**Present -:** Cllrs. A MacCreadie (Chairman) (AM), R Toms (RT), G Bone (GB), P Waller (PW), P Harris (PH), E Green, M Harvey & Mrs M Vale (MV)

**Also attending -:** Mrs K Rees (Clerk), Cllr. Mr A Harvey (AH) & 5 members of the public

|  |  |
| --- | --- |
| 001/18 | **Public Safety Announcement:** |
| 002/18 | **Apologies:**  Cllrs. H Farmer C Allison & D Laud |
| 003/18 | **Urgent Business Identified After Circulation of Agenda:**  Footpath Contract Renewal – To be dealt with under 13 (b) Urgent Financial Matters |
| 004/18 | **REGISTERED/NON- REGISTERED INTERESTS & DISPENSATIONS:**  None. |
| 005/18 | **Public Session**:  Mr P Leaver addressed the Council on three issues:   * The road surface at The Stiles is in desperate need of repair and the residents would like the Parish Council’s assistance to carry out repairs. * There is one rubbish collection point for The Stiles and residents would like a large wheelie bin to put their refuse sacks in. * The Stiles has very poor internet access. One property has recently installed fibre and Openreach has confirmed that up to 10 more properties can be connected to this supply. However, ISP providers do not believe that the line exists.   The above issues were discussed and it was ***RESOLVED (a) The Clerk would contact Cornwall Council to request a wheelie bin (b) Maintenance of The Stiles to be agenda item for the February meeting.*** |
| 006/18 | **Minutes:**  ***RESOLVED: The Minutes of the Full Council meeting held on 11th December 2017, as circulated, were correctly recorded. These were signed by the Chairman.*** |
| 007/18 | **Cornwall Councillor Report:**  Cllr. Harvey advised that there will be three Cornwall Councillors for our Network Area, under the Boundary Review proposals.  A meeting has been organised on 14th February to discuss Cubert Crossroads. Attendees include Sarah Newton MP, Nigel Blackler, Geoff Brown & Alan Percy. AM will attend on behalf of the PC. |
| 008/18 | **Planning Application, Appeals & Decisions:**   |  |  |  |  | | --- | --- | --- | --- | |  | PROPERTY | RESOLVED | COMMENTS | | PA17/12027 | 3 Neeham Road | SUPPORT | P/S: MH/EG |   The decisions were read out & the Clerk advised that several applications for tree works have been submitted.  A pre-application (PA17/03459/PREAPP) for 5 x 4-bed detached houses on Land South West of the Plume of Feathers. Following discussions, it was ***RESOLVED to write to the Planning Officer to express concern about the access, the insufficient car parking on the pub site & the water run-off into the village***. |
| 009/18 | **Matters Arising**   1. Highway Issues: Cormac is supportive of Parish Council’s being able to install their own speed visor signs but is still looking into the legalities of it. Mr Humphreys confirmed that some work was undertaken at the back entrance to Carland Cross but this has been ineffective. Other options will be looked at. The condition of the road at Fiddlers Green is extremely poor ***RESOLVED: Clerk to report***. AM advised that each network area will be given a £50,000 Highways budget that can be spent on improved signage, road markings etc. but not major transport schemes. Each Network Area will also be given one Traffic Regulation Order (TRO) which could be used to change speed limits, double yellow lines etc. However, the changes must be viable and will be scrutinised by a Highways Officer before the Order is formally submitted. Possible alterations were discussed and it was ***RESOLVED that Councillors should submit ideas to the Clerk by 05th February who would draft & circulate a document for discussion at the next meeting***. PH gave an update on the flooding at the bottom of the Shoot Lane Footpath. Following investigations, it appears that the water is being diverted onto the footpath from the field on the righthand side about ½ way up the lane. This has been reported to Highways & the Clerk is waiting for a response. ***NOTED***. RT advised that there is regular flooding on the bend by Lower Penscawn Farmhouse. ***RESOLVED: Clerk to report to Highways***. 2. Installation of a Multi-Use Sports Court: Still waiting for confirmation of the installation date. ***NOTED.