



Minutes of the Meeting of the Parish Council

5th October 2022 7.30pm
Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, M. Tansley and T. Wright

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: none

1. **Apologies** – Apologies were received from District Councillor Knight, and County Councillor Stone.
2. **Declarations** – No additional declarations were recorded.
3. **Minutes** –

The Minutes of 7th September 2022 were recorded as an accurate record. **Resolved** and signed by the Vice-Chair.

- Item 6 Highways – White lines at the junctions have been painted. There has been no update on Haul Road.
 - Item 7 Parish Lands – memorial plaque update: The replacement of the screws were on hold, waiting from a reply from Ogilvie, **Action Clerk** to chase this, copy Cllr Tansley into the email.
 - Item 7 Parish Lands – Litter Pick and Anti Fouling notices. The Clerk has sourced some anti fouling signs from South Norfolk. These will be placed on the largest parts of the bus shelter on the triangle in Beccles Road, one will be placed on the post of the dog bin. South Norfolk is re-designing their signs to incorporate their new logos of both District Councils.
The Litter Pick will be scheduled in with South Norfolk's program of litter picks.
 - Item 4 District Cllr Knight and grants available. The locality grant requirements were in the Councillor meeting packs. The Parish Council would like to install a picnic table in Common Road Playing Field. **Action Clerk** to obtain quotes for the picnic table and the installation of this. Submit a request to District Cllr Knight.
 - Item 7 Parish Lands – spare keys needed for Cllr Kennedy-Hill. **Action Clerk** to arrange a meeting with Cllr Kennedy-Hill and the maintenance person, to check the keys to the Old School Playing Field. If necessary get some additional keys cut.
 - Item 10 Parish Council – Speed Awareness Machine and Parish Partnership Fund. **Action Clerk** to arrange a site visit with Westcotec to decide where best for the speed awareness machine to be placed. Aldeby Parish could be looking at 4 locations around the village.
4. **Adjournment** – No public present.
 5. **Planning** – None.
 6. **Highways** – There has been some re-surfacing in the village, and some white line painting. All very positive.
 7. **Parish Land – Discuss and agree any actions:**
 - Purchasing Two Oaks to replace those that have died at the new cut. **Action Clerk** to obtain a quote from the maintenance person, to purchase and plant, digging bigger holes and top soil.
 - The situation of the Information Board at Boons Heath. The information board costings had been previously agreed, in November 2020. Cllr Kennedy-Hill and the Clerk met at Boons Heath the maintenance man and the board design man, P

Sharman Horticultural Engineers:

Information Boards:

-	Steel	135.00
-	Construction	110.00
-	Powder Coating	110.00
-	Installation	180.00
	Total	535.00
-	Assisting Dave, grounds	100.00
-	Preparing the area	145.00
-	weedkiller	45.00
	Total	290.00

Resolved to go ahead with this project. **Action Clerk** to submit grant using District Cllr Knight members ward grant.

- Logging Problem that has been reported. **Action Clerk** to provide the emailed information to the Cllrs for further investigation.
- Devils Snare flowers growing in field at East End Lane, reported last month. The Environment Agency states there is no issue here. Another name for this plant, is Jimson Weed and is known to be planted as a cover crop for the pheasant season. Cllr Kennedy-Hill and the Clerk inspected the site whilst at Boons Heath.
- Update on the volunteer litter picker, reported last month. The Clerk has managed to get into contact with Daniel. **Action Clerk** to pass Cllr Tansley's details to him.
- Harry Tansley to inspect the playground equipment. The Clerk thanked Mrs Tansley for updating the form. After some discussion it was agreed that the Parish Council would ask David Bracey to provide playground training for Cllr Tansley, Mrs Tansley, Mr H Tansley, Cllr Kennedy-Hill and Mr D Wrighting. **Action Clerk** to organise the training at both the playing fields.
- Issues with the minerals extraction in Burgh St Peter and the lorries travelling through Aldeby. The Clerk communicated with the Clerk at Burgh St Peter. The Clerk received an email from Cllr Miller, who is undergoing the work for a slurry lagoon, for their dairy unit. The work transport is needed to go through Aldeby village. Cllr Wright went and had a site visit. This work has received full planning permission. As dairy farmers, by law have to have winter storage for slurry. The lining has got to be of a certain grade in order not to allow leaking. The Parish Council is happy with this solution, and thanked Cllr Miller for her guidance.

8. Finance – Clerk to submit financial statement and payments for approval.

Aldeby Parish Council Payments for October 2022

Mrs Tansley	Playground inspection		117.00
Tina Newby	Wages for September	220.72	
	Mileage	35.10	
	Expenses - stationary and stamps	4.19	
	Working from home	10.00	270.01
	Total		387.01

Additional payments were considered at the meeting:

Mrs C Tansley playground inspection CRPF	£12.00
Mr H Tansley playground inspection OSPF	£42.00
Burgh St Peter Village Hall Hire	£67.50

Materials used for the village sign refurb £150.00 (to be taken out of Amenities A/c)

Total payments were approved £508.51 + £150.00. Proposed by Cllr Kennedy-Hill and Cllr Godsave. *It was noted that the £150.00 was paid from the Parish Council Community Account, due to lack of Cllr signatories, present at the meeting. **Action Cllr** to transfer this amount between accounts.*

9. To receive an update on Lloyds Bank Mandates: Still ongoing.

10. Parish Council – Discuss and agree any actions

- Update on the website upgrade. The Clerk has not had the chance to look at this upgrade.
- Move from monthly to bi-monthly meetings – ongoing.
- Advertisement for Councillor Vacancies – **Action Clerk** to design an advertisement. Although there are some people interested in becoming a councillor.

11. Correspondence: The Cllrs have had the necessary correspondence.

12. Any other Business:

There being no more business to transact, the meeting closed at 9.30pm

Date of next meeting: 2nd November 2022, 7.30pm.

**Tina Newby, Clerk to Council
07858 518 636**