

Minute of the Board Meeting of Culbokie Community Trust on

Monday 1st June 2020 – remote meeting

Present: Richard Fyfe (chairperson), Penny Edwards, Angie Morris, Bruce Morrison, Gwyn Howroyd, Marilyn Richards, Alison Petch

Apologies: Mark Douglas, Jillian Munro

Item		Action
Minutes of last meetings	27-04-20 Approved as a correct record Proposed by Alison and seconded by Penny	
Matters Arising	<p>Marketing material/Welcome pack – ongoing</p> <p>Ability Net – Angie reported her findings and the Board agreed that sharing the information about the range of help and support that is available and contact details would be useful. This will be included in the Newsletter.</p> <p>Befriending – it has not been possible to access more information at this time.</p> <p>New Board Members – discussion held over to the next meeting</p>	<p>Marilyn</p> <p>Angie</p>
Glascairn Community Project	<p>a. Glascairn update – Legal aspects are still ‘on hold’ due to the current situation.</p> <p>The on-site start date unknown as Construction work does not begin again until mid-June.</p>	
Active Travel	<p>Update from Martin - Draft designs for RIBA stage 2 have been produced and initial plans for an on-line consultation are being worked up. The project update has been formally accepted by Sustrans along with grant claims for stages 1 and 2. ‘Behavior change’ plans are being re-examined to identify which parts can be put into action in the near future.</p>	
Vision and Values	<p>The following was agreed:</p> <p style="text-align: center;">‘Strong Heart. Healthy Community.’</p> <p>Working together with integrity in an open, responsible, accountable way to provide opportunities that engage; facilitate and improve the quality of life; and support our community to be healthy, inclusive and environmentally and economically sustainable.</p> <p>This will form part of an introduction to CCT on the website and in applications etc.</p>	<p>Marilyn</p>

Fundraising	<p>Photographic competition – 58 entries have been received: 30 Child 12 and under, 3 Teenage 13 to 17 and 25 Adult 18 and above. Judging will be completed on-line. An event will take place when restrictions are lifted. Winners will be notified and info shared in the Newsletter and on the web site. Plans are in place to use some of the photos for a 2021 calendar.</p> <p>Sunflowers for Culbokie – looking forward to seeing them around the village.</p> <p>Quiz Night 24th May – 36 individuals (16 teams – mixed age groups and numbers) joined the on-line quiz. Feedback was very positive. Next quiz will be 14th June with some volunteer participants hosting the rounds of questions.</p> <p>Lockdown quilt – this is in the early stages of planning but is already enjoying interest.</p>	Angie
Culbokie Community Market	<p>The outdoor market on Saturdays 1000-1100 in the car park beside the Church is proving popular and customers are adhering to Scot Gvt guidelines. This will continue until it is possible for the monthly markets to open across the Black Isle.</p> <p>The Board agreed to continue to pay the Market Organiser 50% (£75) of the monthly amount for June and July, and also August if necessary. The market organiser continues to work with traders and stallholders to keep them informed, advertises markets, and will work with CCT to prepare for re-opening in line with the restrictions at that time.</p> <p>Plant sale on 16 May – donations £45</p>	Marilyn
Woods Group	Nothing new to report.	
History Group	Nothing new to report.	
Other Groups	Village clean and tidy projects – nothing new to report	
CCT work streams (retirement)	Looking ahead to 2020-2021. Bruce has indicated that he intends to retire as the FCC representative at the 2020 AGM. He provided a list of work streams and the Board discussed how these might be covered and by whom at that time. This will allow suitable hand-over time for those taking on new roles and responsibilities.	All
Finance Admin	<p>a. Jillian reported that the balance stands at £21,482.27 and £50,023.27 in savings at 01/06/20.</p> <p>b. Unauthorised spending – None</p> <p>c. SPAR donations - £18.20 on 20/05/20</p> <p>d. Zoom subscription for remote working was agreed and has been paid. Board members to ensure meeting are scheduled in advance (use Topic and Name) to avoid clashes. To ensure security of meetings, CCT hosts will not put Zoom invitations in</p>	

	<p>the public domain and will lock meetings when all attendants are present.</p> <p>e. E-mail account admin – The Board agreed that Bob Neish will be the primary contact for the info@culbokiect.org e-mail account</p>	Penny
Membership and Recruitment	<p>Membership report – No new members this month.</p> <p><i>Membership is 240 full members, 14 junior members of CCT plus 54 associates, and 5 associate organisations.</i></p> <p><i>Total membership is 313</i></p>	
AOB	<p>The Board discussed how CCT has been active in a number of areas during lockdown:</p> <ul style="list-style-type: none"> • Role in connecting with the community <ul style="list-style-type: none"> ➤ Participation on Ferintosh resilience discussion ➤ Sunflowers for Culbokie – on-going ➤ Quiz Night-In – completed and second one planned ➤ Culbokie Lockdown Quilt – being planned • Supporting exercise <ul style="list-style-type: none"> ➤ Promotion of small paths in woods for daily exercise – CCT newsletter and social media ➤ Local Walks and cycle rides routes for daily exercise – on CCT web site and social media promotion • Facilitating local goods for local folk <ul style="list-style-type: none"> ➤ Outdoor market – weekly promotion and support <p>Black Isle meetings - CCT will ask to be invited to Cllr Gordon Adam's regular Black Isle Zoom meeting to help us to stay connected and work with others during the pandemic.</p>	Penny/ Alison/ Angie
Date of next Meeting(s)	Mon 13 July – remote meeting	