*** 3. Neighbourhood Plan Update: PW gave a brief report. He advised that Mr J Humphreys has resigned from the com/mittee. He was thanked for his hard work. The next committee meeting will be held on 11th January at the Plume of Feathers Pub, Mitchell. ***NOTED***. 4. Update - Purchase of the Methodist Chapel: AM had chased the Nalders and copy of the Title of the Land has now been received. Details of the Leader Fund Grant Program have now been received and it seems that the project may qualify for a percentage of the cost. The Clerk will fill out the ‘Expression of Interest Form’ to begin the application process. ***NOTED***. 5. Recreation Ground – Register of Land: The solicitor requires a letter of authorisation confirming that the Clerk is authorised to give instructions on the PC’s behalf. The Clerk has found further supporting documentation which she will forward to the solicitor. ***RESOLVED: Clerk to draft letter of authorisation for AM to sign***. ***AM & GB to move the filing cabinet on Saturday 13th January***. 6. Improvements to the War Memorial: HF is organising a site meeting with Kim Parish to discuss amendments to the design. Payment of the invoice is still outstanding. ***RESOLVED Invoice to be settled on the understanding that there will be no further charge for the revised design (1 against).*** 7. Refurbishment of the Fingerpost in Mitchell: The Clerk has accepted the quote and the work will be undertaken in due course. ***NOTED***. 8. Adoption of Amenity Space in St. Francis Meadow: Mr Hawke has assessed the trees and does not consider that the work is an urgent safety issue which Cornwall Council will use its powers to undertake. The Clerk is still waiting for a response from Cornwall Council regarding their obligation to take over responsibility for the land. ***NOTED***. 9. Improvements to Footpath Alongside the Allotments: Agenda item next month. ***NOTED***. 10. Works to The Pit incl. Power & Water Supply & Improved Access: The Clerk has contacted Cornwall Council regarding ownership of the Footway infront of properties along Cargoll Road and is waiting for a response. She has applied to Western Power for an electricity supply and given Mr Hawke the details about the process to get a water supply to the site. ***NOTED***. 11. Installation of Broadband at the Village Hall: The Clerk has contacted Mr Smith who is agreeable to the idea. The Clerk is now looking at costings so that the idea can be explored further. ***NOTED***. 12. Shoot Lane Flooding: See 009/18 (a). |
| 010/18 | **Business Matters:**   1. Location of Double Yellow Lines in the Parish: Dealt with under 009/18 (a) 2. Planning Application Protocol: The Clerk will circulate the current protocol, agenda item next month. ***NOTED***. |
| 011/18 | **Correspondence:**   |  |  |  | | --- | --- | --- | | Mr Luckraft | Flooding on the A3058 | The Clerk has sent the email to Cormac and a reply has been given. ***NOTED.*** | |
| 012/18 | **Reports from Outside Bodies:**  AM went to a meeting of the Community Network & the North Coast Cluster.  MV advised that the Trevilson Trust meeting did not go ahead in December as planned. |
| 013/18 | **Finance:**   1. Accounts: ***RESOLVED: Accounts totalling £3196.99 were approved for payment (see appendix 1)*** 2. Urgent Financial Matters: The Clerk advised that the Footpath Contract is now up for renewal. Following discussions, it was ***RESOLVED to advertised the tender in the St. Newlyn East & Cubert Village Newsletters, with a closing date of 2nd March for applications.*** 3. To Update the Bank Mandate: The bank mandate is out of date and needs updated. Following discussions, it was ***RESOLVED: To add MV & PH to the mandate***. |
| 014/18 | **Items for the February 2018 Agenda:**  Purchase of Office 365 |
| 015/18 | **Closure:**  There being no further business, the Chairman thanked members for their attendance. He advised that the **next scheduled Full Council Meeting will take place on 12th February 2018 at 7.00pm in the Primary Room, St. Newlyn East Methodist Chapel.** The meeting closed at 21.15pm |