

Minute of the Board Meeting of Culbokie Community Trust on

Monday 22nd February 2021 – remote meeting

Present: Richard Fyfe (chairperson), Alison Petch, Penny Edwards, Angie Morris, Gwyn Howroyd, Marilyn Richards, Mark Douglas, Paul Wadge

Apologies: Jillian Munro

Item		Action
Minutes of last meetings	18.01.21 Approved as a correct record Proposed by Paul and seconded by Mark	
Matters Arising	None	
Glascairn Community Project	Penny provided an update on the following: <ul style="list-style-type: none"> a. Design b. Planning Application c. Feasibility Study and Business Plan d. Grants for the village green e. Cairn Housing f. Electrical connection The project management group meet weekly to discuss and plan next steps.	w/g
Active Travel	Active Travel Route – the Board approved £600 inc VAT for design work to fully integrate the village green with the Active Travel Route. It is expected that Sustrans will refund this cost.	
Cycle Club	A Lockdown Cycle Challenge has been launched. The aim is for participants to reach every local place on the list. It covers a range of interesting and historical sites. Participants are asked to take photos and share stories on Facebook. Information and an interactive map are available on the CCT website.	
Fundraising	<p>Lockdown quilt – the 3x16 patch panels are almost complete. A request has gone out to the community for mounting materials.</p> <p>Photographic Competition 2021- ‘Food and Drink of the Black Isle’. Closes end July. More entries are hoped for due to wider promotion activities.</p>	Working Group
Sharing Shed	<p>The shed continues to be well used. A grant of £500 was awarded from the Ward Discretionary Fund. This will allow the purchase of household and children’s items etc. to continue.</p> <p>A large donation from a supermarket was distributed by the Masonic Lodge, Fortrose and included a range of food, household and other items. All Black Isle sheds benefitted from this.</p>	

	<p>There will be a garden and plants section outside once the weather improves, and anew craft section inside.</p> <p>There have been a number of questions and requests for items on Facebook, and the donation box in the shop is being well supported.</p>	Marilyn/ Gwyn
Culbokie Community Market	<p>The Market continues to be well supported despite the challenging weather in Jan and early Feb. There are more food stalls, and cakes are popular.</p> <p>Face coverings are being worn by stallholders and customers.</p>	Marilyn
Woods Group	<p>Gwyn will contact FLS again as there has been no word from Laura.</p> <p>Christmas Tree – the Board agreed that the connection for lighting should be reinstated as near as possible to the site of the building/shelter once Tulloch have completed work at the site.</p>	Gwyn
History Group	<p>The History section of the CCT web site continues to evolve. There has been a variety of recent additions including:</p> <ul style="list-style-type: none"> • The building of the Cromarty Causeway in the Transport and Communications section, provided by the Section Engineer, Don Fraser MBE • Images from the recent past of Baluachrach a.k.a. The Meadows, Glascairn have been added to the Housing Developments section. 	
Other Groups	Village clean and tidy projects – nothing new to report.	
Finance Admin	<p>a. Jillian reported that the balance stands at £21,135.10 and £50,033.50 in savings at 22/02/21.</p> <p>b. Unauthorised spending – None</p>	
EGM	<p>The full accounts, financial extracts and report have now been finalised. The Board agreed Tues 30th March at 7pm as the date for the EGM, and members will be notified by 9th March so that the Accounts to June 2020 can be approved.</p> <p>This document can then be included in funding applications.</p>	Marilyn/ Richard
Membership and Recruitment	<p>Membership report – There was a change from one full to associate member. There are now 243 full members, 14 junior members of CCT plus 56 associates, and 5 associate organisations.</p> <p>Total membership now 318</p>	
AOB	<p>a. Zoom subscription – renewal agreed by the Board</p> <p>b. Magic Little Grant (Local Giving) – Penny asked the Board for ideas for a suitable specific project so that an application can be made in 2021.</p> <p>c. Data Protection – The Information Commissioner’s Office (ICO) have requested a payment of £40 which is the annual</p>	

	<p>fee required for charities. The Board agreed this payment.</p> <p>d. Membership Secretary – due to a change in circumstances Gill Garland is retiring as membership secretary. The Board thanked her for her sterling work over the last few years and wished her well for the future. A request for a volunteer to take on this role will be included in the next CCT newsletter.</p>	
Date of next Meeting(s)	<p>Tues 30th March – EGM followed by remote meeting</p> <p>Mon 26th April 2021 – remote meeting</p>	