



# **MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 08<sup>th</sup> SEPTEMBER 2025 AT 7.00PM WESLEY COMMUNITY HALL, ST. NEWLYN EAST**

**Present -:** Cllrs. K Yeo (Chairman) (KY), R Rowse (RR), D Laud (DL), C Tolley (CT), R Henwood (RH), J Hewlett (JHL), E Shaughnessy-Philp & J Harvey (JH)

**Also attending -:** Mrs K Rees (Clerk)

108/25	<b><u>Public Safety Announcement:</u></b>											
109/25	<b><u>Co-Option of New Councillors:</u></b> There was one prospective candidate who was unable to attend tonight’s meeting. Co-option delayed until the October meeting.											
110/25	<b><u>Apologies:</u></b> Cllrs. J John and M Pellow											
110/25	<b><u>Urgent Business Identified After the Publication of the Agenda:</u></b> (a) St. Newlyn East Cemetery – to be dealt with under Business Matters											
111/25	<b><u>Registered/Non- Registered Interests &amp; Dispensations:</u></b> JHL declared an interest in the 5-day protocol for PA25/05423 (Land SW of 4 Trerice Holdings)											
112/25	<b><u>Public Session:</u></b> No members of the public present.											
113/25	<b><u>Minutes:</u></b> <b><i>RESOLVED: The minutes of the Full Council meeting held on 14<sup>th</sup> July 2025, as circulated, were correctly recorded, these were signed by the Chairman.</i></b> (P/S: RR/ESP)											
114/25	<b><u>Cornwall Councillor Report:</u></b> Cllr. Barker was not in attendance but had submitted a written report which the Clerk had circulated. Applications for this year’s community chest grants are now open. There are 7 grants of £200 available. <b><i>NOTED.</i></b>											
115/25	<b><u>Planning:</u></b> Applications: <table><tr><td>PA25/05885</td><td>1 Buckingham Close</td><td><b><i>SUPPORT</i></b></td><td>Subject to the view of the Forestry Officer. (P/S ESP/RR)</td></tr><tr><td>PA25/06194</td><td>Chapel House</td><td><b><i>SUPPORT</i></b></td><td>P/S: DL/RH</td></tr></table> <p>The decisions were read out.</p> <p>(a) The hearing for the Solar Farm on Land adj. to Trewaters Bungalow, South of Carland Cross will take place at 10am on Tuesday 16<sup>th</sup> September at St. Erme Community Centre.</p> <p>(b) The Clerk read out an email from Hayley Jewel (Head of Development Management, Cornwall Council) in response to the vote of no confidence in the Council’s planning and enforcement department, that the PC had supported. A discussion ensued and it was <b><i>RESOLVED to reply advising that the PC has concerns about the lack of action being taken when there are obvious planning breaches siting specific examples.</i></b></p> <p>(c) The 5-day protocol for a dwelling on land to the South West of 4 Trerice Holdings had been received and the Clerk had circulated the report. A lengthy discussion took place on the PC’s response and disappointment was expressed that there is no policy preventing housing being built in the open countryside. <b><i>RESOLVED: PC agrees to disagree with the Planning Officer providing that conditions are included protecting the trees, that the house is a principle dwelling and there are no permitted development rights.</i></b> (JHL left the room while the matter was discussed)</p>				PA25/05885	1 Buckingham Close	<b><i>SUPPORT</i></b>	Subject to the view of the Forestry Officer. (P/S ESP/RR)	PA25/06194	Chapel House	<b><i>SUPPORT</i></b>	P/S: DL/RH
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116/25	<b><u>Matters For Discussion:</u></b> <b><i>(a) <u>Highways Issues:</u></i></b> No new items. KY advised that there is still no confirmation whether money will be made available for the Highway scheme. <b><i>NOTED.</i></b>											

