

## Minute of the Board Meeting of Culbokie Community Trust on

**Tuesday 13<sup>th</sup> February 2024 by Teams**

**Present:** Paul Wadge (chair), Alison Petch, Angie Morris, Richard Fyfe, Penny Edwards, Marilyn Richards, Andrew Rose

**Apologies:** Jillian MacKenzie, Mark Douglas, Aileen Wilson

Item	Discussion	Action
Minutes of last meetings	09/01/24 Approved as a correct record. Proposed by Alison and seconded by Paul	
Matters Arising not on main agenda	None	
Glascairn Community Project Update	<p><b>The Space</b> A design layout has been agreed.</p> <p><b>Toilets/Volunteer base</b> Groundworks completion expected end Feb. Two tenders were received for the superstructure. Costs are higher than expected. LDN are working on queries. A grant application has been made to EB Scotland. Other grant applications are ongoing.</p> <p><b>EV Charge point</b> Parking bay have been marked out. Connections should be completed by end Feb.</p> <p><b>Culbokie Green</b></p> <ul style="list-style-type: none"> <li>• Pollinator bed preparation is complete.</li> <li>• Gorse Blitz volunteer afternoon on 11 Feb was successful.</li> <li>• Green Team averaging 6-8 volunteers each week.</li> </ul>	Working group
Active Travel Project	No further update	
CCCC - update	Regular rides continue when weather allows.	
Fundraising	<p>2024 Calendar – final monies are being collected from outlets. Planning has began for 2025 calendar but there will not be a competition this time.</p> <p><b>Meet the Author</b> – Sat 13<sup>th</sup> April- Ian Rankin interviewed by Neil Lancaster. Poster is being distributed. Tickets on general sale from Sat 17<sup>th</sup> Feb.</p> <p><b>Food Festival 2024</b> – a funding application has been made.</p> <p><b>Terms of Reference</b> – a draft is being finalised</p>	

Sharing Shed	<p>Thanks to Culbokie Primary School for the food donations in Jan. The Shed continues to be well used and donations are regular. Some painting and cleaning will be needed in the spring.</p> <p>280+ Facebook members.</p>	
Culbokie Community Market	<p>Jan market was well supported but there were fewer stallholders, and making a small loss. Feb is expected to be busier. The Guides are running the café.</p>	
Woods Group	<p>No further update</p>	
History Group	<p>A work party is planned for 19 Feb to clear Teanagairn Henge.</p> <p>The “Views of the Village” page has an additional page of photographs relating to the Greenhill Steading and Farmhouse at Greenleonachs.</p>	
Village Clean and Tidy	<p>The pillars beside the pump need to be repainted and regular weeding is needed during the growing season.</p>	Richard/ Marilyn
BI Partnership	<p>The Black Isle Plan – closing date for comments 16<sup>th</sup> February. Arrangements for Governance are being discussed. There is a meeting on Tues 27 Feb at 7pm led by Scottish Community Development Centre. Feedback on the proposals has been requested.</p>	Richard
Finance/ Admin	<p><b>Finance report</b> - Jillian reported that the current bank balances at 11/02/24 are: £71,773.69 in the CCT current account and £200,197.48 in the deposit account.</p> <p>Taking account of grants received in advance and other committed funds the available current account balance at 11/02/24 is £18,571.75</p> <p><b>Unauthorised expenditure</b> – none</p> <p><b>Admin:</b></p> <p>a. <b>New Policy</b> Social Media Policy was agreed by the Board and will be added to the website.</p> <p>b. <b>AGM</b> Mon 26 Feb 2024 7pm at Culbokie Church Centre Speaker: Dennis Overton – 'Best Practice in Community Economic Development'</p> <ul style="list-style-type: none"> <li>• Poster agreed and ready for distribution</li> <li>• Report complete and passed to Jillian</li> <li>• Agenda and paperwork ready</li> </ul>	Alison/ Marilyn
Communications and Membership	<p><b>Membership report</b> – There was one new full member, 6 new associate members and one new associate organisation this month. Together with other changes, there are 292 full members, 11 junior members of CCT plus 69 associates, and</p>	

	<p>5 associate organisations.</p> <p>Total membership now 377 Some other amendments are needed to update addresses etc.</p> <p><b>Friends of CCT</b> –Publicity is being prepared for March including a short promotional video, and mailing members. Themes for each quarter focussing on contributions to the community are also being planned.</p>	<p>Alison</p> <p>Alison</p>
AOCB	None	
Dates of next Meetings	<p>Tues 19 March 2024 by Teams</p> <p>Tues 30 April</p>	