Minute of the Board Meeting of Culbokie Community Trust on Monday 2nd March 2020

Present: Richard Fyfe (chairperson), Mark Douglas, Penny Edwards, Angie Morris, Bruce Morrison, Gwyn Howroyd, Marilyn Richards, Alison Petch

Apologies: Jillian Munro

Item		Action
Minutes of last	27-01-20 Approved as a correct record	
meetings	Proposed by Penny and seconded by Bruce	
Matters Arising	Market Banners – cost £135 recyclable material and now in use	
Watters 7 thomig	manor Barmero coor 2 recorded realism and men in acc	
	Template for letters – to be placed in Dropbox – Admin folder	Marilyn
Glascairn	a. Glascairn update - Penny provided a paper	
Community	i. Tulloch start date and Compound –	
Project	Start expected 3 rd week April	
	Compound Heads of Terms offer in writing.	
	Handover of village green expected June 2021	
	ii. Parking and hub access– 2 nd phase building discussed	
	and parking proposals now clearer. Quote of £1,170	
	from engineer to design car parking to meet needs was	
	approved by the Board.	
	iii. Cairn Housing – The Board agreed to continue to	
	progress the partnership although this may incur	
	additional costs to SSE for the electrical connections.	
	The inclusion of 6 houses is in line with the initial	
	proposals for the site which were supported by the community.	
	 iv. Electrical Supply – Tulloch has received quotes which may impact on CCT and Cairn. 	
	v. H&M position- final village green design still pending	
	decisions on parking and drainage	
	vi. Village green- need to finalise arrangements so that	Penny
	Tullochs can implement a 'foundation design' in line with	
	CCT plans. Meeting arranged.	
	vii. Grant applications - the Board approved the grant	
	applications for planning fees to Cromarty Ports	
	Authority and the Stafford Trust.	
	b. Business planning – ongoing and for discussion at the w/g	
	meeting on 18 March	
	c. Marketing Material for new residents – following a	
	discussion with Tullochs, it may be possible to have a joint	
	marketing approach and include some relevant local information	Bruce/
	for residents. A 'welcome pack' for all new residents to the	Marilyn
	village will also be explored.	

Active Travel	A request has been made to Sustrans to restrict the current project to the section in the village. A number of events to promote cycling have been planned: Breeze Ross-shire group bike ride on 29 Feb. Hoping to recruit folk to undertake Breeze leader training. Home Energy Scotland – March market – promoting electric bikes April – aiming for Cromarty trikes to bring folk to the market Big Pedal event from 22 April for 10 days – aiming to get the school involved Screening of 'Bikes vs Cars' in Muir of Ord in April Planning a guided walk in and around the village	
	Also investigating match-funding for the Sustrans project through THC.	Martin
	There is a Culbokie Cycling Facebook page.	
Community Transport	For information - Bruce explained that Stagecoach and Hi Trans are interested in a pilot which may alleviate some of the transport issues in the community. A meeting has been arranged with FCC.	Bruce
Vision and Values	Following the discussion on 25 Feb, thoughts and ideas have been collated. The Board agreed to complete a short questionnaire to finalise core Vision and Values and then look more closely at the core 'Themes' at the next meeting. This with a view to creating something that is clear and accessible to the community.	All
	Bruce suggested that it would be helpful in working groups identified themes/objectives and to cost plans for the next 3 years where possible.	
Fundraising	Box- the draw will take place at the Community Market on 21 st March at 1200.	
	Desk calendars – profit of approx. £400	
	Spring celebration – 2 nd May – will include the Black Isle Photographic competition photos, live music, luxury afternoon teas, crafts/auction of skills. Black Isle Renewables have agreed to sponsor the event.	
	A volunteer has agreed to help with posters for events.	
	An application is being made to Tesco for inclusion in the draw available from the 'plastic bag' fund.	
	Possibility of Guided Dog Walking is being explored.	
	Outlander evening – an evening with Diana Galbadon on Sun 7 June. Glen Wyvis distillery has agreed to sponsor the event and will provide Gin tasting at the interval. Cost £15 per ticket.	
	W/g meeting on 25 th March to discuss overall strategy/crowdfunding etc and look at the challenges for raising funds for the Glascairn project.	
	Tanas for the Glassami project	

Culbokie	Feb Market had more stalls than usual and was well attended.	
Community Market	March will include TBI seed potatoes and seeds.	
Woods Group	Wildlife Orienteering event – was a great success. Approx 35 teams and 100 folk joined the fun, plus 10 families enjoyed the string course and finding the secret boxes was a real hit. Sponsors Tulloch Homes and Williamson group were thanked for their contributions. Thanks also for the use of the Football Pavilion. A surplus of £286 was made from sponsorship and donations. This will go towards running future events.	
	Working with FLS is proving slow due to lack of response, even though proposals for a more strategic approach to the management of the woods has been agreed.	
	The w/g plan to hold regular work parties to tackle some of the issues.	
History Group	"History recent additions" page has been created on the website so that new material can be accessed more easily.	
	Elspeth Weir gave a very interesting talk to the Senior Citizens' Group of the Church on the subject of "Culbokie in bygone days" and provided some new material which is posted. Also, the book "Earth's Crammed with Heaven" by Annie Smith Mackenzie who grew up in Ceylon Croft and wrote of her experiences of Culbokie has provided some useful information.	
Other Groups	Village clean and tidy projects – The last dog poo bin is now in place behind the Glascairn core path and all bins are being managed by volunteers.	
Finance Admin	a. Jillian reported that the balance stands at £20,365 and £50,018.97 in savings at 02/03/20. Invoices outstanding to Frame Kennedy and some small expenses.	
	 b. Unauthorised spending – Hire of Church Hall for CCT Board review of V&Vs Display Board panel fixings £20.65 DTAS membership £60 CLS membership £50 – all agreed by the Board 	
	c. The Board discussed using cost centre numbers for activities to help keep track of income as references for bank payments can appear confusing on the accounts.	Marilyn/ Jillian
Membership	Membership report -No new members this month.	
and Recruitment	Membership is now 240 full members, 14 junior members of CCT plus 54 associates, and 5 associate organisations.	
	Total membership now 313	
AOB	Membership letter 2020 to be drafted, printed and distributed	Richard/ Marilyn
Date of next Meeting(s)	Mon 27 April – Marilyn's Mon 1 June – Angie's	