	<p>(b) <u>Mitchell Village Hall</u>: (i) The Clerk advised that a grant of £9519 has been awarded from the Good Growth Fund. The PC now needs to decide whether to continue with the next phase of the project to produce a Budget Cost Report to be used for grant applications and to pursue the highway enabling works. This would include making a formal agreement with the landowner of the neighbouring field to use a small piece of their land for the access. The cost for the architect to undertake this work is circa £17k and after the grants, the PC will need to contribute £5k to the cost. This would come from money already allocated to the project. <b>RESOLVED: To proceed with the next phase of the project as specified above.</b> (ii) Both the Clerk and ESP thought that it would now be beneficial to set-up a sub-committee to move the project forward with members of the PC and the MVH. This would improve the liaison with the two groups, particularly as it is now necessary to commit larger sums of money to the project. <b>RESOLVED: Sub-Committee to be set-up with the Clerk, KY, ESP &amp; DL as the PC representatives. Clerk to organise an initial meeting to discuss the terms of reference.</b></p> <p>(c) <u>Repair to the MUGA Floodlight</u>: The Clerk has received a quote of £1879 for a replacement floodlight, which is considerably cheaper than the quote from the original manufacturer. The floodlight has a 5-year guarantee and is from a nationwide supplier. <b>RESOLVED: PC to proceed with the quote to replace the floodlight.</b></p> <p>(d) <u>Transfer of Responsibility of The Pit to the Parish Council</u>: It was discussed that if the Parish Council become Trustees of The Pit, that a separate meeting and AGM must be held. The current treasurer is waiting for an updated password from the Charity Commission so that the annual return can be filed online. The PC is unable to progress the matter until this has been done and the funds transferred to the PC. <b>NOTED.</b></p> <p>(e) <u>Tremellyn Open Space Maintenance Agreement</u>: The Clerk had circulated an agreement for approval which was discussed. <b>RESOLVED: With two suggested amendments, agreement to be sent to Mr Gurney for signature.</b> A discussion then took place about whether the volunteer needs to be DBS checked. There is no legal requirement but the PC could request a basic DBS check if appropriate. <b>RESOLVED: PC to proceed with standard DBS checks for all PC appointed contractors/volunteers working in the Parish play areas and/or public toilets.</b></p>
117/25	<p><b><u>Business Matters:</u></b></p> <p>(a) <u>Mitchell Section 106 Money</u>: The Clerk advised that there is £8890.26 available to spend on open space in Mitchell. As the seats and benches all failed the recent risk assessment it was discussed that the money should be spend on replacements. The recycled plastic 'Leith' bench will cost £406 and the 'Syned' picnic table £474.00 plus fixings <b>RESOLVED: PC to order 3 x seats &amp; 1 x bench for Mitchell Play Area, 1 x seat and 1 x bench for St. Francis Meadow and 2 x benches for Tremellyn.</b></p> <p>(b) <u>Installation of Solar PV at Wesley Hall</u>: The previous Council had received a quote to for a solar installation and battery storage. The item was discussed and it was commented that a structural survey would need to be done before any installation takes place. <b>RESOLVED: (i) Clerk to check is the original quote is still valid, (ii) Clerk to get a comparative quote from Natural Generation (iii) Clerk to look at the previous survey undertaken in February 2024 so that the PC can consider whether an additional survey needs to be done.</b></p> <p>(c) <u>Cornwall Council's Enhanced Local Maintenance Partnership Offer</u>: The Clerk advised that there is grant funding available for small scale works to footpaths in the area such as repairs to stiles and improved signage. Possible works were considered and it was <b>RESOLVED that the Clerk would get a quote for a replacement sign for Footpath 2 and apply for funding.</b></p> <p>(d) <u>Cancellation of the August Meeting</u>: JH was dissatisfied that the August meeting had been cancelled and felt that it was undemocratic to determine planning applications via email. A discussion ensued. <b>RESOLVED: August meeting to be diarised but it may be cancelled if there are no planning applications or urgent matters to be discussed.</b></p>

