



Meeting of the Parish Council

Minutes

4th September 2024, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, Dr P. Harrison, M. Tansley and T. Wright.

Also in Attendance: Tina Newby (Clerk).

Members of the public attending: District Councillor Evans and a member of the public.

1. Welcome:

2. Apologies – to consider accepting apologies for absence.

3. Declarations – Pecuniary and Other: None recorded

4. Minutes – Confirmation and signing of Minutes of the Meeting held on 3rd July 2024 and matters arising from these Minutes. Cllr Wright made an amendment to item 5f. This was agreed. The minutes were approved. Proposed by Cllr Wright and seconded by Cllr Godsave. All in agreement.

- a. To discuss the issue with Aldeby PC Facebook account. Ongoing.
- b. To receive an update on the footpaths. Gavin has been walking some.
- c. To receive an update on the bird and bat boxes. Ongoing. **Action Cllr Wright** to speak to Clinks Care Farm and obtain a quote.
- d. To receive an update on the outstanding poppies order [Paul Sharman] and potential modifications to the interpretive panel in the Millenium Garden. The Poppies are on order. The quotes for the stakes for the trees were discussed. **RESOLVED:** to purchase the solid straight stake in green 12mm wide. **Action Cllr Kennedy-Hill** to place the order. [PS] has confirmed that he will be able to change the interpretive panel at the Millenium Walk to upright with a small roof and will submit a price for this and for repairs to the backboard which is rotten in places.
- e. Delay in consultation of the 30-mph speed limit for Beccles Road and St Marys Road. This was an 18th Month consultation period which started in April, and the residents of Beccles Road are in agreement. No idea why there is a holdup. The Clerk noted that her emails to County Councillor Stone are being bounced back.
- f. This item was missed off the agenda: The memorial bus shelter registration on the Memorial website has now been completed. **Action Clerk** to contact them for an update on the roof repair.

5. Adjournment – Standing orders will be suspended to allow public participation, 3 minutes per person, for items to be discussed for information only.

- A Parishioner raised concerns over the HGV's that drive through Toft Monks in a 7.5 tonne weight limit. One weight limit sign is missing, and two are obscured. **Action Clerk** to log this as a highways fault. HGV's are breaking up the side of the roads as the roads are too narrow for the size of lorries.

6. Reports received from County and District Councillors. Cllr Evans reported that the new government would like 27,000 additional houses to be built in South Norfolk over 25 years. The District Council plan to balance their budget this year!
Cllr Evans agreed to provide a grant from his locality funds to purchase a new laptop.
Resume Standing Orders.

- 7. Planning –** No new planning applications at the time of the agenda being published.
- a. To receive an update SNC 2023/3557 reservoir at Land East of Elms Road - Nothing appears to be happening.
 - b. To discuss any other Enforcement issues – None.
 - c. To receive an update if any for the Landfill site – None. It was noted that there appeared to be a gas leak, but this was not a problem.
 - d. Any new applications that have been received in time for discussion at the meeting – None.
 - e. General planning updates and enquiries – None.
 - f. Planning applications between meetings:
 - [2023/3108 | Land South of Rectory Road, Aldeby, | Erection of 6 poly tunnels, 2 sheds and new access – Development Management Committee 24/8/24](#)
Pending Decision.
 - Consultation – District – wide Design Code for South Norfolk and Broadland Districts – 2nd September.
 - [BA/2024/0143/HOUSEH | Erection of an oak framed conservatory/orangery and a conservatory on the south elevation | East End Farm East End Lane Aldeby Norfolk NR34 0BF](#)
Approved Subject to conditions.

- 8. Highways –** No new issues at the time of the agenda being published.
- a. To receive an update on the continuing problems with Beccles Road. Cllr Harrison has been trying to contact the new Police Liaison Officer, Joshua Ford, but his calls are not being returned.
 - b. To discuss the SAM2 operation, timescales, locations and the management of the SAM2. The Clerk updated the Council on the issues she had and that these have been resolved. The Clerk updated everyone on the timescales and management of the SAM2. At this stage Cllr Tansley refused to have anything to do with management of the SAM2. **Action Clerk** to obtain quotes for the solar panels, one for each post.

- 9. Parish Land – Discuss and agree any actions:**
- a. To receive an update on the painting of the goal posts and swing. The Clerk had sponsored Mr H Tansley to paint the goal posts and the swing. These have been completed. Waiting on the back irons to be installed and the new nets put up. **Action Cllr Tansley** to speak to MH Goals.
 - b. East Anglian Air Ambulance fundraising ‘Triangle Festival 2024’. The Parish Council **RESOLVED** to allow this Festival to go ahead. The documentation was in order.

- 10. Finance –**
- a. To agree the AGAR Internal Audit Report. The Internal Auditor was happy with the Accounts.
 - b. To appoint an Internal Auditor for this financial year 2024-2025. The Internal Auditor appointed this year is happy to undertake the audit next year. **RESOLVED:** to appoint Mr A King to do the Internal Audit. Unanimously agreed.
 - c. To note balances of all accounts and receive bank accounts update.
At 3rd September 2024
Amenities £1,721.36
Parish Council £4,847.74
 - d. Payments for Approval.

Aldeby Parish Council Payments for September 2024

Payable too	Description	Cashbook Ref
Tina Newby	Wages August	£260.20

	Mileage		£78.75
	Working from Home		£10.10
	Stationery		£1.69
			£350.74
M Tansley	refreshments for litter pick		£20.00
SNC	Dog Bins		£810.00
T Wright	Reimbursement for spray treatment		£50.00
T Wright	fruit trees		£56.26
H Tansley	Play Inspections	17 weeks	£51.00
C Tansley	Play Inspections	17 weeks	£51.00
BSP	Village Hall Hire for 2025		£82.50
Simmons	Maintenance		£93.06
Simmons	Maintenance		£146.72
Total to be approved.			£1,711.28

Payments between meetings:

Tina Newby	Wages and exps July	£294.85
		£294.85

Payments totalling £1,711.28 were approved for payment. RESOLVED: Proposed by Cllr Harrison and seconded by Cllr Godsave. All in agreement.

The Clerk had provided a list of Lenovo and Asus laptops from Curry's. The Parish Council agreed to ask Aden from the village for his views on what laptop is best to use.

12. Parish Council – Discuss and agree any actions:

- a. To discuss the Website accessibility compliant website, free audit, and agree any action. The Clerk has tried to contact the company that offered free audit, they have not responded. But she thinks this would likely cost the Council money.
- b. To agree the future Parish Council dates for 2025, as follows:
 - January (BH) to be confirmed – 8th January 2025.
 - 5th March 2025
 - 7th May 2025
 - 2nd July 2025
 - 3rd September 2025
 - 5th November 2025

The meetings have been confirmed with BSP Village Hall. RESOLVED to agree the meeting dates and to book 8/1/25 for a meeting.

The 8th January 2025 has since been booked for the Parish Council meeting.

13. Correspondence – To distribute any relevant correspondence to councillors.

Cllr Kennedy-Hill noted the sad news of the Clerk resigning. The vacancy will be posted on NorfolkALC vacancy website and NorfolkPTS vacancy website, with closing date 11th October 2024 and interviews week commencing 21st October 2024.

14. Any issues or information from the Councillors:

MT mentioned that there is a bush/tree down by the small gate at Common Road Playing Field.

Tenders to be advertised for Grass Maintenance Contracts. Invite Norse (East Suffolk Services), GDC, and Dave Wrighting. Ask the Clerks locally who they use.

The meeting closed at 8.51pm

Date of next meeting: 6th November 2024, 7.30pm.