



Meeting of the Parish Council

Minutes

5th July 2023, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, M. Tansley, and B. Watts

Also in Attendance: Tina Newby (Clerk)

Members of the public attending: None.

1. Welcome:

2. Apologies – Apologies for Cllrs Wright and Harrison were accepted. Apologies for County Councillor Stone and District Councillor Evans were noted.

3. Declarations – Pecuniary and Other: To record declarations of interest from Members in any item to be discussed under pecuniary or other. – Cllr Tansley declared an interest in 10 (b), and the usual playing field inspections.

4. Minutes – Minutes of 22nd May 2023 were signed as an approval of an accurate record.
Resolved.

a. To receive an update on registering the bus shelter as a war memorial. The quote provided is for new reed thatching, and Cllrs felt a complete replacement roof costing £6,600 would be the better option provided funding can be secured. We need to seize the moment and apply for grants, for this and the new play equipment. Cllr Godsave would like some photos old and new of the bus shelter. A person in the village (KB) may be able to help with some history. **Action Clerk** to provide contact details to Cllr Godsave. There may be a box of old photos in the Church. **Action Cllr Godsave** to contact (KB).

b. To provide an update on the Beccles Road parking problem, businesses working from home and wheelie bin issues. Vicky Bailey the Community Liaison officer has been re-assigned. We will need to speak to PC James King. **Action Clerk** to contact James King.

c. Cllr Watts to provide a report/form for highway issues. The report form will be amended for our purposes and send to the Councillors.
It was noted that there is overhanging trees along Common Road which is rented by Mr and Mrs Bramley. **Action Clerk** to write to them and ask them to cut them back.

d. Clerk to speak to BA and Norfolk Wildlife Trust for additional information for the boards at Boons Heath. The Clerk had a look at the information board and thought that gaffa tape would be sufficient. Therefore, close the agenda item, we do not want additional boards there.

e. To receive an update on Common Road Playing Field mole problems. Cllr Watts is ready with the mole traps. **Action Cllrs Tansley and Watts** to arrange a date and time to complete this task.

f. To provide an update on the Spanglefish statistics, £10 per year. The Clerk reported that this is not a legal requirement and therefore not needed. – Close.

5. To consider any Co-Options, for current vacancies: No one has approached the Parish Council.

6. Adjournment – None.

7. Planning – No new planning applications at the time of the agenda being published.

- a. To provide an update on ENF/1845/BCN/C1 FCC Breach of Conditions notice – Land at Aldeby Landfill site and additional information if received. The following communication had been received from FCC Environment.

RE: RETENTION OF EXISTING HAUL ROAD – ALDEBY LANDFILL SITE I am writing to you on behalf of FCC Environment, one of the largest recycling and waste management companies in the UK employing around 2,500 staff and operating more than 200 facilities in Scotland, England and Wales.

We have recently submitted a planning application to reduce the scale and appearance of an existing haul road to the former Aldeby landfill site, with the aim of retaining the road for a further period of 60 years to April 2083.

Its core preservation is of community importance. With the alternative scenario placing unnecessary strain upon the surrounding road infrastructure unsuitable for larger vehicles, our proposals alleviate this and will be in the best interests of all.

The access road has been in use since 1989, when planning permission was initially granted for its construction and retention for a period of 25 years. However, over the course of this period the access road became established as a fundamental corridor between the Aldeby Landfill Site and the wider road network. Further permissions were granted to allow the road to operate until 2023, the latest granted by a Planning Inspector.

We have since been developing proposals that are focused on providing a long-term solution. Our submitted application seeks to reduce the scale of the access road and its appearance in the open countryside, thus reducing its impact.

This was a key concern raised by the local authority following the most recent planning application, which was ultimately granted by the Planning Inspector. In turn, it is our ambition to retain the road for a period of 60 years to April 2083. Granting of this application would provide long-term assurance and accessibility to the site and manage the impact on the local road network.

The landfill site stopped accepting waste in 2016, with restoration of the site then taking place until July 2021. However, ongoing maintenance of the site means that HGV's will continue to need to attend the site on a regular basis.

Beyond this primary use the road also provides access to the adjoining farmland for large vehicles and machinery. The proposed end date of 2083 is reflective of the likely date when HGV traffic will no longer need to access the site.

Should the road be closed, it would negatively impact the narrow local road network that is unsuitable for these types of vehicles.