	<p>(e) <b><u>Parish Cemetery:</u></b> DL advised that there had been an issue with the cemetery whereby a grave had been dug for a burial on a plot that had already been reserved. There are no records of plots that have been reserved prior to 2006 when DL took over the cemetery management and since then, the PC has not accepted reservations. A discussion ensued. <b>RESOLVED: Clerk to contact CALC for advice. Cemetery Management to be an agenda item next month.</b></p>																							
118/25	<p><b><u>Reports from Outside Meetings Attended in the Last Month (not previously mentioned):</u></b> RR gave a brief report of the Village Hall Committee Meeting that she had recently attended. The painting of a mural the outside wall will shortly commence. KY advised that the next CAP meeting takes place on 18<sup>th</sup> September. The Clerk will circulate the Action Plan in case Councillors wished to comment before this meeting.</p>																							
119/25	<p><b><u>Correspondence:</u></b></p> <table><tr><td>Local Resident</td><td>Parking on Wheal Terrace &amp; Wheal Close</td><td>It was discussed that this is a really difficult issue to resolve. PC to monitor situation.</td></tr><tr><td>Cornwall Council</td><td>Consultation – Dogs on Beaches</td><td><b>NOTED</b></td></tr><tr><td>Sarah Mason (CALC)</td><td>Thank you and farewell</td><td><b>NOTED</b></td></tr><tr><td>Cornwall Council</td><td>Details of Neighbourhood Plan Briefing</td><td><b>NOTED</b></td></tr><tr><td>Cornwall Council</td><td>Consultation – works to Monkey Tree Bus Stop</td><td><b>RESOLVED: PC supportive of works &amp; hopes that improvements will also be made to the bus stops at Cubert Crossroads</b></td></tr><tr><td>Cornwall Council</td><td>Details of Speedwatch Meeting</td><td><b>NOTED.</b></td></tr><tr><td>Good Companions</td><td>Permission to display painting in Wesley Hall.</td><td><b>RESOLVED: Permission granted.</b></td></tr></table>			Local Resident	Parking on Wheal Terrace & Wheal Close	It was discussed that this is a really difficult issue to resolve. PC to monitor situation.	Cornwall Council	Consultation – Dogs on Beaches	<b>NOTED</b>	Sarah Mason (CALC)	Thank you and farewell	<b>NOTED</b>	Cornwall Council	Details of Neighbourhood Plan Briefing	<b>NOTED</b>	Cornwall Council	Consultation – works to Monkey Tree Bus Stop	<b>RESOLVED: PC supportive of works &amp; hopes that improvements will also be made to the bus stops at Cubert Crossroads</b>	Cornwall Council	Details of Speedwatch Meeting	<b>NOTED.</b>	Good Companions	Permission to display painting in Wesley Hall.	<b>RESOLVED: Permission granted.</b>
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120/25	<p><b><u>Finance:</u></b></p> <p>(a) <b><u>Accounts:</u></b> <b>RESOLVED: Accounts totalling £7543.44 were approved for payment (see appendix 1)</b></p> <p>(b) <b><u>Urgent Financial Matters:</u></b> None.</p> <p>(c) <b><u>External Audit Report 24/25:</u></b> The External Audit Report has been completed with no exceptions. <b>RESOLVED: Parish Council accepts the 24/25 External Auditors Report as a true record.</b></p> <p>(d) <b><u>Applications to the Carland Cross Community Benefit Fund and the Parish Council Grant Fund:</u></b> No applications. <b>NOTED.</b></p> <p>(e) <b><u>NALC Pay Award 25/26:</u></b> <b>RESOLVED: Clerk’s pay to increase in line with the NALC pay award 25/26.</b></p>																							
121/25	<p><b><u>Items for the October 2025 Agenda:</u></b> Cemetery Management Parish Bank Accounts</p>																							
122/25	<p><b><u>Closure:</u></b> There being no further business, the Chairman thanked members for their attendance. He advised that the <b>next scheduled Full Council Meeting is on 13<sup>th</sup> October at 7.00pm.</b> The meeting closed at 21.03 hrs.</p>																							