

## Minute of the Board Meeting of Culbokie Community Trust on

**Tuesday 18<sup>th</sup> June 2024 by Teams**

**Present:** Paul Wadge (chair), Alison Petch, Angie Morris, Marilyn Richards, Andrew Rose

**Apologies:** Richard Fyfe, Penny Edwards, Jillian MacKenzie, Mark Douglas, Aileen Wilson

Item	Discussion	Action
Minutes of last meetings	30/04/24 Approved as a correct record. Proposed by Angie and seconded by Alison	
Matters Arising not on main agenda	Defibrillator – the Hall Committee set up a funding page to cover the cost of replacement pads. Other funding will be needed in future.	
Glascairn Community Project Update	<p><b>The Space</b> LDN are working to answer queries on the Building Warrant. Planning consent and building warrant should follow.</p> <p><b>Toilets/Volunteer base (with enabling works for café servicing)</b> Compensation from Tulloch has been received, as the land was not left as was agreed. SSEN connection delayed by Highland Broadband road restrictions. Scottish Water – quote accepted and paid. Now awaiting inspection and connection</p> <p><b>Culbokie Green</b></p> <ul style="list-style-type: none"> <li>• Scything Course was successfully completed.</li> <li>• Bee ID course is planned for 22<sup>nd</sup> June with High Life Highland.</li> <li>• Mowing some areas has proved problematic due to poor weather so some areas may only be cut annually.</li> <li>• Green Team – average 7 each week.</li> </ul> <p><b>Coronation Tree</b> The event took place on Fri 10<sup>th</sup> May 1pm-2pm. Approx 50 attended the event including councillors, residents, reps from local schools.</p>	Working group
Active Travel Project	No further update.	
CCCC - update	Regular rides continue.	

Fundraising	<p><b>Food Festival 2024</b> – approx. 28 stalls and 6 demonstrations are booked for Sat 24<sup>th</sup> August. There will be a prize draw with local food/ venue vouchers as prizes.</p> <p>Sarah Rankin on Fri 23<sup>rd</sup> August evening – advertised and tickets on sale.</p> <p><b>Black Isle Calendar 2025</b> – different photos have been chosen for the desk and wall calendars. Sponsors are being sought.</p> <p><b>Terms of Reference</b> – a draft was provided. There will be a few amendments with the final version ready for the next meeting.</p>	
Sharing Shed	<p>There were donations from Culbokie Primary in May, and Cfine deliver about every 2 weeks. It is still being well used and donations of also appear, and are taken, daily.</p> <p>The Shed has been painted and spring cleaned.</p> <p>290+ Facebook members.</p>	
Culbokie Community Market	<p>May and June markets were busy and well supported. The plant stall in May raised £101. There are a few new stallholders which adds to the variety of food and crafts on offer.</p>	
Woods Group	No update	
History Group	<p>Three new pages have been created:  Coronation Tree event 2024  Sharing Shed opening in Oct 2020  Fibre telecommunication cable installation 2024</p> <p>2 pamphlets on the History Site and A walk through the village have been reinstated.</p>	
Village Clean and Tidy	Tubs are looking good. The pillars beside the pump are still to be painted.	Richard
BI Partnership	The Black Isle Local Place Plan – THC requires Black Isle Partnership to hold Emergency Meeting to amend membership rules before THC can ratify the plan. A date has been set for the meeting.	Alison
Finance/ Admin	<p><b>Finance report</b> - Jillian reported that the current bank balances at 30/06/24 are: £37,568.38 in the CCT current account and at 18/06/24 £196,581.10 in the deposit account.</p> <p>Taking account of grants received in advance and other committed funds the available current account balance at 30/06/24 is estimated at <b>£13,577.55</b>.</p> <p><b>Agreed expenditure</b> – none</p>	

	<p><b>Unauthorised expenditure</b> – none</p> <p><b>Card Reader</b> – awaiting further info on costs and possible providers</p> <p><b>Admin:</b>  <b>Insurance Policy Renewal</b> – taking account of all the changes to the Glascairn Site a quote of £734.08 had been received. The Board agreed to proceed with the renewal.</p>	<p>Jillian</p> <p>Jillian</p>
Communications and Membership	<p><b>Membership report</b> – There was one new full member and one new associate member this month. Together with other changes, there are 294 full members, 11 junior members of CCT plus 74 associates, and 5 associate organisations.</p> <p>Total membership now 384</p> <p><b>Friends of CCT</b> –The promotional video completion is planned for July.</p>	<p>Alison</p>
AOCB	<p><b>Library of Things</b> – an e-mail from TBI asking for interest in helping develop/contribute to a 'Library of things' for loan etc on the Black Isle had been received.  Penny agreed to be the contact and will complete the form.</p> <p><b>Community Land Scotland</b> - £25 membership renewal agreed by the Board</p>	<p>Penny</p> <p>Alison</p>
Dates of next Meetings	<p>Tues 13 August – in person  Tues 24 Sept.</p>	