

Minute of the Board Meeting of Culbokie Community Trust on

Monday 17th January 2022

Present: Richard Fyfe (chair), Mark Douglas, Alison Petch, Paul Wadge, Angie Morris, Penny Edwards, Jillian Munro, Marilyn Richards

Apologies: None

Item	Discussion	Action
Minutes of last meetings	06-12-21 Approved as a correct record. Proposed by Mark and seconded by Angie.	
Matters Arising not on main agenda	None.	
Glascairn Community Project Update	<p>Culbokie Green Funding for the green is now in place, and a funding application for the Shelter has been submitted to the Place Based Investment Programme. As timescales are tight the Board agreed to allocate surplus THC funds for some preliminary work on the Shelter, subject to THC approval. A teacher at Culbokie primary is keen to involve pupils in tree planting, bumblebee nests and developing the wild flower areas.</p> <p>Community Hub buildings An application has been made to the Place Based Investment Fund for a contribution towards the building warrant costs.</p>	
Active Travel Project	Inception meeting with Sustrans and THC took place last week. THC will now manage the project. A Press Release is being prepared	
CCCC - update	Regular cycles continue. A six week 'couch to 20km' course is being planned for March/ April and more Cycle Maintenance courses will be scheduled for the coming months.	
Fundraising	<p>Calendars 110 sold with the remainder reduced to £5 each. All costs have been covered. Cards 195 sold and the remainder will be advertised as blank cards.</p> <p>Quiz Night – planned for 26th February in Findon Hall</p>	
Sharing Shed	Many donations have been made over the festive period and use continues to grow. Excess or unused items are taken to charity shops or the Dingwall Food Bank as appropriate so nothing is wasted. New notices have been placed on the donations bins to remind folk that items need to be clean, in-date and that there is no facility to clean and display 2 nd hand clothing/shoes etc. There are now 132 members on the Facebook group.	

Culbokie Community Market	<p>Dec market was busy and went well although not many folk made use of the café.</p> <p>The next indoor market will be Sat 22Nd Jan and outdoors on other Saturdays from 29th Jan. There is a regular customer base with some orders placed in advance.</p>	
Woods Group	The Memorandum of Understanding with FLS has been finalised. It includes CCT aspirations and the type of activities that can be undertaken in the woods, as well as the maintenance agreement for FLS.	
History Group	The Board agreed to pay £29.95 to Plexus to allow the History Group website to 'go live'. There will be an update once the new website is up and running.	Penny
AGM	<p>Due to a delay with the accounts, the AGM is now proposed for Monday 28th March 2022 and will be a blended meeting – both in person and on-line to allow for members' preferences in attending. Paperwork will be prepared for issue by 7th March.</p> <p>Richard agreed to investigate venues as Wifi will be needed. The Annual Report to June 2021 will be prepared. A speaker is still to be identified.</p> <p>The draft agenda was agreed. 2 Board members are needed to step down. They are eligible for re-election. There will be 3 vacancies on the Board plus the possibility of co-opting another 2 people.</p>	<p>Richard/ Marilyn</p> <p>All Richard</p>
Finance Admin	<p>Finance report - Jillian reported that the current bank balances at 17/01/22 are: £36,265.30 in the CCT current account (some grant monies have been received) and £123,341.69 in the deposit account.</p> <p>Unauthorised expenditure – The Board approved the annual subscription of £96 to Local Giving.</p> <p>Insurance is due for renewal. The Board agreed to renewal with Zurich as prices and cover are competitive.</p>	
Communications and Membership	<p>Membership report – There were no new members this month. There are now 248 full members, 12 junior members of CCT plus 59 associates, and 6 associate organisations.</p> <p>Total membership now 325</p>	
AOCB	None	
Dates of next Meetings	<p>Mon 21 Feb 2022</p> <p>Mon 21 March 2022</p>	