

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 15<sup>th</sup> May 2023**

**Present:** Richard Fyfe (chair), Alison Petch, Angie Morris, Penny Edwards, Paul Wadge, Marilyn Richards

**Apologies:** Jillian MacKenzie, Mark Douglas, Seb O'Dell

Item	Discussion	Action
Office bearers	<p>Richard Fyfe had intimated that he was stepping down from the role of Chairperson but would remain a Board member.</p> <p>Paul Wadge was unanimously appointed as Chairperson having been proposed by Alison and seconded by Penny.</p> <p>Following the recent changes from the AGM the Board agreed that the following office bearers will continue in their roles for 2023:</p> <p>Vice Chairperson – Alison Petch Company secretary – Jillian Munro Treasurer – Jillian Munro</p> <p>Other roles are: Minute secretary – Marilyn Richards Membership secretary – Jo Dymock Social media coordinator – vacant</p> <p>Website coordinator – Julie Shortreed</p>	
Minutes of last meetings	13/03/23 Approved as a correct record. Proposed by Alison and seconded by Penny	
Matters Arising not on main agenda	None	
Glascairn Community Project Update	<p><b>Feasibility Study for Business Units</b> This is now complete.</p> <p><b>Café /Toilets/Volunteer base</b> Progress has been slower than expected, but firm dates for comments regarding the building warrant and for the issue of tender documents have been requested.</p> <p><b>EV Charge point</b> Comments submitted on the draft lease.</p> <p><b>Shipping container</b> Suitable paint has now been purchased. Peter will prep the container for painting. A team of volunteers is being sought to complete the task.</p>	

	<p><b>Culbokie Green</b>  Work parties continue successfully with 6-10 folk each week. There were 15 participants on the Meadows and Meadow Management course.  Gorse management is under control.  Final 4 bollards have been installed.  Picnic bench (donated) requires a fresh coat of paint.  H&amp;S funding was partially successful. The annual inspection of the play area will be commissioned asap.  The levelling benches is still to be completed by Tulloch.</p> <p><b>Culbokie Green – new area</b>  All trees and hedges have been planted and mulched.  A grant for the pollinator bed has been applied for and £960 has already been raised.</p>	Working group
Active Travel Project	A paper was provided on the Placemaking Proposals along the route. These reflect the results of the consultation and the expectations in the community. The Board was cautiously supportive of the proposals but noted the maintenance requirements and suggested that THC should be asked to contribute.	
CCCC - update	The summer programme of rides is underway and also 'bun runs' at weekends.	
Fundraising	<p>Wild Life Talk – 13<sup>th</sup> May – Well-presented and very successful with plenty of interesting questions. £140 was raised. Thanks to Paul Cottis for providing such a knowledgeable presentation.</p> <p>Photo Competition 2023 – now advertised. Visits to schools to encourage participation. Photo event and cream tea planned for Sat 26 August.</p> <p>Food Festival – 23<sup>rd</sup> Sept – preparation is progressing and sponsors are being sought for each event/activity.</p>	
Sharing Shed	<p>Repainting and spring cleaning took place in April.</p> <p>Donations via Cfine are now mainly excess food items and some fresh vegetables. Other donations from the community are regular and varied. The Shed continues to be well used and supported. 220+ Facebook members.</p>	
Culbokie Community Market	Fewer stalls in April but costs were covered. Market café continues to be run by CCT and volunteers.	
Woods Group	No further update	
History Group	Recent additions to the website include information on 'the coffin road' – the most direct route to reach Urquhart and Ferintosh Churches, and a recently compiled scrapbook on the Ferintosh Community market from 2009.	

BI Partnership	Two Black Isle summits on Sat 3 <sup>rd</sup> June will present the results of the consultation: Findon Hall 1000-1230 Free Church, Fortrose 1500-1730	Alison
Magic Little Grant	The Board agreed that an application be made for more tools to support the work at Culbokie Green and /or to progress Health and Safety aspects of running the area.	Penny
Finance/ Admin	<p><b>Finance report</b> - Jillian reported that the current bank balances at 15/05/23 are: £30,254.43 in the CCT current account and £123,726.19 in the deposit account.</p> <p>Taking account of grants received in advance and other committed funds the available current account balance is £13,351.42</p> <p><b>Agreed expenditure</b> – The Board agreed the following: SSEN connection - £1,300 Business Units Business Plan - £1,350 (reduced to £880) Paint for the container - £113.44 Renewal of Community Land Scotland membership - £25</p> <p><b>Unauthorised expenditure</b> – None</p> <p><b>Admin:</b></p> <p><b>AGM</b> – Mon 20th March 2023 7pm</p> <p>The meeting was reasonably well attended.</p> <p>A very interesting talk by Eelco DeJong, FLS on the Black Isle Land Management Plan followed the AGM</p>	Alison/ Jillian
Communications and Membership	<p><b>Membership report</b> – There were 6 new and 2 associate members this month. There are 278 full members, 12 junior members of CCT plus 63 associates, and 6 associate organisations.</p> <p>Total membership now 359</p> <p><b>Supporter membership</b> – A draft Supporter letter is being circulated for comment.</p> <p><b>Membership form</b> - will be updated to include the 2 new postcodes for the Glascairn and Fowler's Croft development, following the approval of the Special Resolution and the AGM.</p>	Paul
AOCB	<p><b>King's Coronation Tree</b> - Richard had received an e-mail to ask if the tree for this area could be placed on Culbokie Green. Following discussion, the Board agreed in principle and to further explore the possibilities and requirements</p> <p><b>Pump area and flower tubs</b> – there had been no response to a request in the newsletter for a volunteer to take on the role. Paul agreed to ask Ferintosh volunteers</p>	Richard  Paul

	<b>Dog poo notices</b> – some concerns had been raised about the wording on the notices re dog fouling at the Green. The Board agreed that the notice be reworded.	Richard
Dates of next Meetings	Mon 26 June 2023 – by Teams – 7.15pm Mon 31 July 2023	