**Present -:** Cllrs. P Harris (Chairman) (PH), D Laud (DL), G Bone (GB), R Toms (RT), M Vale (MV), V Thorpe (VT) & Roz Symonds (RS)

**Also attending -:** Mrs K Rees (Clerk), Cllr. A Harvey & 4 members of the public

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| 139/19 | **Public Safety Announcement:** |
| 140/19 | **Apologies:**  Cllrs. E Green & V Thorpe.  Cllr. Green has given his apologies for the next few months for health reasons. The Clerk has asked Cllr. Green to give her an update in December as he will have missed three meetings. |
| 141/19 | **Urgent Business Identified After Circulation of Agenda:**  St Newlyn East Christmas Lights – See Business Matters  Outside Lighting at the Village Hall – See Business Matters |
| 142/19 | **Registered/Non- Registered Interests & Dispensations:**  MH declared an interest in Agenda Item 13 (a) Accounts to be Approved for Payment  AM declared an interest in Agenda Item 8 – PA19/8214 (Perran Quay Touring Park)  RT declared at interest in Agenda Item 8 – PA19/06947 (Tredinnick Farm) |
| 143/19 | **Public Session**:  None. |
| 144/19 | **Minutes:**  ***RESOLVED: The Minutes of the Full Council meeting held on 09th September 2019, circulated, were correctly recorded. These were signed by the Chairman.*** |
| 145/19 | **Cornwall Councillor Report:**  AH advised that St. Enoder Parish Council agree to the change in boundary to include the Fruit Farm but not Nantilio Farm as they do not want the farm divided. This means that the Playing Field will remain in St. Enoder Parish. ***RESOLVED: To Bring forward Agenda Item 9 (n), Community Governance Review***  A discussion took place on how to proceed. If the Playing Field remains in St. Enoder Parish then St. Enoder Parish Council will be responsible for maintaining it. ***RESOLVED: Parish Council agrees that the Parish boundary be changed to include the Fruit Farm but Nantilo Farm to remain in St. Enoder Parish. PH/DL to attend meeting with representatives from St. Enoder Parish Council which the Clerk will organise***. |
| 146/19 | **Planning Applications, Appeals & Decisions:**   |  |  |  |  | | --- | --- | --- | --- | | PA19/08214 | Perran Quay Touring Park | OBJECT | Residential accommodation on a touring park is incompatible & against Policy 7 of the Local Plan. If occupation is for 10 months of the year, proposal would be supported. | | PA19/06947 | Tredinnick Farm8 8 | SUPPORT |  | | PA19/08583 | Meadow Barn | OBJECT | Property is prone to flooding & is on a flood plain. There is the existence of protected species on the site & tree, ecological & bat surveys should be undertaken. |   The decisions were read out.  The Clerk advised that she has spoken to a representative of Scottishpower regarding the forthcoming application to install a solar farm at Carland Cross who advised that there would be no community gain payable as the solar farm is on the existing site. It was discussed that this is unacceptable and that this matter would be taken up once the application is received for consultation. |
| 147/19 | **Matters Arising:**   1. Highway Issues: (i) No work has been undertaken in Fiddlers Green. The sides of the road are washing out and potholes are developing (ii) The condition of The Stiles was discussed but it is a private, unadopted road and Cornwall Council will not take any action (iii) The hedges around the Church on The Railings need to be cut. ***RESOLVED: Clerk to contact Council & property owners*** (iv) The trees on the big dipper on the A3075 need cutting & there have been flooding issues (v) The hedge on the cut through to the pubic toilets needs cutting (vi) The road surface just before the underpass in Mitchell is rapidly deteriorating & needs attention. ***RESOLVED: All issues to be reported.*** 2. Facilities Committee Update: RS has liaised with Cheryl Cooper regarding the wildflower area and this is now underway. The Clerk has the new rubbish & dog bin and they now need installing as well as the new signage for the Recreation Ground & Tennis Courts. It was ***RESOLVED to ask Mr Trestrail to undertake this work. Tennis Courts to be reopened once new sign is put up. If the rules are then not followed then the courts will be locked again***. The reinstatement of the hedge between the Village Hall Car Park and Recreation Ground was discussed. ***RESOLVED: Clerk to ask Mr Hawke to assess whether the old hedge is growing back or whether new hedging is required*.** A revised quote for the new floodlight layout of £14,000 has now been received. ***NOTED***. 3. Neighbourhood Plan Update: GB advised that a first set of draft policies have now been received excluding any land allocations as a site analysis is now underway. The next committee meeting will take place on 7th November. It was confirmed that all agendas are advertised & minutes from every meeting are available. ***NOTED***. 4. Wesley Community Hall: An update was given on the refurbishment; the kitchen is now being installed; the cloakroom is ready for the toilet & basin to be installed; the sub-committee would like to appoint CMR Roofing to undertake the work to the roof. The work will start at the end of November, weather permitting. ***RESOLVED: Clerk to confirm roof works with CMR.