

Minute of the Board Meeting of Culbokie Community Trust on

Tuesday 30th September 2025

Present: Paul Wadge (chair), Mark Douglas, Penny Edwards, Catherine Cottis, Alison Petch, Marilyn Richards

Apologies: Jillian MacKenzie, Richard Fyfe

Item	Discussion	Action
Minutes of last meetings	19/08/25 Approved as a correct record. Proposed by Penny and seconded by Catherine	
Matters Arising not on main agenda	None	
Glascairn Community Project	Toilets/Potting Shed • Toilets continue to be well used and treated with respect. The main door is now working correctly. • Cleaning is now being delivered by Alan Ingram's team. • Invoice dates etc to be confirmed. • Scottish Water have received the request for exemption and a response is expected soon. Culbokie Green • The Shelter electrics have been installed • Shortlisted for Nature of Scotland Awards. Richard agreed to attend. The Board agreed to cover travel and overnight costs if needed • Annual cutting of the meadow is complete. 26 volunteer hours of scything will ensure a good variety of wild flowers appear next year. • A winter programme of repairs and maintenance has been agreed. • The Board approved £45 for posters to promote the Green Team and seek new volunteers. • H&S inspection – still waiting for a date The Space The RCGF Stage 1 application was successful. The Board agreed to progress the Stage 2 application by 14th Nov. Stage 2 application for a Delivery Officer to be submitted by 2 Nov. If successful, this would only be taken up if capital funding for the Space was available.	Paul Richard

	HIE – no feedback as yet on the sample grant application. Halloween event – Sat 25 Oct 4-6pm Plans progressing well. Children's entertainment, Culbokie Players, Treasure Hunt and lots more planned. Findon Hall is booked in case of bad weather. Overnight Parking – the Board agreed a cost of £35 to erect a 'No Overnight Parking' sign in the area next to the toilets.	Paul
Active Travel Project	Works are progressing. There has been an initial discussion with THC re maintenance, once the project is completed.	
CCCC	Regular rides continue.	
Fundraising	The Food and Drink Festival on Sat 6th Sept was a great success and raised around £4,600. Thanks to all the volunteers involved. A particular thanks to Margaret Harkins for her input on the Facebook page. Calendars - sales are going well. CCT website proposals – The working group will be working on this over the next few weeks.	
Sharing Shed	Fareshare is joining with the Felix Project – uniting two leading forces in the fight against food waste and hunger. The two charities are joining to form a single organisation with greater reach, strength and national impact. The phased transition will take place during 2026. Cfine are moved their storage facility to Tain during Oct so deliveries will be less frequent during this period. Culbokie primary is continuing to support the Sharing Shed during this school year.	
Culbokie Community Market	The Aug and Sept markets were busy. Ferintosh Hall committee ran the café in Sept.	
History Group	The Dingwall Museum Roadshow will come to Findon Hall on Saturday 8 th November with a display of artifacts relevant to Culbokie from their collection. The History Group provide a display of photographs, artifacts and slide presentations.	

	A selection of photographs of the Children's Fun on the Green day have been added. Active Travel Route – photos of the start of construction at the Cromarty end of the village have been added to the website.	
Village Clean and Tidy	A broken dog poo notice needs to be replaced at the entrance to the wood at Carn Mor.	Catherine
Finance/ Admin	Finance report - Jillian reported that the current bank balances at 30/09/25 are: £25,528.22 in the CCT current account £214,264.29 in the deposit account. Agreed expenditure – the following costs were agreed by the Board: • Replacement table tennis bats £40.95 • Play area fence repair £15.47 • Wireless headset and portable PA speaker for events £184.97 Unauthorised expenditure – None Admin: AGM for 2024-25 Proposed dates 2 or 9 Feb 2026 at 7pm depending on availability of a speaker. CCC Centre will be booked Companies House Identification verification of Board members will be required in 2026. No action needed as yet.	Mark Marilyn Jillian
Communications and Membership	Membership report – There was 1 new full member, 2 associate members and 1 associate organisation this month. Together with other changes, there are now 316 full members, 9 junior members of CCT plus 86 associates, and 6 associate organisations. Total membership is 417 Friends of CCT – No new Friends	
AOCB	CCT agreed to meet with some residents in Baluachrach to address some concerns that have been raised.	Paul
Dates of next Meetings	Tues 4th November – by Teams Tues 9th Dec	