

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 19<sup>th</sup> July 2021 – remote meeting**

**Present:** Richard Fyfe (chairperson), Alison Petch, Penny Edwards, Marilyn Richards, Paul Wadge

**Apologies:** Jillian Munro, Angie Morris, Mark Douglas

Item		Action
Minutes of last meetings	07.06.21 Approved as a correct record Proposed by Penny and seconded by Alison	
Matters Arising	<b>Skills development:</b> Possibility of providing a training course in social media to be investigated and then may be offered to someone interested in using these skills to support CCT.	
Glascairn Community Project	Having considered a number of options the Board agreed to the community area of the site being named 'Culbokie Green'. A draft refreshed Feasibility Study and Business Plan has been received from Alan Jones Associates. Comments from the Board were discussed and will be forwarded to Alan Jones.  The draft plan for the play area has been agreed. Details will be developed in house in the first instance.	w/g
Active Travel	<b>Active Travel Route</b> – Richard and Martin attended the FCC meeting. Members were interested to know there was support in the village for the project which helps meet their aims of slowing traffic through the village. The consultation summary will be published on the CCT web site. The next step is Stage 4 – the technical design. In order for the plan to be implemented a Traffic Regulation Order will be required. THC will have to manage the process to obtain this.	
Cycle Club	The regular rides are generally well attended. CCCC focussed on social cycling and they are exploring ways to encourage less confident riders to participate in group rides.	
Fundraising	<b>Virtual treasure hunt</b> - raised £96. <b>Culbokie Lockdown Quilt</b> - A successful preview was held at the hall and we hope members of the public will be able to see the quilt panels once restrictions are eased. We are in the final stages of proofreading the accompanying booklet of all the stories behind the patches. Thank you to the board for agreeing payment for a print run of fifty A5 booklets, which we will be selling shortly.  <b>Photo competition</b> - Closing date of July 31st fast approaching. Pleased to see Cromarty Arts including the article for a second consecutive newsletter to a wide readership.	

	<p><b>An exhibition</b> of the 2021 photograph entries on the theme, 'Food and Drink of the Black Isle', with a food festival. Planned for October.</p> <p><b>Neil Lancaster</b>, a highly regarded local author, has agreed to give an informal presentation and respond to questions at a special evening in November. There will be signed copies of Neil's new crime thriller, 'Dead Man's Grave', for sale as part of the event.</p> <p><b>Christmas cards of the Black Isle</b> – pre-orders and sales of packs of five different designs will be taken from the autumn to Christmas.</p>	Working Group
Sharing Shed	More use is being made of the shed during the summer and donations of food and other items are being made almost daily. Turnover over items is very good overall. £70 donations received over the last 5 weeks.	Marilyn
Culbokie Community Market	Market Organisers Licence Exemption has been confirmed by THC as CCT is a charity. The number of stalls varies each week but overall there is more variety. Black Isle market group is beginning to explore the possibility of returning to indoor markets as the year progresses. Some food traders are keen to continue weekly.	Marilyn
Woods Group	There is a meeting with FLS on Friday 23 <sup>rd</sup> July. FLS have made changes to paperwork required for events.	
History Group	No new information	
Other Groups	<b>Village clean and tidy projects</b> – no new information	
Admin	<p><b>AGM 2021</b>- the possibility of a speaker was discussed and some ideas shared. Planned for late Nov 2021 but this may be dependent on access to the hall, availability of a speaker and the accounts.</p> <p>Health and Wellbeing is not specifically included in AoA although it is implicitly covered by Community Development. It could be considered as a possible amendment for the AGM.</p>	ALL
Finance Admin	<p>a. Jillian reported that the balance stands at £33,343.39 (payments to Horner and McLennan, PF and Sustrans are still outstanding) and £50,035.54 in savings at 19/07/21.</p> <p>b. Unauthorised spending – the Board approved payment of £125 for a print run of fifty A5 Lockdown Quilt information booklets, which will be for sale.</p>	
Membership and Recruitment	<p><b>Membership report</b> – There were no new members this month, although other changes means that there are now 238 full members, 14 junior members of CCT plus 58 associates, and 5 associate organisations.</p> <p>Total membership now 315</p>	

AOB	None	All
Date of next Meeting(s)	Mon 30 <sup>th</sup> Aug 2021 – remote meeting Mon 4 <sup>th</sup> Oct 2021	