*** 5. War Memorial Landscaping Project: A lengthy discussion took place on the revised design. The height will now be reduced by one block to enable disabled access. The planting will be a ‘community project’ which Kim Parish is happy to lead. ***RESOLVED: Project to proceed based on a reduction in height of 1 block. Kim Parish to be invited to next meeting to discuss planting. Maggie Vale & Kay Gulley given permission to purchase two memorial benches (drawing no. 4 preferable) to be installed as soon as possible. AM to liaise with Jane Yeoman regarding grant***. 6. Adoption of Amenity Space in St. Francis Meadow: The Clerk has now heard from Strongvox who advised that a copy of the Land Registry Plan would be sent for approval. This has not yet been received. ***NOTED***. 7. Bus Stop Outside The Manse: The Clerk had received a quote from Cormac for the tarmac base & several quotes for different designs of bus shelter. These were discussed. ‘***Halton Shelter’ RESOLVED as the preferred design. Clerk to carry out further investigation regarding the cost of delivery & installation***. 8. Installation of Floodlights at the Skatepark: Dealt with under 147/19 (b). ***NOTED***. 9. Refurbishment of the Play Park: A third design has now been received. The Committee intends to carry out a consultation at the School Christmas Fayre in December. ***NOTED***. 10. Dog Bins at the Old Golf Course: Dealt with under 147/19 (b). ***NOTED***. 11. Parish Footpaths Leaflet: The maps can be produced via the Ordnance Survey providing that the relevant copyright is displayed. The Clerk can now progress this matter. ***NOTED***. 12. Trees in Mitchell Play Park: No progress. ***NOTED***. 13. Councillor Use of Social Media: The Clerk has asked CALC to inform the Parish Council if any training courses are organised. Councillors were again reminded or their responsibilities regarding the use of social media. ***NOTED***. 14. Community Governance Review: See 145/19. |
| 148/19 | **Business Matters:**   1. Christmas Lights: The Christmas Lights Committee has asked for clarification on whether the lights are insured. It was discussed that the Lights Switch-On Event is covered but not the lights. ***RESOLVED: Clerk to contact Committee with clarification***. 2. Village Hall***:*** DL advised that there are no exterior lights at the Village Hall. GB confirmed that the committee has contacted an electrician to sort out the problem. ***NOTED***. |
| 149/19 | **Correspondence:**   |  |  |  | | --- | --- | --- | | Cornwall Council | Details of Planning Conference | ***GB may attend if available.*** | | Village Hall Committee | Whereabouts of constitution | ***Committee advised to try the Charity Commission*** | |  |  |  | |
| 150/19 | **Reports from Outside Bodies:**  Plans for the Remembrance Service were discussed. ***RESOLVED: Oxnam Room to be booked for refreshments after the service. Clerk to ask EG if he can organise the refreshments***.  It was commented that the area of the tip at Tregerles Farm could be larger than the approved plans. ***RESOLVED: Clerk to contact enforcement to check that the tip is lawful & complies with approved plans***.  AM attended a meeting of the PCC. The Committee are looking at installing toilets & water in the church and are investigating grants.  RT attended the Network Meeting & had circulated a full report.  RT went on a site visit with Roger Gates to look at various highway issues in the Parish.  GB & MV attended a meeting of the Trevilson Education Trust.  Congratulations were given to the Mitchell Village Association who won a gold medal in the Britain in Bloom Competition. |
| 151/19 | **Finance:**   1. Accounts: ***RESOLVED: Accounts totalling £11095.30 were approved for payment (see appendix 1)*** 2. Urgent Financial Matters: None. 3. Carland Cross & Parish Council Grant Awards: Six applications to the Carland Cross Community Fund had been received and following discussions, the following was ***RESOLVED: Cemetery Committee (money already available in the Cemetery Account), Allotment Association (£1500), St. Newlyn East Football Club (£4000), Mitchell Village Association (£1000) & Facilities Committee (£17844). It was decided not to award a grant to the Mitchell Christmas Lights Committee as they had received a grant in March.*** 4. External Audit 2018/19***:*** The External Audit has now been completed and is published on the Parish Council’s website. ***RESOLVED: External Audit 2018/19 accepted as a true record***. |
| 152/19 | **Items for the November 2019 Agenda:**  Saint’s Bike Trail  Mitchell-in-Bloom Signage |
| 153/19 | **Closure:**  There being no further business, the Chairman thanked members for their attendance. He advised that the **next scheduled Full Council Meeting will take place on 11th November 2019 at 7.00pm in the Wesley Community Hall.** The meeting closed at 21.50pm. |