



Minutes of the Meeting of the Parish Council

4th January 2023, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill and M. Tansley.

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: two.

- 1. Apologies:** Apologies were received for District Cllr Knight, County Cllr Stone, Cllr Dr Harrison and Cllr Wright.
- 2. Declarations:** No additional information.
Due to the absence of the Chairman, the Vice Chairman, Cllr Kennedy-Hill chaired the meeting.
- 3. Minutes:**
The minutes for 7th December were approved as being an accurate record, proposed by Cllr Godsave and seconded by Cllr Tansley. All in agreement.

- Item 6 Highways – To receive an update on the outstanding issues. The Clerk has sent the information outstanding to GO. He will investigate this after he has completed all the work relating to the Parish Partnership grants.
- Item 7 Parish Lands – memorial plaque update. Still waiting for the replacement plaques. **Action Clerk** to contact Ogilvie to chase these up.

- 4. Adjournment:** The Chairman may invite Parishioners questions at this point.
 - A Member of the public is concerned over the Breach of Condition for the landfill site (see item 5, bullet 2). This was discussed at length. The problem with the holdup has been the lack of topsoil and Covid restrictions. The Solar Park needs a degree of land settlement. The traffic will be a daft one-way system through Dun Cow Road and Common Road, these roads are far too small for this to be viable. Haul Road needs to be the preferred route for both ways of traffic. Haul Road is currently being used for other transport. The Solar Panels design has changed and now the panels will be angled towards Boons Heath. The solar panels will issue a hum noise, and this will be an issue to the residents.
 - Another member of the public mentioned the issues with the existing gritting routes. There are houses and 20 businesses down Common Road, Dun Cow Road, and Lily Lane. Could the gritters extend their route. **Action Clerk** to contact Norfolk County Council and request this.
 - The damage grit bin was mentioned at the Triangle. It is apparent that the grit bin belongs to the Parish Council and therefore should replace the bin. Norfolk County Council will continue to replenish it. The Councillors agreed to keep this as it is. **Action Clerk** to get a quote for a replacement. This will have to wait until the next financial year.
 - DW reported that he is unable to plant the two Oak Trees because he will need a highways ticket to drive a mini digger. **Action Cllr Tansley** to seek advice from a Highways Engineer. There was some consideration of planting the Oak trees somewhere else, however these locations were rejected.

- Parish Noticeboards needs some attention, one of the millennium benches is in a bad state and DW advised the PC not to paint it. Leave there until it is dangerous and then remove it. The millennium benches look like they are not used much. **Action Clerk** to look back at the old records 2017-2019 and see what paint was used to coat the benches and the noticeboards.
- The new picnic bench will stay in Common Road Playing Field. Cllr Tansley suggested bark chippings under the bench to ease the future grass cutting. It was also noted that the picnic bench needs securing down. **Action Cllr Tansley** to liaise with DW regarding the picnic bench.

5. Planning –

- Discuss the email received regarding ‘Stopit’ Planning application FUL/2022/0056, Land off Crab Apple Lane, Haddiscoe, Extraction of Sand and Gravel with low level restoration to meadow species rich grassland with an ephemeral water body. <http://eplanning.norfolk.gov.uk/Planning/Display/FUL/2022/0056>. It was noted that there will be massive lorries using Aldeby roads, disruption and noise with the removal of the minerals. **Action Clerk** to communicate the Parish Councils support and acknowledge the wish to keep the Parish Council informed.
- ENF/1845/BCN/C1 FCC Breach of Conditions notice - Land at Aldeby Landfill Site, Oaklands Gravel Pit, Common Road, Aldeby. This was noted, no action needed.
- New planning application had come in. 2022/2429, Erection of a two bay, single storey carport. The Old Dun Cow, Dun Cow Road, Aldeby. The planning seems to appear in keeping with the building and environment. Recommend Approval – Resolution Agreed.

6. Highways –

- Note that the Parish Partnership request has been logged. Final Consultation date March 2023.
- The residents in Aldeby are complaining about their car wing mirrors being broken over the overhanging trees and hedges by Elms Barns. **Action Clerk** to contact the owners and ask them to cut back the hedges to 1 meter from the roads.

