

Minute of the Board Meeting of Culbokie Community Trust on

Monday 26th September 2022

Present: , Alison Petch(chair), Angie Morris, Penny Edwards, Paul Wadge, Mark Douglas, Seb O'Dell, Jillian MacKenzie , Marilyn Richards

Apologies: Richard Fyfe

Item	Discussion	Action
EV Charging points	Michael Crichton, SWARCO gave a brief presentation on the provision of EV charging solutions for the Community Site. SWARCO is very community minded and keen to work with CCT for the benefit of the local community.	
Minutes of last meetings	22-08-22 Approved as a correct record. Proposed by Paul and seconded by Penny.	
Matters Arising not on main agenda	<p>SURF awards – an application was unsuccessful</p> <p>Magic Little Grant – application was successful. £500 will be used to provide a mindfulness course.</p>	Seb
Glascairn Community Project Update	<p>Culbokie Green</p> <p>Shelter – is now complete</p> <p>Benches have been installed but levelling and securing them to the ground is outstanding.</p> <p>Signage – awaiting completion.</p> <p>Meadow signs- progressing at Avoch Men’s Shed.</p> <p>Green team - sessions continue on Thursdays 2.00 – 4pm. 14 volunteers have signed up to help.</p> <p>Tulloch Outstanding matters – no progress on raised table crossing by the shop, installation of Solar Bollards and cycle hoops, date for the handover of the ‘leg’, building and car park areas, seeding of SUDS and as-built drawings.</p> <p>Monitoring – information is being collated and recorded.</p> <p>Café /Toilets/Volunteer base</p> <p>Building Warrant – meeting took place with architect on 26th Sept to discuss technical details.</p> <p>Levels and landscaping – advised to get a full topographical survey to confirm levels to help inform exterior landscaping and access. The Board approved approx. £800 for the survey.</p>	

	<p>Business and Community Services Feasibility Study package is ready to go as a partnership between Just Enterprise, CCT and HIE. Awaiting funding confirmation from HIE.</p> <p>H&S on Green and Natural Play Areas Play areas were designed to be low risk and the Project Management Group is developing proposals for risk assessment and inspections. The Board approved the possible cost of £506 to pay RoSPA for advice but recommended a more local solution if possible..</p> <p>The Green is being used by groups but due to lack of toilet facilities activities are limited. The Board agreed that funding should be sought for the toilet block with potting shed, as the first phase of the build.</p>	
Active Travel Project	At the meeting with THC and Pell Frishmann community comments were discussed and will be fed back through FCC.	
CCCC - update	<p>There have been very good numbers at the Wed evening rides.</p> <p>There were 7 participants at the Leaders Training Course.</p> <p>The Bike 2nd hand items were popular at the Market. There are 2 e-bikes that can be borrowed for up to 3 days during Oct for folk to try them out.</p>	Penny
Fundraising	<p>Photo Comp – the event went well making a profit of £298. Afternoon teas were well received.</p> <p>Quiz Night – there were 14 teams, making a profit of £458</p> <p>Riot at Resolis – Fri 28 Oct and is now being advertised. There will be refreshments and a ‘meet the actors’.</p> <p>Calendars 2023 – photos have been chosen and sponsors found. They will be double sided with a choice of A4 (£10) or desk (£8). Availability from mid-Oct.</p> <p>Christmas Cake Draw – planned in the run up to Christmas</p> <p>Meet the author – Shona McLean – planned for Sat 28th Jan</p>	
Sharing Shed	<p>Another delivery from FareShare/Cfine is expected this week.</p> <p>Culbokie Primary School are donating non-perishable food and other toiletries etc from their end of Sept collection. These items widen the range on offer and provide much needed support for vulnerable families etc.</p> <p>The application to North Highlands Initiative for £1000 was successful and will allow support to be continued to autumn</p>	

	<p>2023.</p> <p>Donations of all sorts continue daily and turnover is good.</p> <p>Winter hours will begin from 30th October – 1000-1530</p>	
Culbokie Community Market	<p>The Sept market was not very busy and costs were not covered. Hall prices are increasing from mid-October.</p> <p>Prices for stalls has remained unchanged since 2016. The Board agreed to increase prices:</p> <p>Large table £12, medium table £10, outside £8, charity £5.</p> <p>The CCT stand has been refreshed to reflect changes at Culbokie Green.</p>	
Woods Group	<p>Forestry and Land Scotland are revising the Land Management Plan for the Black Isle Forests. Prior to initiating work on the Plan, they are undertaking a consultation and they approached CCT's Woods Group for comments which have been provided.</p> <p>Parts of the woods will be closed off when some felling takes place in the autumn.</p>	
History Group	<p>The History Group pages continue to attract interest with the sections on "People of Culbokie" and "Social History" attracting the most interest. In view of the lack of new material to add we are exploring the regular submission to the CCT newsletter of stories relating to the website.</p>	
Finance/ Admin	<p>Finance report - Jillian reported that the current bank balances at 26/09/22 are: £31,793.89 in the CCT current account and £123,357.18 in the deposit account.</p> <p>Unauthorised expenditure – None</p> <p>AGM – AGM for year ending 30 June 2022 will take place in March 2023. Speakers to be considered.</p>	All
Communications and Membership	<p>Membership report – There were 2 new full members and 1 new associate member this month. There are now 269 full members, 12 junior members of CCT plus 61 associates, and 6 associate organisations.</p> <p>Total membership now 348</p> <p>Membership form on-line – is now live and being tested. Some text revisions to the web page are still required. Completed online forms will go to the membership secretary and Chairperson</p>	Seb
AOCB	<p>Proposal to hold some Board meetings face-to-face</p> <p>Agree the date for a Board social event</p>	

Dates of next Meetings	Mon 14 Nov 2022 – 7.15pm by Teams Mon 9 Jan 2023 – in person	
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