

Minute of the Board Meeting of Culbokie Community Trust on

Monday 26th June 2023

Present: Paul Wadge (chair), Alison Petch, Angie Morris, Mark Douglas, Marilyn Richards

Apologies: Jillian MacKenzie, Richard Fyfe, Penny Edwards, Seb O'Dell

Item	Discussion	Action
Minutes of last meetings	15/05/23 Approved as a correct record. Proposed by Mark and seconded by Angie	
Matters Arising not on main agenda	King's Coronation Tree – on-site meeting with Lord Lieutenant and Deputy had taken place. Site for the tree was agreed but the tree still has to be chosen. A quote for the plinth has been requested. Planned planting for Sept/Oct 2023	
Glascairn Community Project Update	<p>Business Units Quote received from LDN Architects – fees for Planning consent and building warrant. Offer of 25% contribution from HIE. Expression of interest submitted to the Community Regeneration Fund 23/24.</p> <p>Café /Toilets/Volunteer base Building warrant is in place. Groundworks out to tender. Final quote of £9,315 for electrical connection received. Scottish Hydro grant is £5500. Scottish Water quote for sewage is £850. Quote to come for water supply.</p> <p>EV Charge point No further developments.</p> <p>Shipping container Now painted thanks to volunteers.</p> <p>Culbokie Green Summer meadow management ongoing. Annual inspection planned as soon as an inspector is available. Picnic bench has been repaired. Still to be treated.</p> <p>Culbokie Green – new area Seeding is now complete. Pollinator bed covered for protection. All trees and hedges have been planted and mulched. A grant of £960 from Finnis Scott for the pollinator bed has been successful. Other grant applications have been submitted.</p>	Working group

	<p>Culbokie Green – launch event The Board discussed the possibility of a family event on the Green. A CLS bursary could be applied for to support the event. Linking with Hallowe'en and CLS week 13th-29th Oct. Further discussion on activities, refreshments etc ongoing.</p> <p>Engagement with young people Initial discussion led to the proposal to use the feedback from the consultations gathered through BI Partnership.</p>	Fundraising group/all
Active Travel Project	No further update	
CCCC - update	A Club social event is planned for Fri 30 th June at the Shelter.	
Fundraising	<p>Photo Competition 2023 – closing date Fri 30 June. Approx 40 entries so far. Judging planned for July. Preparations for the event on 26th Aug are ongoing</p> <p>Food Festival – 23rd Sept – so far there are 3 sponsors. A number of demonstrations are planned and stallholders are booking a table.</p>	
Sharing Shed	<p>Regular donations of excess food from Cfine continue. More fresh produce in the last few weeks.</p> <p>It will be possible to apply to NHI for another grant in Sept once the current grant is exhausted.</p> <p>230+ Facebook members.</p>	
Culbokie Community Market	Again fewer stalls in May and June so there was a small shortfall each month. Overall a small profit was made July 2022-June 2023.	
Woods Group	No further update	
History Group	<p>A book written by a native of Culbokie, Annie Smith Mackenzie which she entitled "Earth's Crammed with Heaven" about her childhood in Culbokie helped direct early research into the History.</p> <p>The full story of Annie can now be found in the "People of Culbokie" section of the History website.</p>	
BI Partnership	Information from the summits is being distilled. Join Opportunity Black Isle e-mails at nick@nickwrightplanning.co.uk to receive updates.	Alison
Magic Little Grant	The application has been submitted.	Penny
Finance/ Admin	<p>Finance report - Jillian reported that the current bank balances at 24/06/23 are: £ 32,556.13 in the CCT current account and £123,805.00 in the deposit account.</p> <p>Approx £7000 is outstanding in due payments</p> <p>Taking account of grants received in advance and other</p>	

	<p>committed funds the available current account balance at 24/06/23 is £14,497.74</p> <p>Agreed expenditure – The Board agreed the following: Cameron and Ross – an additional £216 Hostworld (website renewal) £24</p> <p>Unauthorised expenditure – None</p> <p>Insurance renewal is due in early July. A quote has been requested to take account of tools, container and the shelter which is of non-standard construction.</p> <p>Admin: Protection Policies – a review is needed to ensure guidance is up-to-date.</p>	<p>Alison/ Jillian</p> <p>Marilyn/ Alison</p>
Communications and Membership	<p>Membership report – There were 6 new full members this month. Together with other changes, there are 285 full members, 11 junior members of CCT plus 63 associates, and 6 associate organisations.</p> <p>Total membership now 365</p> <p>Supporter membership – Clarification is being sought on gift options, payment methods and inclusion of gift aid. A proposal will be prepared for the Board with the aim of a launch in Sept.</p>	<p>Alison/ Jillian</p>
AOCB	<p>Pump area and flower tubs – a request for a volunteer has been sent to ‘Ferintosh Volunteers’</p> <p>Defibrillator – CCT have received a request from Findon Hall for a contribution/arrangement for maintenance of the defibrillator, in particular the recent replacement of pads. Following discussion it was agreed to approach FCC about how this can be managed in the longer term.</p>	<p>Paul</p> <p>Paul</p>
Dates of next Meetings	<p>Mon 31 July 2023 – Angie’s – face-to-face 7.15pm Mon 4 Sept – 7.15pm</p>	