

Minute of the Board Meeting of Culbokie Community Trust on

Monday 13th February 2023

Present: Richard Fyfe (chair), Alison Petch, Angie Morris, Penny Edwards, Paul Wadge, Marilyn Richards,

Apologies: Jillian MacKenzie, Mark Douglas, Seb O'Dell

Item	Discussion	Action
Minutes of last meetings	09/01/23 Approved as a correct record. Proposed by Penny and seconded by Alison	
Matters Arising not on main agenda	None	
Glascairn Community Project Update	<p>Feasibility Study for Business Units The options appraisal has now started with funding from HIE.</p> <p>Café /Toilets/Volunteer base Work is progressing on the building warrant with funding from Highland Council and CCT. A further grant from THC Regeneration Fund will fund landscaping, access, foundation and ground works for the toilets and potting shed.</p> <p>EV Charge point Heads of Terms has now been signed with SWARCO.</p> <p>Shipping container Has been donated to CCT but will need some refurbishment/repair. Many thanks to the generous donors.</p> <p>Culbokie Green – new area Once the final work has been completed by Tulloch Homes the area will be handed over to CCT. More fruit and rowan trees will be planted and a pollinator bed will be created.</p> <p>Health and Safety – The Board discussed a number of recommendations following a recent inspection site visit. In particular, the Board agreed that the working group explore the cost of grass matting around the climbing logs and in other areas around the play areas to avoid them becoming muddy and slippery. In addition, the w/g will investigate Training Courses for someone to become certificated to carry out and record the regular inspections that are required for the safe use of the Green.</p> <p>Cairn Housing event Cairn Housing hosted a celebration of the completion and occupation of their new homes on 24th Jan.</p>	<p>Penny</p> <p>Paul</p>

	Cairn Housing has offered funding for a temporary toilet for a few weeks to enable involvement of Community Payback.	Penny
Active Travel Project	Awaiting the outcomes of the meeting relating to the next steps in the project.	
CCCC - update	Rides are progressing well and numbers are good.	
Fundraising	Meet the author – Shona McLean – raised £400 Photo Competition 2023 – preparation is underway Wild Life Talk – 13 th May Food Festival – 23 rd Sept	
Sharing Shed	Surplus food deliveries now coming from AIness. Monthly donations from Culbokie Primary School are helping to boost supplies. A wide range of items continue to be donated on a daily basis, with anything not taken going to local charity outlets.	
Culbokie Community Market	Jan and Feb markets had a wide variety of stalls and a few new faces. Footfall varies but is generally improving.	
Woods Group	There is still a lot of felled timber lying around the entrance at the recycling area. No further update from FLS.	
History Group	NOSAS and the Young Archaeologist Club have expressed an interest in helping the community, and plans are progressing for the proposed clearing of vegetation from the Teanagairn henge on Sat 25 Feb. Volunteers are being sought.	
BI Partnership	Place Plan for the Black Isle – The development of the Plan will be in 3 phases – Priorities, Opportunities and Plan. 9 consultation meetings will take place across all Community Council areas. The meeting for Ferintosh CC will be in Culbokie on Thurs 16 th March from 3-8pm. CCT agreed to provide a display and man a table.	Alison
Magic Little Grant	Mindfulness sessions – 2x 2sessions of 2hours – 10 participants per session will take place on Sun 19 and 26 Feb and again on Suns 4 and 11 March. Sessions have been advertised but very little interest so far.	Seb
Finance/ Admin	Finance report - Jillian reported that the current bank balances at 13/02/23 are: £42,875.29 in the CCT current account and £123,519.47 in the deposit account. Invoices totalling £1,881.29 still to be paid. Taking account of grants received in advance and other committed funds the available current account balance is £11,393.32 Unauthorised expenditure – None	

	<p>AGM –Mon 20th March 2023 7pm</p> <p>Speaker – Eelco DeJong, FLS.</p> <p>Venue – Culbokie Church Centre</p> <p>Draft agenda – finalised</p> <p>The Annual Report to June 2022 has been completed and accounts are being finalised.</p> <p>Special Resolution – to include the postcodes for the new houses at Glascairn and Fowler’s Croft</p> <p>3 Board members - Penny, Mark and Marilyn will step down and stand for re-election. Paperwork will be finalised and issued by 27th February.</p> <p>Refreshments – tea/coffee and biscuits will be provided.</p>	<p>Richard</p> <p>Jillian</p> <p>Marilyn</p> <p>Richard</p> <p>Marilyn</p>
Communications and Membership	<p>Membership report – There was one new full member this month. There are 272 full members, 12 junior members of CCT plus 61 associates, and 6 associate organisations. Total membership now 351</p> <p>Premium membership –The Fundraising Group have some proposals for discussion at the next meeting.</p> <p>New CCT website – Julie has almost completed the update of the website. Information on access and passwords will be e-mailed to the Board in the next few days.</p>	<p>Angie</p>
AOCB	<p>CCT Noticeboard beside the shop – Board members are asked to update and replace faded notices – CCT info, Woods, Orienteering, Cycling etc.</p>	<p>All</p>
Dates of next Meetings	<p>Mon 13 Mar 2023 – by Teams – 7.15pm</p> <p>Mon 15 May 2023 – by Teams</p>	