



Minutes of the Meeting of the Parish Council

1st March 2023, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, Dr P. Harrison and T. Wright

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: County Councillor Stone and one member of the public were in attendance.

1. **Apologies:** Apologies were received for District Cllr Knight and Cllr Tansley.
2. **Declarations:** No additional information. – none.
3. **Minutes** –The minutes were agreed as an accurate record of the meeting. Proposed by Cllr Kennedy-Hill and seconded by Cllr Godsave, all that were present at 1/2/23 meeting were in agreement.

From January Meeting:

- Item 4 Adjournment – Clerk to ascertain the paint from Clinks Farm for the benches and noticeboards. - Ongoing
- Item 5 Planning – To receive an update on ENF/1845/BCN/C1 FCC Breach of Conditions notice – Land at Aldeby Landfill site. See notes under item 4 of the minutes.
- Item 6 Highways – To receive an update on the outstanding issues – ongoing. County Councillor Stone acknowledged that the Highways Engineer is busy, but he will take our concerns back to him.
- Item 7 Parish Lands – memorial plaque update. It was noted that the work is being done on the new plaques, the Clerk has not received anything.
- Item 7 Parish Lands – Village sign – Cllrs Wright and Tansley. As per previous minutes on hold until better weather.
- Item 7 Parish Lands – McDonalds litter – The Clerk asked the person who has knowledge of the litter picks, unfortunately, they will not be prepared to go this far from the McDonalds and KFC roundabout.

From February meeting:

- Item 6 Highways – Clerk to investigate the bank issue in Lily Lane. The Clerk took a trip down Lily Lane and could not see any issues. She will contact the resident before closing this action.
- Item 6 Beccles Road parking and wheelie bin issues. The Clerk had reported this to the community liaison policeman. He so far has not been able to make a site visit. He has reported it to the enforcement department at SNC. The Clerk did the same, they have come back and stated that there is no restrictions there, therefore cannot enforce anything! **Action Clerk** to contact PC James King, again.

4. **Adjournment** – To adjourn the meeting to allow public, County and District Councillors to participate.

Standing orders suspended 7.30pm.

County Councillor Stone, provided some background on the County Devolution Deal for Norfolk (*The following has been taken from County Councillor Stones notes*):

- Target funding and resources to Norfolk's own priorities, with a new investment fund of £20 million per year for 30 years.
- Unlock housing and employment sites with an injection of £12.9 million capital funding in this spending review period and new powers to drive regeneration, housing, and development priorities.
- Invest in the skills we know we need, with devolutions of the adult education budget and input into the new Local Skills Improvement Plans.
- Invest in local transport planning and consolidate transport budgets to direct funding to better meet our local needs and priorities.
- Strengthen the local business voice to inform local decision making and strategic economic planning through the future integration of New Anglian Local Enterprise Partnership.
- Have a council leader who is directly elected by the public, with the first election in May 2024.
- Raise our influence regionally and nationally, enabling our voice to be better heard by Government to shape future and funding decisions for the benefit of our County.

Consultation is open till 20th March. There is still time to have your say on a proposed £600 million-plus devolution deal, to give Norfolk more powers and funding to create jobs, improve transport and boost skills.

- A resident expressed his concerns over the ENF/1845/BCN/C1 FCC Breach of Conditions: The appeal was allowed and planning permission was granted for the variation of condition 4 of permission D/7/1987/439 to enable the retention of the access road until 8 July 2018, in parallel with the expiry of the landfill site permission without complying with a condition attached to planning permission Ref C/7/2013/7021 at Aldeby Landfill Site – Oaklands Gravel Pit, Common Road, Aldeby NR34 0BL, in accordance with the terms of the application, Ref C/7/2018/7008, dated 3 July 2018, subject to the following conditions (*the following has been extracted from the ENF/1845/BCN/C1 notice*): -
- 3. THE RELEVANT PLANNING PERMISSION The relevant planning permission to which this notice relates is the permission reference C/7/2018/7007 granted by the Council on 7th of May 2020 for: Variation of condition 1 of permission reference C/7/2014/7020 to Extend the life of the landfill for a further 3 years until 8 July 2021.
- 4. THE BREACH OF CONDITION The following condition has not been complied with: (1) Condition 1 - The development to which this permission relates shall cease and the site shall be restored no later than 8 July 2021, in accordance with the approved drawings held on file reference C/7/2014/7020: i. Plan 10C No.601P295; Aldeby Landfill Site; dated 27 May 2014; ii. Plan 7 No.601R291; Interim Restoration Masterplan; dated 24 April 2014; iii. Plan 7 No.601R294; Final Restoration Masterplan; dated 27 May 2014. Reason: To ensure the proper and expeditious restoration of the site, in accordance with policy DM12 of the Norfolk Minerals and Waste Development Framework.
- 5. WHAT YOU ARE REQUIRED TO DO As the person responsible for the breaches of condition specified in paragraph 4 of this notice, you are required to comply with the stated condition by taking the following steps:
 - (1) Ensure that the final restoration of the site has been completed in accordance with the approved drawings held on file reference C/7/2014/7020, specifically Plan 7 No.601R294; Final Restoration Masterplan; dated 27 May 2014. This includes areas of new tree planting and hedgerows across the site ENF/1845/BCN/C1 2 Period for compliance: (1) By the 31st of March 2023 (Current planting season).

