## Minute of the Board Meeting of Culbokie Community Trust on Monday 28<sup>th</sup> June 2018

**Present:** Richard Fyfe, Penny Edwards, Jillian Munro, Alison Petch, Bruce Morrison, Marilyn Richards, Annabel Mowat (BH), David Brookfield (BH)

Apologies: Mark Douglas, Sarah Southcott, Lesley Murray, Audrey McCulloch

ussion	Action
5-18 Approved as a correct record osed by Bruce and seconded by Penny	
eneration Capital Grant Fund – investigated and the cairn project meets many of the criteria. An application has made for £550k.	
eedback and discussion on funding prospects and nexteps ne Board agreed that there is a need to reshape the project the light of changes to BL funding but that the aims and indamental principles of the project should remain the ame. A working group will be formed to generate ideas and ok at options to start to meet identified needs in the ommunity. This could include using existing facilities to ovide/develop activities. The project should take a more aged approach.  The project should take a more aged approach and the project officer to ovide additional capacity once possible activities have been identified.  The project should take a more aged approach and the project officer to ovide additional capacity once possible activities have been identified.  The project should take a more aged approach and the project officer to ovide additional capacity once possible activities have been identified.  The project should remain the project officer to approach and the project	Bruce/Alis on/Penny + others
enny and Richard attended the meeting. The first priorities for CCT are the SUDS basin (which is ely to be a pond), layout of community buildings, access on the site to the shop, public transport contributions and the disability access panel. The ore information will be available once revisions have been adde to the plans.  The offer re housing on CCT land the Board agreed that discussions should take place with the AL and Cairn regarding the offer of development.  The offer remaining: Culbokie Challenge 1,097 was raised. Many thanks to those who took up the	Penny/ Bruce/ Richard
ade HL ne l HL om	offer re housing on CCT land Board agreed that discussions should take place with and Cairn regarding the offer of development.  munity fund-raising: Culbokie Challenge

Culbokie	Market went well in June.	
Community Market	Proposals for the autumn:	
	Car Boot Sale – September	
	Books/CDs etc - October	
Woods Group	Orienteering – course is installed. Maps being printed. Grants of £4500 received and half has been used with some invoices still to come.	
History Group	Considerable progress has been made with the planning for the continued maintenance of the Teanagairn Henge. Plan to hold an Open Day on the Wednesday 17 <sup>th</sup> October as part of the Highland Archaeology Fortnight and several work parties will be involved in strimming and spraying to take advantage of the hard work completed by volunteers last year. There are plans in progress to assemble photographs of modern Culbokie with the view that eventually they will become an historical record themselves, especially if they capture planned changes.	
Other Groups	Village clean and tidy projects – The half-barrel needs to be replaced. Bruce asked if the Board was agreeable to having the Glen Wyvis Distillery name on the barrel as marketing for the distillery in return for the distillery sourcing and providing the barrel. This was agreed and approved by the Board.	Bruce
Finance Admin	a. Jillian reported that the balance stands at £24,966.01 at 30/06/18	
	b. Unauthorised spending, £12.10 – postage for membership renewal letters. The board approved the payment.	
	c. Culbokie Spar donations tin - £37.50 at 26-06-18 plus £15 in additional plant sales from June Market	
Admin	<ul> <li>a. GDPR and Privacy Notice – The policy was agreed by the Board and will be uploaded to the website, and the information shared with all groups – members, Market groups etc.</li> </ul>	
Membership and Recruitment	a. 11 new full members and 3 new associate members were added. There are now 177 full members, 13 junior members of CCT plus 50 associates, and 5 associate organisations. The additional members were approved by the Board	
	Total membership now 245	
	<ul> <li>a. Recruitment leaflet and campaign – House to house in June did not take place. Further dates to be agreed.</li> </ul>	Alison/ Penny/ Sarah
	Acknowledgement should go to new members. Letter still to be drafted.	Richard
AOB	a. DTAS – a request has come to renew membership. The Board agreed to request a further year of provisional membership.	Penny

	<ul> <li>b. Site noticeboard – posters have faded and will be replaced once the new plans for the site are ready.</li> <li>c. Site maintenance – regular strimming, cutting ongoing. Rory has been contacted to cut the site asap.</li> </ul>	Marilyn/
Date of next Meeting(s)	Mon 30 <sup>th</sup> July 2018 – Sarah's - Apologies: Bruce, Jillian Mon 27 <sup>th</sup> August 2018 – Marilyn's	