

Minute of the Board Meeting of Culbokie Community Trust on

Monday 16th November 2020 – remote meeting

Present: Richard Fyfe (chairperson), Alison Petch, Penny Edwards, Angie Morris, Gwyn Howroyd, Marilyn Richards, Mark Douglas, Paul Wadge

Apologies: Jillian Munro, Bruce Morrison

Item		Action
Minutes of last meetings	19.10.20 Approved as a correct record Proposed by Mark and seconded by Penny	
Matters Arising	Child Protection Policy – The Board approved the amendments relating to 16-17 year olds. The amended policy was adopted.	
Glascairn Community Project	<p>a. Shelter - 3 companies are interested and quotes are being considered by the w/g.</p> <p>b. Café – now is the time to revisit previous planning</p> <p>c. Grants for village green – a range of options for funding the shelter and other aspects are being explored but some applications cannot be submitted until full planning permission is in place and that is dependent on THL finalising changes to the site.</p> <p>d. Community Share offer – a possible option for funding the hub is being explored. This does not exclude applications for grants.</p>	
Active Travel	<p>Update from Martin -</p> <p>Sustrans queried some aspects such as traffic calming and ‘place-making’. Pell Frischmann have responded and hope to move on to stage 3 ‘Developed Design’ soon.</p> <p>A further consultation is needed to highlight the shared-use path in the centre of the village and exact proposals for speed limit change.</p> <p>The next stage in the design process will result in plans suitable for a planning application. The Sustrans grant covers this stage, but progress in raising match funding will be needed to access funding for stage 4.</p>	
Cycle Club	Planned rides are going well and are suitable for all levels.	
Fundraising	<p>Desk Calendars - selling well and a third order has been placed</p> <p>Lockdown quilt – Approx 50 patches covering all aspects of life in Culbokie during 2020 have been received</p> <p>21st Nov market - Refreshments, Christmas cards, craft items and a raffle will be available.</p> <p>Christmas Quiz – is being planned for 27th Dec</p>	Working Group

Sharing Shed	<p>The sharing shed has now been running for 2 weeks. Donations have been regular and there is evidence that folk are making use of it - the books particularly, and the toys etc. There has been a small amount of non-perishable food used, but the donations of apples etc. are going well.</p> <p>There have been some items donated that are not suitable for the shed and, if suitable, these have been taken to Charity Shops.</p> <p>Arrangements for volunteers and cleaning etc are working well.</p> <p>The Board agreed to the following proposals:</p> <ol style="list-style-type: none"> 1. Open every day 1000-1530 2. Display posters in bus shelters 3. Provision of a small Christmas Hamper for those receiving MoW if agreed by BIC. <p>There are now 40 Face Book group members</p>	Marilyn/ Gwyn
Culbokie Community Market	<p>The Market is continuing to be well supported by stallholders and customers and the weather has been kind.</p> <p>The Christmas Theme Market on Sat 21st Nov will run from 1000-1200 and include refreshments and hot drinks etc. There will be access to the Disabled Toilet in the Hall and Covid arrangements are in place. The craft stalls have been offered the use of a gazebo.</p>	Marilyn
Woods Group	<p>A Work Party is being planned for Sat 5th Dec. This will include path clearing and the opportunity to get a Christmas Tree. Details are being finalised with FLS and then advertised.</p> <p>There is an issue with Dog poo in a particular area and steps are being taken to remind folk to 'pick up' and use the bins.</p>	Gwyn
History Group	<p>The following new information is available in the history section of the web site.</p> <ol style="list-style-type: none"> 1. Additions to the Findon Hall page to reflect the recent major renovations 2. An addition to "People of Culbokie" 3. The history of the housing developments <p>A modern history archive has been set up to record current events that will become future history.</p> <p>The group would welcome any photographs recording local life for the archive.</p>	
Other Groups	Village clean and tidy projects – nothing new to report.	
Finance Admin	<ol style="list-style-type: none"> a. Jillian reported that the balance stands at £17,046.09 and £50,032.24 in savings at 16/11/20. b. Unauthorised spending – None 	

AGM	<p>a. Paperwork including the Annual Report (but without the financial summary as this is delayed due to the pandemic) was sent to members by 9th November, including a request for attendees to sign up to participate through ZOOM.</p> <p>b. An EGM will be needed in 2021 to approve the financial statement.</p> <p>c. If Jon has a presentation then this can be shared with participants.</p> <p>d. Any new Director or proxy forms should be received by 23rd November.</p>	<p>Alison</p> <p>Marilyn/ Richard</p>
Membership and Recruitment	<p>Membership report – There was one new associate member this month. There are now 241 full members, 14 junior members of CCT plus 55 associates, and 5 associate organisations.</p> <p>Total membership now 315</p>	
AOB	<p>Christmas Cards – The Board agreed to send Christmas Cards to all volunteers to thank them for their work and support in 2020. List to be finalised.</p> <p>Christmas Tree – It is hoped that a tree will be possible at the site this year. THL will be asked about siting etc.</p> <p>Light up Culbokie – FCC have asked that folk light up a tree, fence, gate etc where possible to provide some Christmas Cheer around the village.</p>	<p>Angie</p> <p>Gwyn</p>
Date of next Meeting(s)	Mon 18 th January 2021	