



Meeting of the Parish Council

Minutes

8th January 2025, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill, Dr P. Harrison, M. Tansley and T. Wright.

Also in Attendance: Tina Newby (Clerk).

Members of the public attending: 2 members of the public.

1. **Welcome:**
 2. **Apologies** – None.
 3. **Declarations – Pecuniary and Other:** None recorded, just the usual from Cllr Tansley.
 4. **Minutes** – Minutes of the Meeting held on 6th November 2024 and matters arising from these Minutes. **RESOLVED: To approve the minutes of the 6th November 2024 as being a true and accurate record. Proposed by Cllr Godsave and seconded by Cllr Harrison. Unanimously agreed.**
 - a. To receive an update on the footpaths, this a long-term project, the volunteer is not walking in the winter.
 - b. Poppies – the stakes and the poppies on the oak trees have been removed. The poppies will need refurbishing as some are a little rusty.
 - c. Bat boxes – There is a quote coming from Clinks Care Farm which will include two Tawny Owl boxes.
 5. **Adjournment** – Standing orders will be suspended to allow public participation, 3 minutes per person, for items to be discussed for information only.
 - The public discussed their planning application of the dog field. 2024/1949.
- Resume Standing Orders.
6. **Reports received from County and District Councillors.** None.
 7. **Planning** – None
 - a. To discuss any Enforcement issues. No updates
 - b. Late planning applications received after the agenda being published. None
 8. **Highways** – No new issues at the time of the agenda being published.
 - a. To discuss the programme for SAM2 operations. The next SAM2 move is 19th January 2025. Cllr Godsave and Cllr Kennedy-Hill to move together. The Clerk has downloaded the data and will try and get some statistics.
 9. **Parish Land – Discuss and agree any actions:**
 - a. To discuss the problem with the moles. Cllr Tansley and his family to check on a regular basis whilst doing playground checks. **Action Clerk** to add moles to the March agenda.

10. Finance –

- a. To note balances of all accounts and receive bank accounts update. Community account £4,668.58 and Reserves account £4,108.54.
- b. To review the Dog Bins and whether to move to once weekly instead of twice weekly.
Action Clerk Add to March agenda.
- c. The review and agree the budget statement for 2025-2026.
The accounts/budget 2025/2026 has been looked at in detail by the Chair and the Clerk before the meeting. The budget is looking at an increase of £737.00 this year, taking the budget to £12,767.00
- d. To agree the precept for 2025-2026. Therefore, the precept was agreed to mirror the budget with an increase of 6.75% on the precept. Band D charge will now increase to £75.98 which is £4.80 pa increase (0.40p per month increase). Total precept will be £12,765.00. **RESOLVED: To approve the budget of £12,767.00 and the precept of £12,765, increase £4.80 on Band D to £75.98. Proposed by Cllr Wright and seconded by Cllr Godsave. Unanimously agreed.**
- e. Note the approval of the 3 x quarter bank reconciliations for this year. These have been handed to Cllr Godsave to approve.
- f. Payments for Approval. None for this month

12. Parish Council – Discuss and agree any actions:

- a. The discuss the Internal Control Statement for 2024-2025. Cllr Kennedy-Hill has agreed to undertake the Internal Control. **Action Clerk** to provide the paperwork.

13. Correspondence – None

14. Any issues or information from the Councillors:

TW: Still has 3 trees to plant, will plant them when the ground is ready.

The Council will need to replace the Oak Tree at the same time. **Action Cllr Tansley** to source and plant the Oak tree with Cllr Wright.

Clink Care Farm would like to know whether the Council could support their 'well-being centre'. More information to come.

PH: There is no change in Beccles Road and the issues there. **Action Clerk** to chase County Cllr B Stone again for a speed reduction update.

There is an abandoned car on the triangle. **Action Clerk** to report this to District Cllr Evans.

Meeting Closed at 8.10pm

Date of next meeting: 5th March 2025, 7.30pm.

Future meetings:

2025

7th May

2nd July

3rd September

5th November