



Annual Meeting of the Parish Council

Minutes

7th May 2025, 7.30pm

Burgh St Peter Village Hall

PRESENT: Cllrs A. Godsave, K. Kennedy-Hill and M. Tansley.

Also in Attendance: Tina Newby (Clerk).

Members of the public attending: 1 member of the public.

1. **To elect a Chairman and the signing of the DAO.** Cllr Godsave proposed Cllr Kennedy-Hill and was seconded by Cllr Tansley, all in agreement.
2. **To elect a Vice-Chair.** Cllr Wright was voted in as Vice-Chair. Proposed by Cllr Godsave and seconded by Cllr Tansley.
3. **Welcome:**
4. **Apologies** – Apologies from Cllr Harrison and Cllr Wright were recorded.
5. **Declarations – Pecuniary and Other:** None recorded, just the usual from Cllr Tansley.
6. **Minutes** – Confirmation and signing of Minutes of the Meeting held on 5th March 2025 and matters arising from these Minutes. **RESOLVED: To approve the minutes for 5th March 2025, proposed by Cllr Godsave and seconded by Cllr Tansley. All in agreement.**
 - a. To receive an update on the footpaths – ongoing, await warmer weather.
7. **Adjournment** – Standing orders will be suspended to allow public participation, 3 minutes per person, for items to be discussed for information only.
 - The member of the public mentioned that she has some issues with the footpaths being unclear. The Council asked if she could let us know where and take a picture and report back to us.

Resume Standing Orders.

8. Reports received from County and District Councillors.

9. Planning –

- a. Late planning applications received after the agenda being published - None
- b. To discuss enforcement issues. The jump cross field on Lily Lane now has 3 caravans living there. **Action Clerk** to report to Enforcement, this was reported last year.

10. Highways – No new issues at the time of the agenda being published.

- a. PLB223 Aldeby, The Street, St.Marys Road & Beccles Road – Speed limit change – RSCF TRO. Ongoing.
- b. To discuss the programme for SAM2 operations. All have been checked by Westcotec and appear to be working. Cllr Kennedy-Hill will set up on the 3 Woods sign in the next couple of weeks.

11. Parish Land – Discuss and agree any actions:

- a. To discuss the problem with the moles and agree any action. The playing fields are good. There still appears to be mole problems in the churchyards.

- b. Things to apply for under the members Allowance & Parish Partnership scheme:
- Replacement for the damaged grit bin on the bus shelter triangle
 - SLOW signs to be painted on roads around the bus shelter triangle
 - Remedial works to footpaths and Rights of Way in the Parish
 - Under the greenspace improvements heading, bark chippings for the path into Sole Bay wood.

Consider replacing the grit bin, slow signs painted on the roads around the triangle.

- c. Who pays for the labour for the bark chippings if (b) unsuccessful. Clerk has an idea of a grant called 'Go for it' which would be able to help fund the bark chippings.
- d. Playing Field inspection reports. The swings were discussed and that the splay needs to be changed. Cllr Tansley will discuss with Harleston Engineering for their views. Some rubber matting will be placed under the swings as requested.
- MH Goals **Action Clerk** to speak to them about the basketball backs in both fields.

12. Finance –

- a. To note balances of all accounts and receive bank accounts update.
- b. Payments for Approval. Payments for £122.40 were approved for payments. All agreed.
- c. To note statement of accounts.

Aldeby Parish Council Statement of Accounts

b/f	01/04/2025	£3,026.71
Running total	Receipts	£6,382.50
	Payments	-£205.85
		£9,203.36
Bank balance	6th May 2025	£9,203.36

Payments		
Payable too	Description	Cashbook Ref
Payments between meetings:		
Tina Newby	Wages March	£303.02
Seated Furniture	Bench	£515.59
Tina Newby	Wages April	£314.39
	HMRC Tax	£201.60
	Wages May	£314.39
Elliott Simmons	Bench installation	£162.51
David Bracey	Playground Inspection	£120.00
		£1,931.50

Additional payments approved at the meeting:

Play Inspections	C Tansley	27.00
Play Inspections	H Tansley	27.00 (both approved by KKH and AG)
Cllrs expenses	HHK	68.40 (approved by AG and MT)

- d. To discuss the insurance renewal quote for 25/26: The insurance renewal has been quoted as £422.64, Proposed by Cllr Godsavage and seconded by Cllr Tansley, all in

agreement to accept this quote from James Hallam Insurance part of Community Action Suffolk.

- e. To agree to AGAR exemption Certificate 24/25, approved, proposed by Cllr Godsave and seconded by Cllr Tansley all in agreement.
- f. To discuss and note the AGAR Internal Auditor Report 24/25, if received, not received.
- g. To agree the AGAR Annual Governance 24/25: approved, proposed by Cllr Godsave and seconded by Cllr Tansley, all in agreement.
- h. To agree the AGAR Accounting Statement 24/25: Approved, proposed by Cllr Godsave and seconded by Cllr Tansley, all in agreement.
- i. To agree the dates for the Exercise of Public rights 3/6/25 to 14/7/25. Approved dates
- j. To note no CIL Return for 24/25, as no CIL received.

12. Parish Council – Discuss and agree any actions:

- a. The campaign for PCSOs to receive long-service medal after 20 years. Support long service medal.
- b. To note the Litter Pick for 17th May 2025

13. Correspondence – To distribute any relevant correspondence to councillors.

14. Any issues or information from the Councillors:

There was an offer of Daffodil bulbs and Mountain Ash Tree. The bulbs would look lovely on the triangle. The Mountain Ash would look lovely on the Millenium Mound.

Meeting closed at 8.35pm

Date of next meeting: 2nd July 2025, 7.30pm.

Future meetings:

2025

3rd September

5th November