

Minute of the Board Meeting of Culbokie Community Trust on

Monday 31st July 2023

Present: Paul Wadge (chair), Alison Petch, Angie Morris, Mark Douglas, Richard Fyfe, Penny Edwards, Marilyn Richards

Apologies: Jillian MacKenzie, Seb O'Dell

Item	Discussion	Action
Minutes of last meetings	26/06/23 Approved as a correct record. Proposed by Richard and seconded by Alison	
Matters Arising not on main agenda	<p>Culbokie Defibrillator – the Board agreed to make a one-off contribution for half the cost of parts for the defibrillator. A further discussion with other groups is needed to consider a longer term strategy and assess the value/use for the community.</p> <p>Dog poo notices – the notices at the Green have now been amended and replaced as agreed.</p>	Paul
Glascairn Community Project Update	<p>The Space Expression of interest submitted to the Community Regeneration Fund 23/24 was successful. The stage 2 submission deadline is 9 Aug. HIE contribution will make up the full cost of the planning consent and building warrant.</p> <p>Café /Toilets/Volunteer base Levels and servicing issues have been resolved. Groundworks tender documents have been revised and re-issued. Scottish Water quote: £850 for sewage and £5,501 for water supply. The Board agreed, in principle, to cover up to the max shortfall of £4,900 from the savings account as it represents capital costs. Some grant funding may be available.</p> <p>EV Charge point Design plan and a 20 year lease with SWARCO have been agreed. SWARCO has also agreed to install the car parking spaces.</p> <p>Culbokie Green Annual inspection has been commissioned. Picnic bench has been repainted. Bug Hunt was a successful event. Bumblebee ID course planned for 22 June 2024, run by HLH. Further grant applications for the pollinator bed have been made. Tulloch have agreed to carry out some remedial work on the new area.</p>	Working group

	<p>Culbokie Green – launch event Proposed date: Sat 28th Oct 2023 3.30-6pm. Register as part of CLS week. Bursary available for £300 to wards costs. Activities for children and families are being discussed. Official launch of the Green to be included in the event. Use of shelter and gazebos to provide cover for refreshments etc. depending on weather.</p>	Subgroup
Active Travel Project	Transport Scotland has released funding but no confirmation, as yet, for the Culbokie Project.	
CCCC - update	Regular rides continue throughout the summer.	
Fundraising	<p>Photo Competition cream teas 26th Aug 2023 – plans are progressing. Posters have been distributed and tickets are available. The 3 judges will also share some of their photos (with notes)</p> <p>Food Festival – 23rd Sept – Stall holders have booked tables and some demonstrations have been organised. It is hoped to involve the Primary School.</p> <p>2024 Calendar – initial planning is underway.</p>	
Sharing Shed	<p>Regular donations of excess food from Cfine continue. More donations for children have been welcome during the holidays.</p> <p>240+ Facebook members.</p>	
Culbokie Community Market	The July market went well with more stalls inside. The café continues to be reasonably well supported.	
Woods Group	No further update	
History Group	No further update	
BI Partnership	Feedback from young people will be shared to inform engagement with young people.	Alison
Finance/ Admin	<p>Finance report - Jillian reported that the current bank balances at 31/07/23 are: £ 30,5688.11 in the CCT current account and £123,889.12 in the deposit account.</p> <p>Taking account of grants received in advance and other committed funds the available current account balance at 31/07/23 is £12,782.90</p> <p>Agreed expenditure – The Board agreed the following: Cameron and Ross – an additional £216 Hostworld (website renewal) £24</p>	

