

Minute of the Board Meeting of Culbokie Community Trust on

Monday 22nd August 2022

Present: Richard Fyfe (chair), Angie Morris, Penny Edwards, Paul Wadge, Alison Petch, Marilyn Richards

Apologies: Mark Douglas, Seb O'Dell, Jillian MacKenzie

Item	Discussion	Action
Minutes of last meetings	18-07-22 Approved as a correct record. Proposed by Paul and seconded by Alison.	
Matters Arising not on main agenda	<p>SURF awards – an application has been submitted</p> <p>Flower seeds for Culbokie Green – the cost of these is now being donated by a local resident</p> <p>Magic Little Grant – application has been submitted</p>	
Glascairn Community Project Update	<p>Culbokie Green</p> <p>Shelter – a volunteer work party to help turf the roof is planned for 1 Sept.</p> <p>Benches have been installed but levelling and securing them to the ground is outstanding.</p> <p>Signage – has been commissioned.</p> <p>Meadow signs- these will be created by Avoch Men's Shed. A possible cost of £125 may be needed. The Board approved the spend.</p> <p>Green team - sessions have begun on Thursdays 2.00 – 4pm.</p> <p>Tulloch Outstanding matters – Tulloch have confirmed that all outstanding matters are in hand and will be completed by the end of Sept.</p> <p>Monitoring – a system is being trialled to monitor use of the Green, including use by the general public, volunteer activities and volunteer feedback.</p> <p>Café /Toilets/Volunteer base</p> <p>Building Warrant – some plans and visuals relating to the levels issues have now been received from the architect.</p> <p>The Business Plan and Feasibility Study update is progressing.</p> <p>Meetings with Findon Hall committee and FCC have taken</p>	

	<p>place resulting in some positive feedback and a few ideas and suggestions.</p> <p>Business and Community Services We await confirmation of HIE funding towards the Feasibility Study, Options Appraisal and Business Plan for the third building.</p> <p>EV Charge points Following some investigations and through discussion and a visit to the site by SWARCO representative, there is an opportunity to explore the commercial viability of 2 rapid chargers (4 dedicated spaces) at the site. One space would be used to charge the community bus. The Board agreed to work exclusively with SWARCO to allow them to do preliminary work to assess the viability and prepare a firm offer.</p>	
Active Travel Project	A further consultation with the community is progressing. Next meeting with THC and Pell Frishmann is planned for 31 Aug.	
CCCC - update	<p>Cycling UK SHIFT grant was successful and will be used to broaden participation and to cover the cost of the Ride Leader training on 24 Sept and a programme of events.</p> <p>The group will have a stand at the Community market in Aug and Sept.</p> <p>Regular rides continue and numbers are good.</p>	Penny
Fundraising	<p>Photo Comp – Event on Sat 27 Aug and will include a cream tea, a photo scavenger hunt for children, plus info from the judges. Tickets are going well</p> <p>Quiz Night – booked for 24 September. Teams are now able to book.</p> <p>Food festival – has now been postponed until 2023 due to event clashes.</p> <p>Riot at Resolis – Drama production event booked for Fri 28 Oct and is now being advertised.</p>	
Sharing Shed	<p>Another delivery from FareShare/Cfine is expected this week.</p> <p>Culbokie Primary School are donating non-perishable food and other toiletries etc from their end of Aug collection.</p> <p>An application has been made to North Highlands Initiative for funding to help provide items over the next year.</p> <p>Donations of all sorts are steady and turnover is good.</p>	

Culbokie Community Market	The Aug market was very busy with lots of stalls and more customers in the café – raising £100.	
Woods Group	No further update	
History Group	No further update	
Finance/ Admin	<p>Finance report - Jillian reported that the current bank balances at 22/08/22 are: £35,456.03 in the CCT current account and £123,351.94 in the deposit account.</p> <p>Unauthorised expenditure – None</p> <p>Donations - £53.50 from the tin in the shop</p> <p>AGM – initial discussion on AGM for year ending 30 June 2022. Proposal to have the AGM in spring 2023. Speakers to be considered.</p>	All
Communications and Membership	<p>Membership report – There were 11 new full members and 1 new associate member this month. There are now 267 full members, 12 junior members of CCT plus 60 associates, and 6 associate organisations.</p> <p>Total membership now 345</p> <p>Membership form on-line – progressing. Content is being checked and should go live later this week.</p>	Seb
AOCB	None	
Dates of next Meetings	<p>Mon 26 Sept 2022 – 7.15pm</p> <p>Mon 14 Nov 2022 - tbc</p>	