

Craiglockhart Community Council

Minutes of Inaugural Meeting

Time: 7pm

Date: 7 April 2025

Venue: Online via Microsoft Teams & In person at Craiglockhart Campus Room 1/09

Chair: Chris Cowdy

1. Welcome and Apologies

In his capacity as the independent Returning Officer for the City of Edinburgh Council (CEC), Chris Cowdy (CC) opened the inaugural meeting of the re-constituted community council following the start of the new community council term on 28 March 2025.

All seven nominated Community Councillors were in attendance - Neena Agarwal, John Corbett, Hilda Henderson, Kevin McKay, Paul Pia, Nick Stewart and Eleanor Young.

2. Declaration of interests

None

3. Announcing Community Council Members as duly elected

CC confirmed all seven nominated Community Councillors had signed a declaration of acceptance. i.e. accept the office, fulfil the duties of it according to ones best judgement and ability, and in doing so comply with the requirements and standards of conduct contained in the [City of Edinburgh Council Scheme for Community Councils](#).

4. Confirmation of Community Council Name

CC confirmed the name of the community council to be 'Craiglockhart Community Council'.

5. Appointment of Office Bearers

The meeting confirmed the following appointments:

- a) Chair - Nick Stewart
- b) Secretary - Eleanor Young
- c) Treasurer - Kevin McKay
- d) Engagement and Inclusion Officer - Neena Agarwal

CC obtained confirmation of the following information from each appointed Office Bearer (above): Position of office bearer; Forename and surname of office bearer; Home address, including postcode, of office bearer; and Email address for office bearer.

Nick Stewart (NS) thanked Chris for convening this inaugural meeting of Craiglockhart Community Council (CCC).

The mix of knowledge, life experience and commitment each CCC representative brings to table was something NS acknowledged, as well as his desire to broaden this solid foundation by bringing on board local interest group members.

6. Community Council Representatives to attend induction event on 26 April 2025

Attention was given to the CEC induction event to be held on 26 April 2025 and the alternative on-line option available to Community Councillors.

7. AOCB

Mission Statement

Paul Pia (PP) shared his experience and the benefits of having a simple and clearly stated Mission Statement. NS endorsed this suggestion and will work with the Eleanor Young to draft a version for circulation.

Post Meeting: a good mission statement should be clear, concise, and motivating, providing a concise summary of CCC's purpose and values. It should be easily understandable, inspire action, and guide CCC's strategy and decision-making.

A reasonable starting point for the exercise is provided by Section 2 of the [City of Edinburgh Council Scheme for Community Councils](#) which states the statutory purposes of the community councils established under the Scheme are set out in Section 51(2) of the Local Government (Scotland) Act 1973, as follows: - "In addition to any other purpose which a community council may pursue, the general purpose of a community council shall be to ascertain, co-ordinate and express to the local authorities for its area, and to public authorities, the views of the community which it represents, in relation to matters for which those authorities are responsible, and to take such action in the interests of that community as appears to it to be expedient and practicable"

Next Craiglockhart Community Council Public Meeting

Date: **Monday 19th May 2025**

Time: **7pm**

Venue: **Online via Microsoft Teams & In person at Craiglockhart Campus.**

NS thanked all attendees.

The meeting was closed.