

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 25<sup>th</sup> February 2019**

**Present:** Richard Fyfe, Alison Petch, Penny Edwards, Mark Douglas, Niall MacDonald, Marilyn Richards, Bruce Morrison, and Angie Morris

**Apologies:** Jillian Munro

Item	Discussion	Action
Minutes of last meetings	14-01-19 Approved as a correct record Proposed by Bruce and seconded by Mark	
Matters Arising	<p><b>Letter of support</b> – the letter of support for the planning application by THL at the Glascairn site was submitted</p> <p><b>First Aid Course</b> – the Board agreed to the cost of £143 for Bob Neish to attend a 2 day First Aid Course</p> <p><b>Defibrillator</b> – battery life is 5 years. Invoice for £100 to be requested from Findon Hall Committee as agreed on 14<sup>th</sup> January.</p>	Alison
Glascairn Community Project Update	<p><b>a. Update from THL and planning application</b> THL planning application is ongoing and comments can be viewed on THC website.</p> <p><b>b. Open space – paper - Penny</b> <i>(Richard declared a conflict of interest and Alison took the chair for this item only)</i> CCT strongly supports the proposed new link from the Glascairn site onto the Core Path Network and into Glascairn wood which would be more direct, attractive and safe than the existing route and would resolve other issues, but not that of pedestrians walking in front of South Glascairn. The residents of South Glascairn have objected to this link. Options to secure the link were discussed. Penny will continue to investigate with Tullochs and THC Access Officer.</p> <p><b>c. Culbokie Active Travel Project – paper – Penny</b> Martin had prepared a paper for discussion. The work falls into the Sustrans Community Links funding package and if successful the initial work over the first 12 months would include:</p> <ul style="list-style-type: none"> <li>• gathering baseline data for journeys taken now</li> <li>• an options appraisal</li> <li>• feasibility study</li> <li>• community engagement</li> <li>• preliminary design</li> </ul>	<p>Penny</p> <p>Penny</p>

	<p>The Board agreed to the next steps:</p> <ul style="list-style-type: none"> <li>• complete the application</li> <li>• obtain letters of support</li> <li>• draft CCT strategy for active travel</li> <li>• complete Gantt chart for the project</li> <li>• gather further information to demonstrate need</li> </ul> <p><b>d. Fundraising</b>  Clues, Crimes and Conversations – an evening with Mike and Helen Walters in conversation with Nicola McAlley on Sat 23 Feb 7pm in Findon Hall was an enjoyable event and reasonably well attended by about 40 folk.</p> <p><i>Next event:</i> Sat 27<sup>th</sup> April 3-6pm in Findon Hall will include:</p> <ul style="list-style-type: none"> <li>➤ Black Isle Photographic Competition 2019</li> <li>➤ Silent auction</li> <li>➤ Luxury afternoon teas</li> <li>➤ Live music</li> </ul> <p>3 judges and sponsorship from Tulloch's have been secured and the posters and advertising are almost ready.  Display boards for the photographs are being sourced.</p>	<p>Martin</p> <p>Alison/ Angie</p>
<p>CCT website</p>	<p>a. The upgrade is almost complete. It is much more attractive and accessible. Responsibilities for uploading were agreed and training will be provided. Letter of thanks to go to Julie Shortreed for her work on the website.</p> <p>b. CCT regular newsletter – improvements could be made by using Mailchimp. A volunteer will be approached to help with this.</p>	<p>Penny/ Richard</p> <p>Richard</p>
<p>Community Activities</p>	<p>Bruce gave an update:</p> <p>There have been positive responses from High Life Highland, Highland Hospice and Age Scotland.</p> <p>HLH were able to offer a number of outdoor activities such as skiing for primary pupils, the Golden Eagle project, mountain bike trail and had made contact with the primary school. Also, indoor activities – yoga, Zumba (which duplicates current provision in the village), and Otago (falls prevention – but no instructor is available at present)</p> <p>Highland Hospice – have a ‘Helping Hands’ befriending service for those nearing the end of life. There is a Wellbeing Hub in Tongue which might be interesting.</p> <p>Bruce will continue to work on this as time allows.</p>	<p>Bruce</p>
<p>Culbokie Community Market</p>	<p>Market leaflets are being distributed to all B&amp;Bs and self-catering establishments in the area.</p> <p>February Market went well with 2 more new stalls</p> <p>The working group held a meeting to agree the programme of</p>	<p>Marilyn</p>

	additional events for each market. Bunting is being sought and costed to brighten up the hall on Market days.	Marilyn
Woods Group	<p>Lesley Robb has resigned from the group. A letter of thanks for all her work over the last few years will be sent. The group have made a significant difference to the local woods and hopefully it will be possible to find other volunteers to join the group to continue this work.</p> <p>A meeting is to be arranged with the Forestry Commission in the near future.</p> <p><b>Orienteering – 27<sup>th</sup> Jan.</b> The event was very well attended with approx. 150 folk of all ages braving the weather and enjoying the afternoon. Approx £200 was made from donations which will help support future activities and maintenance of the course. Thanks to all who helped make the event a success.</p> <p>Temporary noticeboards have been installed in the wood car parks giving information on the woods and the courses etc. Thanks to Gordon Robb for making these.</p>	Richard  Bruce
History Group	The area on the website has been revamped to make it more accessible.	
Other Groups	<b>Village clean and tidy projects</b> – THC has again provided ‘dog pooh’ black bags for the bins. These will last for the next 5 years.	
Finance Admin	<p>a. Jillian reported that the balance stands at £76,236.99 at 25/02/19</p> <p>b. CCT has been very fortunate to receive a legacy of £50k. This will allow CCT to lever more funding for the Glascairn project – letter of thanks will be sent to donor.</p> <p>c. Unauthorised spending – £21 for the new website banner was agreed by the Board</p>	Richard
Admin	<p>a. Community Land Scotland – membership renewal at cost of £50 was agreed by the Board</p> <p>b. Governance – Amendments to the Child Protection and PVA Policy were agreed by the Board.</p> <p>c. AGM 2019 speaker – possibilities for the AGM to be considered so that the event is booked in good time.</p>	Penny  All
Membership and Recruitment	<p>a. 6 new full members added. This together with other changes means that there are now 208 full members, 13 junior members of CCT plus 52 associates, and 5 associate organisations. The additional members were approved by the Board</p> <p>Total membership now 278</p> <p>b. <b>Membership renewal 2019</b> – draft was agreed and will be prepared and sent to members.</p>	Marilyn
AOB	No other items	

Date of next Meeting(s)	Mon 1 April – Angie’s Mon 13 May – Bruce’s	