7. Parish Land – Discuss and agree any actions:

- Update on the costings for the Two Oaks on The Cut – Already discussed.
- Update on the Information Board at Boons Heath – this will be completed in January/February, under the original quotes.
- Update on outstanding quotes from DW – **Action Clerk** to put together a list of actions to be undertaken by DW.
- Update on Sole Bay Wood Project – The path was discussed. **Action Cllr Tansley and DW** to met on site and to agree what would be best and the costings involved. It was agreed that the Clerk no longer needed to get quotes for the path to be laid and the area cleared.
- Update on the issues outstanding with the Phone Box – Cllr Tansley reported that the work has been completed and no more action needed. **Action Clerk** to keep an eye on the flooding issues in the phone box when she updates the noticeboard.
- Update with the outstanding issues with the Defibrillator – should not have been on the agenda.
- Update on the village sign refurbishment and discuss completion date. There was a decision made, DW and Cllr Tansley to liaise with the chairman and collect the village sign to install on its post. **Action Cllr Tansley** to liaise with the Chairman.
- Update on Litter Pick – await announcement from SNC. The Parish Council decided that they would wait until SNC publicised another one. Close for now. There are issues with the rubbish that has been left over by McDonalds customers. **Action Clerk** to contact K. Foley and see if they could include Aldeby in their litter picks.

- Cllr Tansley stated that he had spoken to BG and has asked him to do the hedges around the two playing fields. Cllr Tansley mentioned the trees in Common Road and also to smarten up behind the pond and behind the swings in Common Road Playing Field. DW will liaise with BG.
- Bins and the parking in Beccles Road are still an issue. **Action Clerk** to contact the local policeman to see if he can help.

8. Finance – Clerk to submit financial statement and payments for approval.

Payable too	Description	Cheque Number		
Tina Newby	Wages for December 2022	101429	421.44	
	Mileage		15.75	
	Expenses - stamps		0.00	
	Working from home		10.00	447.19
	Total			447.19
ICO	Data protection	DD		35.00

The Clerk mentioned that she had noticed that there was no subscription for the ICO. She has set this up, using Direct Debit and saving £5 per year.

Total payments approved were £482.19. Proposed by Cllr Godsave and seconded by Cllr Tansley. All agreed.

Additional payments to be considered – none.

- To discuss and agree the budget for 2023/2024. Agree any necessary changes to the Parish Council practices helping with reducing the budget. After some changes in the budget. The Parish Council was able to reduce the budget from £11,435 to £10,765. The budget and precept were then agreed at 10% increase. £10,742.00 budget, which was an increase in Band D and above households of £5.88 per year, which also equated to 0.49p per month per Band D and above household. Proposed by Cllr Godsave and seconded by Cllr Tansley. All in Agreement.

9. To receive an update on Lloyds Bank online Banking: Ongoing. The Clerk distributed some of the pin codes and cards. Cllr Kennedy-Hill had a Card machine delivered. The Clerk is waiting for the other Card machines, she suspects they have been delayed in the postal strikes.

10. To receive an update on Barclays Banks, online access and bank statements: Still ongoing. **Action Clerk and Cllr Kennedy-Hill** to liaise and write letters for a Barclays visit.

11. Parish Council – Discuss and agree any actions

- Update on the website upgrade – Completed.
- Advertisement for Councillor Vacancies and provide an action plan. There was no action plan discussed. **Action Clerk** to advertise in RavMag, and Facebook pages again.

12. Correspondence – To distribute any relevant correspondence to councillors.

- Information needed for a memorial bench in Three Gates Wood. – information has been provided.

13. Any issues or information from the Councillors: None, all additional issues were discussed under their relevant sections of the agenda.

There being no more business to transact the Vice-Chairman closed the meeting at 9.03pm

Date of next meeting: 1st February 2023, 7.30pm.

<p style="text-align: center;">Tina Newby, Clerk to Council 07858 518 636</p>