We believe it is therefore in the best interests of the community that this important linkway continues to remain operational, whilst altered to reflect its more limited use, and improve its appearance within the landscape.

If you would like to find out more about the proposals, or offer your support, please visit the application here using the reference FUL/2023/0016, or contact us on fcc@plmr.co.uk or call 07496 675 302 for an informal discussion.

Yours sincerely, FCC Environment

The Parish Council's response on behalf of the Parishioners was as follows:

Comments: Aldeby Parish Council would like to recommend no objection on this planning application. We are however concerned that 60 years seems a little long. But retaining the Haul Road must be a benefit to all the small roads in the village. Aldeby Parish Council welcomes the narrowing of the Haul Road and improves its appearance within the landscape.

- b. To discuss any other Enforcement issues.
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| 2023/8002 | Land South East of Lily Lane – ongoing |
| 2023/8093 | The Priory, St Marys Road – ongoing |
| 2023/8249 | 2 Laburnum Cottage, Common Road – ongoing |
| 2023/8312 | Land on the South Side of Rectory Road – Ongoing |
| 2023/8247 | Priory Farm, St Mary's Road – Closed |
| 2023/8250 | Land of Lily Lane – Closed |
- c. Additional Issues – **proposal for certified location status for Lily Meadow, Lily Lane NR34 0BP: Ref No 24.AT.PB.23.** End date for comments 15th July 2023. 6 – 8 weeks ago we raised as one of our concerns about the gate installation and widening in Lily Lane for a new field now called Lily Meadow. This week has seen water and electricity points being installed and signage from the Caravan and Motorhome Club on the fence. The sign has since vanished after only a very few days and the information leaflet has only been delivered to the houses directly either side – of which one is empty. Common Road and Lily Lane residents are very unhappy with the thought of traffic, camper vans and caravans travelling down a road that's clearly too small. After some discussion the following actions were agreed. **Action Clerk**, to write to the enforcement officer of SNC and get them to relook at the case. **Action Clerk** to post on the Triangle and Aldeby Parish Council, the notice that has been removed, stating the end date for comments, and posting a link for the comments. **Action Clerk**, to post a comment of our concerns on <https://www.caravanclub.co.uk/uk-holidays/uk-sites/certificated-locations/setting-up-a-certificated-location/cl-application-feedback-form/> **Action Clerk** to add to website with the above link. **Action Clerk** to write to The Caravan and Motorhome Club, with the concerns of the Parish Council and the residents of the village.
- 8. Highways** – No new issues at the time of the agenda being published.
- a. Clerk to chase the outstanding issues from our village drive around, with Highways. Clerk is still having problems contacting the Area Highways Engineer. Cllr Watts noted that East End Lane had been top dressed. If we are continuing to have problems contacting the Highways Officer, perhaps we need to find the cabinet member for highways and communicate with them. **Action Clerk** to source a contact.
- b. To discuss the acceptance of the Speed Awareness Machine from the Parish Partnership and to agree a way forward. Both County Councillor B Stone and District Councillor A Evans offered to help with the donations. **Action Clerk** to chase this up. Our part of the Parish Partnership, which we need to find, is £1,711.50.
- 9. Parish Land – Discuss and agree any actions:**
- a. To receive an update on Sole Bay wood project, pond, wildflower seeds and stinging nettles. Cllr Wright to sort the nettles out. **Action Cllr Wright and DW** to work together to sort out the nettles. The wildflower seeds have been purchased, as well as poppy seeds. These will be sown September – November time, after the nettles have been removed. Clerk to remind Cllr Tansley in October. Cllr Tansley mentioned that the football net has been replaced, but we need some 'back bars'. Source these from Harrods in Lowestoft. **Action Clerk** to source these.

There is still a task outstanding to place bark chippings under the benches etc, to ease the grass cutting.

Action Clerk, to collate a list of tasks for DW, once all the Councillors have provided the list of maintenance tasks left to do.

It was noted that the pond does not have much water in it, again this year.