Action Clerk to contact the planning enforcement team who is currently dealing with this enforcement and request to be kept in the loop and to keep the haul road open for an additional 10 years. Since the Waste Liaison Committee held their last meeting on 8th April 2022, there has been 2-4 HGV tankers using the haul road every day.

Standing orders re-convened at 7.50pm

5. **Planning** – No new planning applications were received. The Clerk confirmed that she received an email today from the planning authority to confirm that 2023/0184, was in fact within our parish boundary, unfortunately to date for comments has closed on 27th February 2023. It was noted that the Parish Council had made no comments, because of this.

6. **Highways** – No new issues at the time of the agenda being published.

7. **Parish Land – Discuss and agree any actions:**

- To review and discuss the way forward with the Sole Bay wood project with reference to the original grant funding application, and the quotes received for the additional work. This was discussed in detail. The quote received from Willow Tree Landscapes was for £4,564.91 + VAT. There was an idea of just doing the wheelchair-friendly path to the pond from the main gates of the field, plus changing the main gates around with new posts, which would reduce the quote. We are still uncertain as to how well the pond will retain the water this Summer. The Parish Council decided to hold off the work until after the Summer. **Action Clerk** to contact Willow Tree Landscapes and give them an update. **Action Clerk** to contact Norfolk Community Foundation and explain this and ask for an extension. If the pond does not retain water in the Summer, the Parish Council will consider returning the £5,000 grant.
- To discuss any new projects for the next financial year. There was a discussion regarding the 'Monkey Challenge Wall' that was in the Councillors meeting packs. This was considered unusual and new to this area. **Action Clerk** to obtain quotes for 2 x 5m walls and see if they can do a deal.

8. **Finance** – Clerk to submit financial statement and payments for approval.

- Payments for Approval

Aldeby Parish Council Payments for March 2023

Payable too	Description	Cheque Number	
Tina Newby	Wages for February 2023		293.44
	Mileage		21.15
	stationery		12.86
	Print Cartridge		45.99
	Working from home	101438	10.00
			383.44
	Total		383.44

Payment was approved. Proposed by Cllr Kennedy-Hill and seconded by Cllr Godsave. All in agreement.

- To note the double payment: The grant repayment to SNC was paid twice! This is the Barclays fault as they had informed Cllrs Wright and Kennedy-Hill that the first cheque had not be presented. **Action Clerk** to keep chasing this. This needs to be rectified before the end of the financial year.
- To discuss the financial statement. The Clerk produced documentation on the financial statements:
There is an overspend on the budgeted figures, which had not proved to be realistic for this year.
Total Receipts throughout the financial year £12,583.00
Total Payments throughout the financial year £12,110.84 –
Leaving a bank balance of £472.16, + brought forward balance of £4,785.80.

- To note the bank reconciliations for 3 quarters of the year. Now that the Clerk has received the bank statements, she will produce the 3 x quarterly statements for approval, by a non-signatory councillor.

9. To receive an update on Lloyds Bank online Banking:

- To receive an update on the 2 x Community Accounts to be setup: The Clerk had initiated the two new accounts. Cllr Kennedy-Hill had provided the second authority, and these accounts have been set up. Cllr Kennedy-Hill has the account numbers already for these.
- To receive an update on the Savings Account being setup. Cllr Kennedy-Hill had set this up online. However, the maximum balance that can be held in the Lloyds Accounts is £50,000, therefore it was agreed to retain the Barclays Parish Trust Account in addition to the Lloyds Parish Trust Account (into which the proceeds of sale of Stanley Hills – value £47151.40 - would be paid electronically once the move to Lloyds had been made for the three relevant accounts).
- **To receive an update on Barclays Banks, online access, and bank statements:** Cllrs Wright and Kennedy-Hill went to the Bank in Beccles today, to find it was closed. The Clerk mentioned that she had written to the CEO of Barclays for other Parish Councils, and had included a letter of complaint for Aldeby Parish Council at the same time.

The Clerk asked for confirmation as to why we have an Amenities account. This was for funds raised from events that had been held in the Parish but is not part of the Parish Council accounts and should not be included in the PC accounts.

10. Parish Council – Discuss and agree any actions:

- New policies needed – Policies for spending using the Amenities and Trust Accounts. **Action Clerk** to set up a draft policy for review in June.
 - Cllr Wright to report back on the Internal Control Statement. This is ongoing. Cllr Wright requested another copy.
 - ~~Review the Annual Review of the Effectiveness of internal Audit.~~
 - ~~Review the Annual Review of the Effectiveness of Internal Control.~~
 - ~~Review and Adopt APC Risk Management policy.~~
 - ~~Review and Adopt APC Data Protection and Information Management Policy.~~
- All the above were discussed in the previous meeting and should not have been included in March's agenda.*

11. Correspondence – To distribute any relevant correspondence to councillors.

- To discuss the email received regarding the adjournment minuted for January 2023 regarding Land at Aldeby Landfill Site and agree any action. – This was discussed in the item 4 the public adjournment.

12. Any issues or information from the Councillors: Cllr Kennedy-Hill asked about the tree warden training. The Clerk confirmed that she is still looking out for a course. The previous two that had come along, were not at the right time for DW availability.

Date of next meeting: 5th April 2023, 7.30pm.

There being no more business to transact the Chairman closed the meeting at 8.38pm

<p>Tina Newby, Clerk to Council 07858 518 636</p>
