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**Notice of Full Council Meeting  
Monday 08<sup>th</sup> June at 7pm  
Wesley Hall, St. Newlyn East**

**AGENDA**

|            | <b>ITEM</b>                                                                                                                                                                                                                                                                                                                                  |                                                                                                                 |              |                                                                                                                 |          |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------|----------|
| 1.         | Public Safety Announcement                                                                                                                                                                                                                                                                                                                   |                                                                                                                 |              |                                                                                                                 |          |
| 2.         | Apologies                                                                                                                                                                                                                                                                                                                                    | Chairman                                                                                                        |              |                                                                                                                 |          |
| 3.         | Any Urgent Business Identified After the Publication of the Agenda                                                                                                                                                                                                                                                                           | Chairman                                                                                                        |              |                                                                                                                 |          |
| 4.         | Recordable & Non-Recordable Interests & Dispensations                                                                                                                                                                                                                                                                                        | Chairman                                                                                                        |              |                                                                                                                 |          |
| 5.         | Public Session to allow observations/comments on agenda items                                                                                                                                                                                                                                                                                | Chairman                                                                                                        |              |                                                                                                                 |          |
| 6.         | To receive the minutes of the Full Council Meeting and AGM held on 11 <sup>th</sup> May 2026                                                                                                                                                                                                                                                 | Chairman                                                                                                        |              |                                                                                                                 |          |
| 7.         | Cornwall Council Report                                                                                                                                                                                                                                                                                                                      |                                                                                                                 |              |                                                                                                                 |          |
| 8.         | Planning:<br><table border="1" data-bbox="181 940 1372 1016"> <tr> <td>PA26/03476</td> <td>4, The Butts</td> <td>Listed Building Consent for the installation of an Air Source Heat Pump (12kw outdoor unit &amp; internal cylinder)</td> </tr> </table> Other Planning Matter: Decisions, Appeals and Enforcement issues                    | PA26/03476                                                                                                      | 4, The Butts | Listed Building Consent for the installation of an Air Source Heat Pump (12kw outdoor unit & internal cylinder) | Chairman |
| PA26/03476 | 4, The Butts                                                                                                                                                                                                                                                                                                                                 | Listed Building Consent for the installation of an Air Source Heat Pump (12kw outdoor unit & internal cylinder) |              |                                                                                                                 |          |
| 9.         | Matters For Discussion (Ongoing):<br>a. St. Newlyn East Parish highways issues<br>b. Mitchell Village Hall – General Update<br>c. To Review and Update the Parish Council Action Plan<br>d. Update – Employment of a Village Caretaker<br>e. Update - Works Arising from the Cemetery Committee Meeting                                      | Chairman<br>Clerk<br>Chairman<br>Clerk<br>Cllr. Laud/Clerk                                                      |              |                                                                                                                 |          |
| 10.        | Business Matters:<br>a. To discuss issues raised by the Mitchell in Bloom Committee<br>b. To discuss whether to draft a Neighbourhood Priority Statement                                                                                                                                                                                     | Clerk<br>Clerk                                                                                                  |              |                                                                                                                 |          |
| 11.        | Reports from any Outside Meetings Attended in the Last Month                                                                                                                                                                                                                                                                                 | Chairman                                                                                                        |              |                                                                                                                 |          |
| 12.        | Correspondence – any correspondence received not previously mentioned                                                                                                                                                                                                                                                                        | Chairman                                                                                                        |              |                                                                                                                 |          |
| 13.        | Finance including:<br>a. Accounts to be approved for payment<br>b. Urgent financial matters identified after circulation of the agenda<br>c. Policies and Procedures Review: To discuss adopting the Complaints and Vexatious Complaints Policy<br>d. To receive the Internal Audit Report and Approve the Annual Governance Statement 25/26 | Chairman<br>Chairman<br>Chairman<br>Clerk                                                                       |              |                                                                                                                 |          |
| 14.        | Agenda items for the next Full Council Meeting                                                                                                                                                                                                                                                                                               | Chairman                                                                                                        |              |                                                                                                                 |          |
| 15.        | Date of the next Full Council Meeting – Monday 13 <sup>th</sup> July at 7.00pm, Wesley Community Hall.                                                                                                                                                                                                                                       | Chairman                                                                                                        |              |                                                                                                                 |          |

Kathryn Rees  
Clerk, St. Newlyn East Parish Council – 03<sup>rd</sup> June 2026