**Present -:** Cllrs. A MacCreadie (Chairman) (AM), G Bone (GB), H Farmer (HF), D Laud (DL), C Allison (CA), P Waller (PW), M Harvey (MH), E Green (EG) & Mrs M Vale (MV)

**Also attending -:** Mrs K Rees (Acting Clerk), Cllr. Mr A Harvey (AH) & 2 members of the public

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| 064/18 | **Public Safety Announcement:** |
| 065/18 | **Apologies:**Cllrs. R Toms & P Harris |
| 066/18 | **Urgent Business Identified After Circulation of Agenda:**1. Planning Enforcement Briefing (see 071/18)
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| 067/18 | **REGISTERED/NON- REGISTERED INTERESTS & DISPENSATIONS:**None. |
| 068/18 | **Public Session**:None. |
| 069/18 | **Minutes:**The list of attendees should say ‘Mrs K Rees’, not ‘Mrs C Evans’. ***RESOLVED: With the above amendment, the Minutes of the Full Council meeting held on 09th April 2018, as circulated, were correctly recorded. These were signed by the Chairman.***  |
| 070/18 | **Cornwall Councillor Report:*****RESOLVED: To delay report until Cllr. Harvey arrived.*** |
| 071/18 | **Planning Application, Appeals & Decisions:**

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|  | PROPERTY | RESOLVED | COMMENTS |
| PA18/03568 | 3 Buckinghams Close | SUPPORT | P/S: MH/DL |
| PA18/04435 | Fiddlers Green Barn | SUPPORT | P/S: MV/HF (1 against) |

The decisions and enforcement cases were read out.An enforcement case (EN18/00673) was opened and closed against the empty property in Mitchell. The investigating Officer acknowledged that the site was unkempt but will not take further action. Councillors expressed disappointment at this unacceptable decision. The Clerk advised that the Empty Homes Team were looking to reengage with the owner. ***NOTED***.Cornwall Council’s decision to stop updating Parish Council’s on open and closed enforcement cases due to GDPR was discussed. This is unacceptable and a misinterpretation of the new legislation. ***RESOLVED: Clerk to write to CALC and express concern. AM to take to CN & NCC***. |
| 072/18 | **Matters Arising:**1. Highway Issues: DL had produced a report on the Highway’s Issues in the Parish. The Clerk has a meeting with Highways next week and will discuss the issues raised in the report at this meeting. The Clerk will also ask for action to be taken at the back entrance to Carland Cross where the drainage problems are getting worse. PW advised that he is still waiting for a decision from Cormac regarding the installation of a speed visor. It was discussed that the proposals for the Community Network RTO need to be finalised. ***NOTED***.
2. Installation of a Multi-Use Sports Court: Councillors attended a site meeting this evening to discuss the finalised plans. The installation will start on 4th June. ***NOTED***.
3. Neighbourhood Plan Update: GB gave a brief report. The plan is progressing well and the next Committee meeting takes place on 17th May where housing policies will be discussed. ***NOTED***.
4. Update - Purchase of the Methodist Chapel: AM advised that he and the Clerk had spent a considerable amount of time trying to complete the Leader Funding Application but it was extremely time consuming. They had contacted Cornwall Grants Service who are willing to act on the PC’s behalf for a fee of approximately 10% of the grant applied for. It was discussed that this is good value for money to ensure that the application is successful. ***RESOLVED: PC to appoint Cornwall Grants Service to act on the PC’s behalf in this matter.***
5. Recreation Ground – Register of Land: Ongoing. ***NOTED***.
6. Improvements to the War Memorial: HF advised that the Lottery Grant Application has been submitted and invitations to tender had been sent to three companies. A note asking for feedback was placed in the Village News and feedback has been positive. ***NOTED.***
7. Adoption of Amenity Space in St. Francis Meadow: The Clerk advised that she had received a revised offer from Strongvox of £5000 but this would include the treeworks. Following discussions, it was ***RESOLVED that the PC would accept Strongvox’s offer of £5000 plus all legal fees & adopt the amenity space in St. Francis Meadow***.
8. Improvements to Footpath Alongside the Allotments: The work has been confirmed and will be undertaken shortly. ***NOTED***.
9. Improved Access to The Pit: The Clerk has written to Cornwall Council who will look favourably on the proposal but the PC must pay for the cost of the works. There is still a question mark over the layout of the graves which must be clarified before going any further. ***RESOLVED: AM to request information from the PCC***.
10. Maintenance of Exercise Equipment & Recreation Ground Risk Assessment: HF has now removed the small climbing frame. He proposed installing the swings and climbing frame purchased from the Mitchell Village Association. It was discussed that the next project after the MUGA would be to refurbish the play park so it would not be wise to spend a lot of money installing the equipment. ***RESOLVED: HF to get quote for installation and report back to next meeting***.
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| 070/18 | **Cornwall Council Report (cont):**AH advised that the Parish needs to consider how to spend the CN Highway money. He suggested that Crantock, Cubert & St. Newlyn East should work together and purchase a speed visor each. ***RESOLVED: Clerk to set-up meeting between the three Council’s to move this forward.*** |
| 073/18 | **Business Matters:**1. Potential Grant Applications: PW had investigated potential grants that the Parish Council could apply for. Funds include SITA, Asda & CRCC. Cornwall Multiplex also offer grants for groups wishing to set up a Film Group. ***NOTED***.
2. Parking Complaints at Carland View: The Clerk has received two complaints regarding the parking at the entrance to Carland View. In one case, someone has been sleeping in a campervan. Ocean Housing have been contacted but they have failed to do anything. It was discussed that Cornwall Council has adopted the road so it is public highway and therefore the issues are very difficult to resolve. If vehicles are causing an obstruction then it can be reported to the police. Following discussions, it was ***RESOLVED that the Clerk would write back to the residents concerned and ask for their views on what can be done to solve the issued***.
3. Installation of a Telecoms Mast: CA had made enquiries with Shared Access about the installation of a community Telecoms Mast. Currently there are no enquiries from mobile phone operators for a mast in SNE Parish but they will keep our details on file and will contact the PC if the situation changes. ***NOTED***.
4. Purchase of Notebooks: EG had investigated the cost of purchasing notebooks for Parish Councillors. However, laptops are a better option as they will run Office 365. A quote of £6000 was received which was deemed very expensive. EG will carry on investigating and report back to next meeting. ***NOTED***.
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| 074/18 | **Correspondence:**

