

**Minute of the Board Meeting of Culbokie Community Trust on  
Monday 7<sup>th</sup> September 2020 – remote meeting**

**Present:** Richard Fyfe (chairperson), Alison Petch, Penny Edwards, Angie Morris, Gwyn Howroyd, Marilyn Richards, Mark Douglas, Jillian Munro, Paul Wadge (observer)

**Apologies:** Bruce Morrison

Item		Action
Welcome	Richard welcomed Paul who is interested in becoming a Director.	
Minutes of last meetings	13-07-20 Approved as a correct record Proposed by Alison and seconded by Mark	
Matters Arising	Befriending – a group is being set up in the Black Isle and funding has been applied for.	Angie
Glascairn Community Project	<p><b>a. Glascairn update –</b> Tulloch Homes advised that the planned start date is in November 2020 with the village green Phase 1 complete in the spring. There is ongoing discussion between THL and Cairn about the affordable houses due to a rise in costs from the current restrictions. CCT will write to Cairn Housing, THC and Councillors to ensure our views are taken into account. The Board agreed that the working group should meet to discuss buildings, timescale and the village green, electrical connection and an approach to securing the 6 affordable houses on the community site. The working group should return with proposals at the next meeting. There are still a number of possibilities to access funding to support the project.</p>	
Active Travel	<p>Update from Martin - Consultation – the majority of the few returns are positive and there were 169 visits to the site. Informal chats indicate support for the plans.</p> <p>Community Cycling Club – 19 members and 6 Monday evening rides have been held. Training for cycle maintenance has also taken place.</p> <p>Village Walk – ‘Getting to know your village’ – there have been 3 walks to date and were well received.</p> <p>Sustrans finance – 70% of the construction costs can now be funded which reduces the funding gap.</p> <p>Plans – to start in May 2021 subject to planning consent and raising funds.</p>	

Fundraising	<p><b>Desk Calendars</b> - both A4 and desk calendars will be available. Months are being sponsored by local businesses etc. Aiming to have them ready for early October.</p> <p><b>Sunflowers for Culbokie</b> – photos are now being collated. There will be a small prize for the best photo and best name.</p> <p><b>Lockdown quilt</b> – Regular promotion at outdoor market is proving useful and squares are now being gathered. More contributions from organisations would be welcome.</p> <p><b>On-Line Auction and crafts pop-up stall</b> - currently being considered as viable fundraising activities leading up to Christmas</p>	Angie
Black Isle Partnership Meetings	A small Recovery Plan Group is being set up and the future role, governance procedures are being explored. Key is communication, newsletters etc which will be circulated to CCT members. Remote attendance at meetings is ongoing.	Penny/ Angie/ Alison
Sharing Shed	Consultation on the site was useful and all the permissions and funding are in place for the shed to be erected and placed on Cairn land beside the church. CCT Insurance is also in place. The Board agreed the proposal and the shed will be ordered. Layout and stocking etc have still to be finalised. The working group will keep the Board up-to-date with progress.	Penny/ Marilyn/ Gwyn
Culbokie Community Market	<p>The outdoor market on Saturdays 1000-1100 in the car park beside the Church continues to be well supported. Findon Hall will be completed in mid Sept. There may be the possibility of taking the market indoors in October but that will be dependent on the hall committee, insurance, compliance with covid arrangements, and what the other Black Isle communities are hoping to do.</p> <p>Market Organiser – a reduced fee has been paid for the last 3 months but as the situation continues it is necessary to review this as no funds are coming in.</p>	Marilyn
Woods Group	The contact at FLS is now Laura Macnally. Gwyn will be in contact with her as soon as possible.	Gwyn
History Group	Modern History in the making. The group are now aiming to include more recent events in the Social History section of the website. Including information on the original Findon Hall, the current re-roofing, current pandemic, recent housing developments such as Mount Eagle Drive, Ferindonald etc, Culbokie Guided walks, Cycle club and more. The group are asking for information from local residents.	
Other Groups	<b>Village clean and tidy projects</b> – nothing new to report. Pots and tubs still looking good. Richard will liaise with volunteers involved.	

Finance Admin	<p>a. Jillian reported that the balance stands at £21,103.88 and £50,031.00 in savings at 07/09/20.</p> <p>b. Unauthorised spending – None</p>	
Admin	Due to a change in circumstances Cindy Reeves is stepping down as Facebook/social media coordinator. Many thanks to Cindy for fulfilling this role over the last few years. Gwyn agreed to take on this role for the next year. Handover to be arranged.	Gwyn
AGM	<p>a. Proposed as remote meeting on Monday 30 November at 7pm. Jon Palmer has agreed to speak on assets of the Black Isle and this will follow the AGM. More information, annual report etc and adverts will be prepared.</p> <p>b. Board recruitment campaign – the article in the newsletter is designed to encourage folk to become more involved and a few more volunteers have come forward.</p> <p>c. Role of FCC rep – FCC has opted not to take up the role on the CCT Board. There is already some close working between the groups and CCT will ensure attendance at FCC meetings as needed.</p>	Alison/ Marilyn/ Richard
Membership and Recruitment	<p>a. <b>Membership report</b> – 2 new full members were added. This together with other changes means that there are now 241 full members, 14 junior members of CCT plus 54 associates, and 5 associate organisations.</p> <p>Total membership now 314</p>	
AOB	<p><b>Community Transport Project</b> – the proposal is to pilot a scheme with an electric vehicle in the village. A community consultation is planned with feedback to FCC before 21<sup>st</sup> Sept. THC have approached RVA about administration of the scheme and CCT has also indicated it may be interested.</p> <p><b>Highlands driving towards and electric future</b> – THC are running an on-line talk on 15<sup>th</sup> September for Ross and Cromarty. Link has been sent to sign up if interested.</p> <p><b>DTAS annual conference and AGM</b> – will be on line across 4 days Mon 9<sup>th</sup> to Thurs 12<sup>th</sup> Nov . Bookings open in mid- Sept.</p>	
Date of next Meeting(s)	Mon 19 October – remote meeting	