- b. To receive an update from Cllr Wright regarding community engagement. Ongoing.
- c. To discuss funding etc for additional play projects for both playing fields. The Clerk circulated a document of all the play equipment that she is seeking quotes on. In the OSPF there will be a trail of equipment, which will help with balance and confidence, with a wall at the end. The swing may be upgraded by replacing the swings with a basket seat, these are all the rage at the moment. This will also address concerns raised in the Playfield Inspection Report regarding swing splays on OSPF. In CRPF, perhaps a multi play tower incorporating a slide. Cllr Watts mentioned Discovery Play and All Out Play as companies that may quote. The Clerk already has a list of companies, that she has used in the past, and she will try them as well.
- d. Correspondence regarding charity powers changing. The Clerk will source, collate and distribute.
- e. To discuss the issues with the adopted phone box and the electricity. Rob Dawson, who put the Defib in, is coming to have a look at the phone box and see what the issue is. The Clerk has sourced the agreement with BT, which is dated 2017. BT would like to know certain things about the power supply, which Rob Dawson will be able to confirm.
- f. (Additional item) Watering of the new oaks on 'the new cut'. These and all the others will need to be watered soon. Add to the list of job for DW. There was a discussion on when B Gooderham cuts the grass at the cut, believed to be twice a year. **Action Clerk** to investigate and see when the next cut is programmed in.
- g. (Additional item) There was a complaint from a resident regarding one of our trees. DW went to investigate and found the tree too high for him. **Action Clerk** to obtain 3 quotes, Max Galley, Matt Powell and McCarthy Tree Services. Options are to cut back sufficiently or remove tree and replace with a less vigorous tree.

10. Finance –

- a. To agree the unrepresented cheque for £150, T Wright, from last year, to be paid. This has been confirmed by Cllr Wright as not having been banked. It was also confirmed by the Clerk and the Internal Auditor. Agreed to pay by BACS.
- b. Payments for Approval.

Aldeby Parish Council Payments for July 2023

Payable to	Description	Cashbook Reference	
Tina Newby	Wages for June 2023		301.68
	Additional cost for postage		1.85
	Mileage		4.95
	paper		11.60
	Print Cartridge		74.19
	Working from home		10.00
		24/010	404.27
Company to be confirmed	Lantra tree Course	24/011	180.00
D J Wrighting	Parish lands April - June	24/012	1241.20
H J Tansley	Common Road Checks	24/013	78.00
C A Tansley	OSPF Checks	24/014	78.00

M J Tansley	Maintenance and seeds	24/015	28.08
T Wright	Un presented Cheque from last year	24/016	150.00
	Total		2159.55

Payments between meetings None

Payments totalling £,2,159.55 were approved for payment. Proposed by Cllr Watts and seconded by Cllr Godsave. All that could vote were in agreement. Clerk had submitted the payments online at Lloyds for Cllr Kennedy-Hill to authorise excluding the Lantra tree Course.

11. To receive an update on Lloyds Bank online Banking:

- a. To review the signatories for Lloyds. Clerk had printed off two mandates for Cllr Watts and Harrison to sign.

12. Parish Council – Discuss and agree any actions:

- a. New policies needed – Policies for spending using the Amenities and Trust Accounts – *to be adopted in June 2023, now July 2023.*
Cllr Watts stated that there are two types of payment, Running costs and Capital. The Trust is the Landlord and therefore will pay the Capital, the Parish Council is the tenant and therefore will pay the running costs:

<i>Trust</i>	<i>Parish Council</i>
<i>Capital</i>	<i>Running Costs</i>
<i>Purchase of assets</i>	<i>Maintenance</i>

- b. To receive an update on DW Lantra Tree Warden training. DW has completed the Lantra tree training. To provide a tree database, DW thinks that this would be a days' work. Would he get paid? **Action Clerk** to obtain a quote from DW. Cllr Kennedy-Hill stated that he had started as the tree warden on 1/7/23. **Action Clerk** to register DW with the NCC Tree Council.

13. Correspondence – To distribute any relevant correspondence to councillors. Nothing extra.

14. Any issues or information from the Councillors: Nothing from the Councillors. The Clerk reported that Gillingham is having onsite training for Councillors at the Village Hall in Gillingham and invited the Councillors of Aldeby PC to attend. The course starts at 6pm on 26/9/23. Cllr Tansley reported that the Play equipment safety inspection training is still outstanding. This would be best to organise in the summer holidays during the day. **Action Clerk** to arrange this.

As there was no further business to transact the Chairman closed the meeting at 9.05pm

Date of next meeting: 6th September 7.30pm.

- Future meetings:
- 1st November 2023
 - 3rd January 2024
 - 6th March 2024
 - 1st May 2024
 - 3rd July 2024
 - 4th September 2024
 - 6th November 2024

Signed by Chairman

Date