

Minute of the Board Meeting of Culbokie Community Trust on

Monday 9th January 2023

Present: Richard Fyfe (chair), Alison Petch, Angie Morris, Penny Edwards, Paul Wadge, Marilyn Richards, Mark Douglas, Seb O'Dell

Apologies: Jillian MacKenzie

Item	Discussion	Action
Minutes of last meetings	14/11/22 Approved as a correct record. Proposed by Paul and seconded by Alison	
Matters Arising not on main agenda	None	
Glascairn Community Project Update	<p>Feasibility Study for Business Units Penny gave an update of work to date including results of the community consultation which will be summarised in the CCT newsletter.</p> <p>It was agreed that we should progress to the Options Appraisal part of the study.</p> <p>Café /Toilets/Volunteer base Our funding application to RCIA was successful and will be used to get plans for the toilets/potting shed to tender stage.</p> <p>EV Charge point Proposal under discussion with SWARCO is for 2 rapid charge points at Glascairn alongside a linked solution for the rapid charging needs of the community bus. CCT liaising closely with FCC on this.</p> <p>Shipping container Has been relocated to address resident complaint. Options to reduce visual impact are being explored.</p> <p>Culbokie Green Fencing on remainder of CCT land has been removed. Further landscape improvements will be sought from Tulloch Homes along with clarification on timescale for handover.</p> <p>Part of the building site has been left without topsoil. This could be a useful hardstanding for parking and storage prior to building development.</p> <p>The Green Team has continues to meet on Thursday afternoons.</p>	<p>Penny</p> <p>Penny</p> <p>PM Group</p> <p>Penny</p>

	<p>Cairn Housing event Cairn Housing are hosting a celebration of the completion and occupation of their new homes on 24th Jan. Several CCT Directors will attend. We will check with Cairn if BI Councillors are invited.</p>	Penny
Active Travel Project	Currently on track.	
CCCC - update	Rides are progressing well and numbers were good for the New Year rides.	
Fundraising	<p>Calendars 2023 – again very successful with over £1,000 raised through sponsorship and sales. Just a few left.</p> <p>Christmas Cake Draw – raised £90</p> <p>Meet the author – Shona McLean – planned for Sat 28th Jan – illustrated talk and interview.</p> <p>w/g are meeting to plan for events in 2023</p>	
Sharing Shed	<p>Very well supported with donations over Christmas.</p> <p>Cfine deliveries of food items and sanitary products are now being delivered monthly from their new facility in Alness.</p>	
Culbokie Community Market	<p>The Nov and Dec markets were well supported by stallholders and customers. Wide variety of food and crafts.</p> <p>Café is still quite quiet – apart from bacon rolls.</p>	
Woods Group	The felling to remove non-native species near the entrance has taken place and this has opened up the entrance. Logs etc are still to be removed. There are a few more interested folk on the circulation list, but no further community work is required at present.	
History Group	Copies of original water colours showing Findon Mill buildings and Milton Lodge have been provided. In addition, a photograph showing the mill in entirety when it was being used for timber processing was included in a group of photographs sent from Ottawa. These and the relevant associated information have been added to the website.	
BI Partnership	Place Plan for the Black Isle - Alison reported that Nick Wright will be working for the next 6 months to produce a suitable local plan involving as diverse a group as possible.	Alison
Magic Little Grant	Mindfulness sessions – 2x 2sessions of 2hours – 10 participants per session have been agreed. Sessions will include both theory and practice. Dates to be investigated, agreed and advertised as soon as possible.	Seb
Finance/ Admin	<p>Finance report - Jillian reported that the current bank balances at 03/01/23 are: £41,499.46 in the CCT current account and £123,403.82 in the deposit account.</p> <p>Invoices totalling £5,662.86 still to be paid. Taking account of</p>	

	<p>grants received in advance and other committed funds the available current account balance is £15,218.19</p> <p>Unauthorised expenditure – Up to £100 approved for an outdoor folding table for the shelter.</p> <p>AGM – Mon 20th March 2023 7pm</p> <p>Speaker – from FLS. tbc</p> <p>Venue – tbc</p> <p>Draft agenda – agreed</p> <p>The Annual Report to June 2022 will be prepared.</p> <p>Special Resolution – to include the postcode for the new houses at Glascairn</p> <p>3 Board members are needed to step down. They are eligible for re-election. There will be 3 vacancies on the Board plus the possibility of co-opting another 2 people. Paperwork will be prepared for issue by 27th February.</p> <p>Refreshments will be provided.</p>	<p>Richard</p> <p>Richard</p> <p>Richard</p> <p>Marilyn</p> <p>Marilyn</p>
Communications and Membership	<p>Membership report – There were no new members this month. There are 271 full members, 12 junior members of CCT plus 61 associates, and 6 associate organisations.</p> <p>Total membership now 350</p> <p>Premium membership – The Fundraising Group have some proposals for discussion at the next meeting.</p>	<p>Angie</p>
AOCB	None	
Dates of next Meetings	<p>Mon 13 Feb 2023 – by Teams – 7.15pm</p> <p>Mon 13 Mar 2023 – by Teams</p>	