

Minute of the Board Meeting of Culbokie Community Trust on

Tuesday 19th August 2025

Present: Paul Wadge (chair), Mark Douglas, Penny Edwards, Catherine Cottis, Alison Petch (minutes)

Apologies: Marilyn Richards, Jillian MacKenzie, Richard Fyfe

Item	Discussion	Action
Minutes of last meetings	8/07/25 Approved as a correct record. Proposed by Paul and seconded by Catherine	
Matters Arising not on main agenda	None	
Glascairn Community Project	Toilets/Potting Shed A couple of snagging issues remain – two taps have failed and the main door locking is causing concern. These issues are being pursued. Culbokie Green • Additional tools have been purchased with the grants obtained and are contributing greatly to the work of the Green Team • Having spent some time scything it was frustrating for the Green Team to find Tulloch Homes had arranged for Grounds and Gardens to cut the SUDS area. We will try to ascertain their yearly plans. • Plans are in hand to install a main electrical feed to the Shelter; this will allow for hot water and a hotplate for events. Lighting will also be facilitated. • Fun and Games on the Green was very successful with around 80 people attending. The High Life Pollinator count was also enjoyed by those attending but had fewer people involved, around 10. The Space We await a decision from Scottish Government as to whether our RCGF application will progress to the second stage. Meanwhile, having been encouraged by HIE to apply for a Delivery Officer, we have now been told we are ineligible as we are not yet at what counts for them as 'delivery'. It was somewhat ironic therefore	Paul

	to find SG had issued a list of funded projects on which we were included. Penny and Lesley had had a meeting with HIE to discuss options for going forward. Following discussion it was agreed, once we had heard from SG • to ask HIE to review recent funding applications • to suggest other Highland projects we might contact • to seek an appointment with Kate Forbes to lobby for the Land Fund to allow capital grants for new build on land purchased thought their monies. We could offer to be a pilot project. • to contact the Scottish Land Fund to discuss the problem and alert to the inefficiency of the current model	Lesley Penny Paul Penny
Active Travel Project	Following a short delay the agreed contractor was now on site. The issue of the maintenance of the 'placemaking' areas needs to be determined. Although these are listed as 'to be maintained by CCT', this must be with money from Highland Council which would enable us to instruct Higher Ground (or similar). Paul will attend the meeting with THC; Penny to circulate the map showing the areas to be cut.	Paul Penny
CCCC	Regular rides continue.	
Fundraising	The Food and Drink Festival on Sat 6th Sept is consuming the FR Group currently. All is in hand despite the occasional hiccup. Directors were thanked for agreeing to 'top and tail' the demos; they were also asked to consider donations for the Bottle Stall. CCT website proposals – The working group has postponed bringing the final revision proposals until after the Festival.	
Sharing Shed	Fareshare continues to deliver every 2-3 weeks. Other donations are varied and stock rotates fairly quickly. There has been a range of fresh home grown fruit and veg donated recently.	
Culbokie Community Market	The July market was fairly quiet but the café still took £94.	
Woods Group	No further update.	

History Group	Press cuttings showing the early days of the CCT and the development of The Green are available in the Social History section. The "Folklore and Myths" page has been updated with a story relating to Lewis Mark Mackenzie, one of the Findon Lairds. Lewis suffered from food poisoning whilst attending a social event in January 1856. A couple of photos of the new extension at the Culbokie Inn have been made available.	
Village Clean and Tidy	No further update.	
Finance/ Admin	Finance report - Jillian reported that the current bank balances at 31/07/25 are: £48,632.45 in the CCT current account £193,984.96 in the deposit account. Grant spends are being finalised. Approx £26,800 is available. Agreed expenditure – None Unauthorised expenditure – None Admin: None	
Communications and Membership	Membership report – There were 5 new full members and 2 associate member this month. Together with other changes, there are now 312 full members, 11 junior members of CCT plus 82 associates, and 5 associate organisations. Total membership is 410 Friends of CCT – No new Friends	
AOCB	None	
Dates of next Meetings	Tues 30th September – Alison's house Tues 4th November	