



GUIDELINES FOR APPLICANTS FOR AWARDS OF £250 - £3,000

These guidelines are for applicants applying to Creich Community Council for awards of £250 to £3000 from the Coire na Cloiche Wind Farm Community Benefit Fund. If you would like help with your application to the Fund, please contact secretary@creichcommunitycouncil.org.uk

BACKGROUND TO THE FUND

The Creich Community Council shares the community benefit from the Coire na Cloiche (CnC) wind farm with Ardross CC, Ardgay & District CC, and Edderton CC. The fund is for the benefit of residents within the boundaries of the areas served by the Community Council. The fund is provided by Rock by Sea who is the operator of the CnC windfarm. Groups and organisations working to benefit people within the Creich CC area are able to apply for awards from the fund. An application form can be downloaded from the Creich CC website. Decisions on applications will be made by Creich CC. The annual fund available is approximately £20,000 per annum for 25 years.

WHAT CAN THE FUND BE USED FOR?

Awards will be made for projects and initiatives that contribute to the community enhancing the lives of those who live and work in the area. The award should aim to:

- Stimulate new ideas and innovative approaches that generate community spirit.
- Support the development and maintenance of community assets.
- Support the acquisition and use of new community assets.
- Support the provision of services that improve the quality of life for members of the community.

ELIGIBILITY

- Groups or organisations in the Creich CC area.
- Projects or activities should be based in the area or show evidence of benefit to CC residents.
- Projects or activities should be consistent with the above aims.
- Applicants should normally have a constitution (governing document or set of rules), a bank account, and be set up on a not-for-profit basis. You don't need to be a registered charity to apply. If you are unsure if your group is eligible, please contact secretary@creichcommunitycouncil.org.uk for advice.
- Applicants for working with Children or Vulnerable adults will be asked to confirm Safeguarding information.



AWARDS WILL NOT BE MADE TO SUPPORT THE FOLLOWING:

- Projects or organisations which do not benefit people living within the areas represented Creich Community Council.
- Support the advancement of commerce, religion, or politics.
- For the purposes of entertainment or hospitality as a reward for normal business activity.
- The repayment of loans or payment of debts.
- Costs already incurred or activities which have taken place before an application has been approved (retrospective funding).
- Payments towards areas generally understood to be the exclusive responsibility of statutory authorities.
- Applications that are for the sole benefit to flora and fauna. Applicants are invited to demonstrate the direct benefit to the local community and/or service users in cases where the application is concerned with flora and fauna.
- Activities which could be construed to be contrary to the interests of wind farm or renewable energy activities, including activities contrary to the interests of the fund provider.
- Projects which displace another project
- Funds for the same project (not organisation) in a 12-month period

HOW THE DECISIONS ARE MADE:

Decisions on awards are made at a private session following a Creich Community Council meeting. We will consider applications received two weeks before the day of the meeting, applications received after this deadline will automatically be considered at the next scheduled meeting. You will be contacted within two weeks of the meeting date to let you know if your application has been successful.



GENERAL INFORMATION

- Applicants should provide as much information as possible relevant to their project with the application form. You may attach one A4 sheet of further information to support your application.
- You may only apply for one award from the Fund at a time. If your application is successful, you may apply for another award, but it should not be for the same project/activity/cost for which you have already received an award within any one calendar year.
- Please give us a breakdown of the projected cost and any proposed or guaranteed sources of funding particularly the source of any additional funding which has been applied for or awarded to the project under consideration.
- We will require quotations if your grant request is for equipment or for refurbishment work. Please provide two competitive quotes. If this is not possible or appropriate, please tell us why.
- If your application is unsuccessful, you may re-apply at any time. We would suggest that you take advice on the reasons for refusal from Creich before applying again.

AFTER THE AWARD IS MADE

- Successful applicants will be asked to provide an audit trail (usually invoices) to demonstrate that their award has been used according to the conditions of the award.
- A short no more than A4 page report should be sent with the above included how the project went, any difficulties or challenges you faced and what difference it made.
- Any grant received should be spent within one year of being awarded.
- Applicants should ensure that the award is acknowledged in any publicity that they use in connection with their project using the Coire na Cloiche / Creich CC logos provided at the CC website.

APPLICATION FORM COMPLETION

Please complete the attached application form and email to:
secretary@creichcommunitycouncil.org.uk