

Minute of the Board Meeting of Culbokie Community Trust on

Monday 27th April 2020 – remote meeting

Present: Richard Fyfe (chairperson), Mark Douglas, Penny Edwards, Angie Morris, Bruce Morrison, Gwyn Howroyd, Marilyn Richards, Alison Petch, Jillian Munro

Apologies: None

Item		Action
Minutes of last meetings	02-03-20 Approved as a correct record Proposed by Mark and seconded by Bruce	
Matters Arising	Membership letter 2020 – placed on hold due to current restrictions	
Glascairn Community Project	<p>a. Glascairn update – Legal aspects are ‘on hold’ due to the current situation. The on-site start date has been delayed.</p> <p>Community site – Cameron Ross, Engineer is preparing information on drainage and surface of the car park. This will feed into the landscape design which can then be signed off. There will then be adjustments by the architect so that the design is ‘planning ready’.</p> <p>The Board agreed that the project should be placed ‘on pause’ and a statement of progress to date with the relevant paperwork will be placed in Dropbox.</p> <p>b. Marketing Material/Welcome Pack for new residents – This should include an on-line version, hard copy etc. including web links, FB pages etc. for local services and organisations plus ways to get involved in the community through activities and volunteering opportunities. Core information may be useful for Tullochs to include in their marketing material once the development progresses.</p>	<p>Penny/ Bruce</p> <p>Marilyn/ Bruce</p>
Community Resilience	Following discussion on IT help e.g. Ability Net, and Befriending and linking up with other services Angie and Bruce agreed to investigate.	Angie/ Bruce
Active Travel	<p>Update from Martin - Sustrans has accepted the proposal to restrict the current project to the section in the village, but have asked that the stages that have already been funded for the whole route go ahead. There is a risk that any design would need to be altered as the route is dependent on acquisition of land.</p> <p>A project update has been submitted to Sustrans including estimates for the technical design and construction of the first phase.</p> <p>The plan of events to promote cycling and walking has been postponed.</p>	

Vision and Values	The results of the questionnaire were discussed and core values agreed. These will be developed into a suitable paragraph with a 'strap line'.	Marilyn/ Richard
Fundraising	<p>Box- the virtual draw took place and the video was uploaded. Martin Hill, Maryburgh was the winner and was delighted with the box. Many thanks to the donor and £128 was raised.</p> <p>Spring celebration – postponed</p> <p>Photographic competition – extended deadline to 1 June. Judging will be completed on-line.</p> <p>Sunflowers for Culbokie – 103 packets have been distributed to residents via the shop and we look forward to seeing the photos as they grow and of the display of flowers to brighten homes and gardens in the village.</p> <p>Outlander evening – an evening with Diana Gabaldon - postponed. New date tbc.</p>	
Culbokie Community Market	<p>Due to restrictions the Markets for March, April and May were cancelled. Some food Traders have organised themselves to provide goods on Saturdays 1000-1100 in the car park beside the Church, in line with Scot Government guidance of indoor and outdoor food traders. There is good attendance and social distancing is being observed.</p> <p>The range of food available has been expanding and now offers, fish, meats, chocolate, cheese and fruit and vegetables.</p>	
Woods Group	Walking and cycling routes and maps have been uploaded to the website to help folk vary their daily exercise during 'lock down'. A range of distances to suit interests, time and abilities are available and routes are being added regularly.	
History Group	Nothing new to report.	
Other Groups	Village clean and tidy projects – nothing new to report	
Finance Admin	<p>a. Jillian reported that the balance stands at £29,386.18 and £50,018.97 in savings at 27/04/20.</p> <p>b. Unauthorised spending – None</p> <p>c. Zoom subscription for remote working – discussed and put on hold.</p>	
Membership and Recruitment	<p>Membership report – <i>No new members this month.</i></p> <p><i>Membership is now 240 full members, 14 junior members of CCT plus 54 associates, and 5 associate organisations.</i></p> <p><i>Total membership now 313</i></p>	

AOB	As the project progresses it is important to maintain a full strength Board with a wide range of skills. Although the AGM 2020 is some months away Richard asked the Board if anyone knew someone who might be interested and willing to become a Board member or a co-opted member.	
Date of next Meeting(s)	Mon 1 June – remote meeting	