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| Cornwall Council  | Consultation on the Schedule of Modifications to the Cornwall Minerals Safeguarding Development Plan | **NOTED** |
| Cornwall Council  | Tree Warden Scheme | **RESOLVED: Clerk to ask Mr C Hawke if he would be interested in the post** |

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| 075/18 | **Reports from Outside Bodies:**Councillors are invited to attend the Short Mat Bowls Club on Thursday 18th May to see the new equipment purchased with the Carland Cross Community Benefit Grant awarded.HF reported that plans for the ‘It’s a Knockout Event’ on 2nd June are progressing well. However, a first aider is required. AM advised that he may be able to assist with this. A ‘Big Lunch’ Event will take place on Sunday 3rd June as part of the weekend.GB & MV gave a short report on the recent Village Hall Committee Meeting.GB advised that the next meeting of the Trevilson Educational Trust will take place on 24th May. A Facebook page has been set-up where you can download application forms.HF & MV attended a meeting of The Pit Committee.PW gave a short report of the Mitchell Village Association Meeting. Several queries were raised which the Clerk had answered.MV had circulated a report from the recent Community Network Meeting. There were several interesting items on the agenda including a presentation from one of Cornwall Council Planning Officers and the new Community Network Highways Scheme. |
| 076/18 | **Finance:**1. Accounts: ***RESOLVED: Accounts totalling £6087.24 were approved for payment (see appendix 1)***
2. Urgent Financial Matters: None***.***
3. Parish Council Audit 2017/18: The Clerk advised that David Wright is currently undertaking the audit and it will be ready for approval at the next meeting. ***NOTED***.
4. Purchase of Office 365: The Clerk could not attend the GDPR training on 3rd May. However, she will be undertaking a course on 16th May and following this will purchase the software. ***NOTED***.
5. To Approve Clerk’s Pay Rise in Accordance with the NALC Pay Agreement***: RESOLVED: Council to go into Close Session at the end of the meeting to discuss this.***
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| 077/18 | **Items for the June 2018 Agenda:**No additional items. |
| 078/18 | **Closure:**There being no further business, the Chairman thanked members for their attendance. He advised that the **next scheduled Full Council Meeting will take place on 11th June 2018 at 7.30pm in the Primary Room, St. Newlyn East Methodist Chapel.** The meeting closed at 22.10pm |
|  | **Closed Session:**Following discussions, it was ***RESOLVED to increase the Clerk’s pay inline with the NALC pay agreement for 2018/19.*** |