacing work has been done around the village.

7. Parish Land – Discuss and agree any actions:

- The watering of the trees in Old School Playing Field. Watering of OSPF and Common Road is continuing. There has been no request to water The Walks Oak trees or The Cut.
- Purchasing Oaks to replace those that have died. Dave to provide us with a quote for installing two oak trees and maintaining all oaks trees.
- Purchasing of metal poppies for the Oak Trees – It was **resolved** that these are not needed. The Parish Council has enough.
- The situation of the Information Board and Boons Heath. **Action Clerk** to arrange a site visit.
- List outstanding for the Rangers visit – No additional items to be added to the list. Closing date for this was 2/9/2022
Additional items
- Cllr Kennedy-Hill was given keys to CRPF and OSPF gates, and undertook to check that they fit.
- Common Road and Old School Playing fields are due for internal and external cuts. **Action Clerk** to contact Brian Gooderham, and liaise with Cllr Tansley.

8. Finance – Clerk to submit financial statement and payments for approval.

Aldeby Parish Council Payments for September 2022

To Die for Events	replacement of bench on CRPF		85.00
Tina Newby	Wages for August	220.72	
	Mileage	31.50	
	Expenses – Printer usage, stationary and stamps	44.58	
	Working from home	10.00	306.80
SNC	Refund of grant received		748.02
	Total		1139.82
Tina Newby	Expenses (ink Cartridge, envelopes, paper)		86.40
			1226.22

It was **Resolved** to agree the September 2022 payments.

The budget summary was distributed to the Councillors at the meeting. Cllr Kennedy-Hill requested that more detail in the budget for the stamps and stationary.

9. To receive an update on Lloyds Bank Mandates: After a lot of chasing up the Clerk can confirm the mandate is correct and has reached the necessary department. Unfortunately, Lloyds Bank are not able to fast track the application.

10. Parish Council – Discuss and agree any actions

- Speed Awareness Machine, Parish Partnership. The Parish Council proposed to go jointly with Burgh St Peter for a SAM2, using the Parish Partnership grant. Proposed by Cllr Tansley and seconded by Cllr Godsave. **Resolved** It was agreed that if we require more sites than Burgh St Peter, the purchase price would be a ratio and not half. **Resolved**
- Adopt the Planning Policy. The policy was agreed to adopt. Proposed by Cllr Tansley and seconded by Cllr Godsave **Resolved**.
Make a pledge for the National Civility and Respect Policy. Individual forms were filled in, granting the pledge. Proposed by Cllr Godsave and seconded by Cllr Tansley. **Resolved**.
- Opt Out of the SAAA external audit for the following years. Agreed to stay with SAAA external audit. **Resolved**.
- Website upgrade. Proposed to upgrade the website, and agreed the costings of £103 per year. Proposed by Cllr Tansley and seconded by Cllr Godsave. **Resolved**

- Move from monthly to bi-monthly meetings. There was a discussion on this. Cllr Tansley is not keen on the idea. It was agreed for the item to be on the agenda for when we have more councillors in attendance.

Additional items

- Councillor vacancies – we need to really plug advertising for Councillors. We are currently 2 short! Try Facebook Triangle! **Action Clerk** to create a good advertisement for the social media and noticeboards.

11. Correspondence – None.

12. Any other Business: None

Date of next meeting: 5th October 2022, 7.30pm.

There being no further business, the Chairman closed the meeting at 9.25 pm

Additional Issues, discussed.

- The logging problem in Common Road is still an issue.
- It has been recorded to a Cllr that in East End Lane field, there are suspicious flowers growing. They look like Devils Snare. The seeds are very toxic. This should be reported to Environment Agency.
- When was the last inspection of OSPF play equipment.
- How often does the inspection of the play equipment need to be done.
- How is the volunteer litter picker getting on?
- Cllr Tansley said his oldest son Harry would be prepared to take over OSPF weekly inspections now that Michael Masters had moved out of the village. **Action Clerk** to check that this was possible due to Harry's age, and with our insurers in the interests of all parties.

There being no further business, the Chairman closed the meeting at 9.40 pm

<p>Tina Newby, Clerk to Council 07858 518 636</p>
