

Minute of the Board Meeting of Culbokie Community Trust on

Monday 30th August 2021 – remote meeting

Present: Richard Fyfe (chairperson), Alison Petch, Penny Edwards, Marilyn Richards, Paul Wadge, Jillian Munro, Angie Morris

Apologies: Mark Douglas

Item		Action
Minutes of last meetings	19.07.21 Approved as a correct record Proposed by Penny and seconded by Alison	
Matters Arising	Skills development: Possibility of providing a training course in social media to be investigated and then may be offered to someone interested in using these skills to support CCT.	
Glascairn Community Project	Full planning for the site has been approved and a decision letter with planning conditions received. Handover of the main part of Culbokie Green is expected at end Sept. Tulloch are able to assist with heavy lifting and will store some boulders for the play area. Sale of land to Cairn is complete and the 6 houses will be for affordable rent. The Feasibility Study and Business Plan are nearing completion. Some applications for funding for aspects of the site are being made or ongoing. Funding is in place for a Winter Volunteer programme.	mgt/g
Active Travel	Active Travel Route – Sustrans – stage 3 (developed design) is coming to an end. 30th Nov panel meeting will decide if Stage 4 (technical design) of the project will be funded. Meeting with Ward councillors planned for 6 th Sept to confirm support for the scheme.	
Cycle Club	25 members. A 6 week course 'couch to 20km' is ongoing, aiming to help participants to become more confident, fitter and more proficient. Applying for funding for some cycle maintenance training. First Aid course 17 th October – 8 participants.	
Fundraising	Calendar 2022 – photos are being collated and sponsors sought. On sale from mid Sept. Christmas cards – packs are being finalised and orders can be placed from mid Sept. Lockdown Quilt – booklet will be on sale from mid-Sept with an opportunity to view the quilt at the Market. CCT stall – at the indoor markets in Sept/Oct/Nov	Working Group
Sharing Shed	Continues to be well used. A further grant of £500 has been received from the Ward Discretionary Fund allowing some non-perishable food and household items to be provided for a further 3 months. More donations – including children's books, games and toys would now be welcome.	Marilyn

Culbokie Community Market	Indoor market planned for Sat 18 th Sept 1000-1200 and on the 3 rd Sat each month thereafter. This will allow more craft folk to return as the winter approaches. Café will be reintroduced in Oct/Nov depending on restrictions. Outdoor food stalls continuing every week from 10-11am. Risk Assessment for hall use to be provided by CCT.	Marilyn
Woods Group	The meeting with FLS was held on Friday 23 rd July. FLS plan to update the management plan for Culbokie woods in summer 2022. The annual meeting with FLS will continue. It is possible to run orienteering events again and this is being explored.	
History Group	Information regarding the “Woodcutters of Culbokie”, the Ross brothers has been posted on the Rural Life page. There has been a request on Facebook for photos of the Alcaig Knackery.	
Other Groups	Village clean and tidy projects – some local residents have raised concerns about dog poo issues in the woods. An article will be included in the newsletter and other options explored.	
Admin	AGM 2021- the AGM will be delayed until Feb/Mar 2022. Completion of the accounts is delayed due to the affects from the pandemic. The Board agreed that a delay is preferable to having to run another General meeting to approve the accounts. This also allows more time to identify a suitable speaker and hold the event in the Hall rather than remotely.	
Finance Admin	a. Jillian reported that the balance stands at £20,217 once all outstanding bills are paid, and £123,336 in savings (this includes the settlement of £73,000 from the sale of land to Cairn to allow the additional 6 affordable homes to be built) at 30/08/21. b. Unauthorised spending – None	
Membership and Recruitment	Membership report – There was one new full, one associate member and one associate organisation this month. With other changes, there are now 241 full members, 12 junior members of CCT plus 59 associates, and 6 associate organisations. Total membership now 318	
AOB	Culbokie Spar – since taking over the shop in January 2021 the new owners have been very supportive of local activities, including support for the Sharing Shed. It was agreed that, if suitable to them, it would be useful to include an article in the newsletter welcoming them and their input to the community.	All
Date of next Meeting(s)	Mon 4 th Oct 2021 – remote meeting Mon 8 th Nov 202	