

## Minute of the Board Meeting of Culbokie Community Trust on

### Monday 9<sup>th</sup> January 2024 by Teams

**Present:** Paul Wadge (chair), Alison Petch, Angie Morris, Richard Fyfe, Penny Edwards, Mark Douglas, Marilyn Richards, Aileen Wilson, Andrew Rose

**Apologies:** Jillian MacKenzie

Item	Discussion	Action
Welcome	Welcome to Andrew Rose and Aileen Wilson attending as observers. Both already support the Trust as volunteers.	
Minutes of last meetings	27/11/23 Approved as a correct record. Proposed by Penny and seconded by Alison	
Matters Arising not on main agenda	None	
Glascairn Community Project Update	<p><b>The Space</b> There has been some interest by a local business in renting a room.</p> <p><b>Toilets/Volunteer base</b> Groundworks have started for the base. Some information on applications for the superstructure is expected soon. Contract has been put out to tender. Deadline 22 Jan.</p> <p><b>EV Charge point</b> EV charge point was installed. Parking bay markings and commissioning of the charger are planned for later in Jan.</p> <p><b>Culbokie Green</b></p> <ul style="list-style-type: none"> <li>• No tangible progress on the pollinator bed as yet</li> <li>• A trainer will provide 1-day scythe course on 8<sup>th</sup> May 2024. 8 places available.</li> <li>• Successful and fun Christmas gathering with about 25 folk took place on 16 Dec.</li> </ul>	Working group
Active Travel Project	No further update	
CCCC - update	Regular rides continue but fewer folk joining over the colder, darker months.	
Fundraising	<p>2024 Calendar – almost all have been sold. Sales and sponsorship have raised £1,269.</p> <p>Christmas Cake Raffle – raised £120. Thanks to Fiona Newman for making the cake.</p> <p><b>Meet the Author</b> – Sat 13<sup>th</sup> April- Ian Rankin interviewed by Neil Lancaster. Refreshments will be served. Tickets will be</p>	

	<p>limited and offered to members first.</p> <p><b>Food Festival 2024</b> – planned for Fri 23 Aug evening/Sat 24 Aug.</p> <p><b>Terms of Reference</b> – further discussion at the next group meeting.</p>	
Sharing Shed	<p>Thanks to Culbokie Primary School for the donations of children’s books, toys and games in Dec.</p> <p>A further grant application has been successful, and donations from a local business have been received, ensuring that the Sharing Shed will be able to continue providing a variety of non-perishable food stuffs until March 2025.</p> <p>Storm damage to the roof in Dec was repaired. Thanks to prompt action of Rory McLennan and Tom Richards</p> <p>280+ Facebook members.</p>	
Culbokie Community Market	<p>Dec market was very busy with lots of stalls and customers. We said farewell to the Cheese House. Jon and Emmy have supported markets for 8 years. We wish them well in their retirement.</p> <p>More new stallholders are being sought to ensure the running costs can be covered every month.</p>	
Woods Group	No further update	
History Group	Sections on the development of Ferintosh Community Market and ‘Tomorrow’s History’ have been added.	
Village Clean and Tidy	No further update	
BI Partnership	The draft Black Isle Plan is being printed and will be available at some local venues and on-line. Official launch on 19 <sup>th</sup> January at Tore Hall. This will be followed by a formal consultation period and on-line survey from 19 Jan to 15 Feb.	Alison
Finance/ Admin	<p><b>Finance report</b> - Jillian reported that the current bank balances at 07/01/24 are: £62,599.79 in the CCT current account and £199,770.34 in the deposit account. A number of grants were received in Dec.</p> <p>Taking account of grants received in advance and other committed funds the available current account balance at 07/01/24 is £21,172.69</p> <p><b>Unauthorised expenditure</b> – none</p> <p><b>Local Giving</b> – membership has been cancelled.</p> <p><b>Admin:</b></p> <p>a. <b>Review of policies</b></p>	

	<p>The Privacy statement has been reviewed and amended.</p> <p>A draft Social Media Policy has been prepared.</p> <p><b>b. AGM</b>  Mon 26 Feb 2024 7pm at Culbokie Church Centre  Speaker: Dennis Overton –  ‘Best Practice in Community Economic Development’</p> <ul style="list-style-type: none"> <li>• Poster agreed and ready for distribution</li> <li>• Report complete and passed to Jillian</li> <li>• Agenda and paperwork ready</li> </ul>	Marilyn/ Alison/Paul
Communications and Membership	<p><b>Membership report</b> – There were no new members this month. Together with other changes, there are 291 full members, 11 junior members of CCT plus 63 associates, and 4 associate organisations.</p> <p>Total membership now 369</p> <p><b>Friends of CCT</b> –Further promotion being planned.</p>	Alison
AOCB		Angie
Dates of next Meetings	<p>Tues 13 Feb 2024 by Teams</p> <p>Tues 19 March</p>	