"The park hasn't got anything in it to play with" "I am not in favour of the proposed 'no left turn' at The Cross" More police cover to oversee traffic problems in the villages" "A village hall for the village, used by the "Frequent street cleaning, removing weeds from gutters etc" village" "We need better and more bus facilities" "Parking restrictions are needed on the main road through Mitchell" "The village needs an elected "Parking restrictions are needed on the main road through Mitchell" "The village needs an elected "Permit parking in the area of The cross to be introduced" "There should be more pride in "Garden composting area to sell compost back to villagers" "The public loos should not be closed before the village, **St Newlyn East Community Plan** is carried out" "There's nowhere really in the centre of the village for a car park unless on the recreation field, "A meeting place is a top "There's nowhere really in t "A meeting place is a top which is not a good idea" "A meeting place is a top which is not a good idea" Congratulations on the presentation and priority, such as avillage hall" ublic response / suggestion exercise" "Traffic currently travels through the 30 limit "Cameras and traffic calming please" of Fiddlers Green at 60 mph. Very dangerous" "Cameras and traffic calming please" "A surgery is essential to all who live in the Parish" "The youths just want somewhere to hang out" "Unanimous- an annual festival would be a great idea" "Make those footpaths "Accommodation for the elderly a guild be an asset" hair and pushchair accessible" "Housing must be ould the turning circle be turned into a car park?" "One-way through St Newlyn East would be a good idea" for locals and young families" for youngsters ar for youngsters and families"

Written and designed by Ray Tovey. Published by St Newlyn East Parish Council, March 2009 Supported by Carrick District Council Community Planning Department and Cornwall County Council Members' Community Grants Scheme Community consultation by Cornwall Rural Community Council

St Newlyn East Community Plan

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Introduction Why we need a Community Plan

Welcome to the St Newlyn East Community Plan. This document represents a big step forward for us, as we set out our plans for the next 5-10 years. The Plan is about all of us, not just the Parish Council, and it will need input from members of the community in order to realise the ideas and ambitions laid out in these pages. But why do we need a **Community Plan?**

Longer-term planning is essential

For any responsible Parish Council, it is only right that we let you, the community, know what it is that we intend to do on your behalf, and to make clear what we can expect other agencies and organisations to do on our collective behalf. We all have a view about the place in which we live: the good points that need to be preserved and nurtured, and the less-than-satisfactory points that we need to address. Hopefully, through the consultations we have held in the recent past, we have a clear idea about the things that are of concern to you; this plan sets out to express those concerns in positive terms, as a set of objectives for us all to work to achieve.

Engaging with our community

Like many Parish Councils, we are only too aware of the limited interest shown in our affairs by the community in general, unless we happen to be discussing issues of immediate concern- generally planning applications cause the most interest! This is perhaps understandable, given the nature of Parish Council meetings; but it needs to be addressed. The Parish Council will be increasingly key to shaping the area where we live. The way to address this is to make sure that we tackle *your* issues, help realise *your* ambitions, and work with you to identify, prioritise, and deliver sustainable solutions. The consultations we held, and this Community Plan, are a key part of that process.

The value of this Community Plan

Many parishes have or are considering developing Parish or Community Plans. These Plans are designed to help rural communities have a greater say in their own affairs. They articulate the vision which local people have for the future of their village or town and can cover anything that is relevant to the people who live and work there, from social housing to places for children to play. They include an action plan with details of how to realise the objectives within the plan, and are designed to address the needs of the entire community, including local businesses where appropriate. Everyone in the community will have had an opportunity to contribute to the Plan.

This Plan will guide the work of the Parish Council; it will inform the Community Networks (please refer to page 3), and our Cornwall Council members; and it will provide a focus for community-led projects that fall outside of the remit of the Parish or

Why we need a Community Plan

St Newlyn East will be in the St Agnes and Perranporth Community Network alongside St Agnes, Cubert, Crantock, St Allen, and Perranzabuloe Parish Councils*. It is essential that we bring to the table a clear agenda on behalf of our parishioners.

*Correct at the time of publication

County authorities. However it is important to stress that it is not a document fixed in time: as we progress, circumstances and events will mean that we regularly need to re-appraise the Plan, add new ideas, and evaluate the success or viability of the initiatives described in these pages.

Solutions will need a partnership approach

We cannot operate in isolation. The work of many other agencies and organisations impact on our lives, and we need to work in partnership with them, looking ahead, to give us all the community we want in the future. We need to be pro-active rather than reactive, and we can best achieve that by being very clear about where the Parish Council and the community want to be in the next 5-10 years, through the publication of this Community Plan. Our partners, both now and in the future, will benefit from that clarity of purpose, and see us as a key partner in their work.

Cornwall Council and Community Networks

Post-April 2009, the new Cornwall Council takes over the work of our current County and District Councils. Cornwall Council makes reference to 'the localism agenda'. The purpose of the localism agenda is 'to encourage the development of dynamic communities in which residents take a responsibility for, and have the skills to participate in, the determination of their own future.' One of the key initiatives that will affect us all will be the introduction of Community Networks. We will be in the *St Agnes and Perranporth* Community Network alongside St Agnes, Cubert, Crantock, Perranzabuloe and St Allen Councils*, with 4 Cornwall Councillors and 6-7* Town and Parish Council representatives forming the Panel of Members. **Correct at the time of publication.*

A Community Forum in each Network

The Community Forum will be composed of organisations that deliver services into the community: police and other emergency services, primary care trust, local councils, and others such as Age Concern. Community groups, town and parish councils, service delivery partners, parish and community plans, all feed community issues into the Community Forum. Decisions are informed by this group, but only the Community Network Panel members will be able to vote.

The key activities for Community Networks

- Empower local members: the new One Cornwall County Councillors
- Involve local people
- Engage all parts of the community
- Enhance role for Town and Parish Councils
- Identify local priorities

Why we need a Community Plan

- Influence local service delivery
- Provide a focus for local partnership working
- Provide a quality monitoring function for local service delivery

The role of the Community Network Panel

The Community Network will be run by a Panel of Members, where Parish Councillors will have voting rights alongside the Cornwall Council members. They will make strategic decisions about our community, and develop a *Community Network Action Plan*, supported by a *Local Delivery Plan*.

The Panel will also be responsible for overseeing the management and disbursement of funding to be spent on community projects and activities where these funds have either come via Cornwall Council, or where the Panel has gained funding from other public bodies or charities for local projects.

We will need to be able to take to the Community Network a clear set of statements about our plans and aspirations for the future, represented by this Community Plan, and by our Parish Council nominee/s.

What does all this mean to St Newlyn East?

St Newlyn East Parish Council will continue to carry out our statutory duties on behalf of the community, raising money through the precept, and retaining control over our own funding. Increasingly, however, we will have the option to take on new services on behalf of the community, should we wish to do so, and given that we make a successful business case to Cornwall Council in each case. For each devolved responsibility, funding will come to the Parish Council to deliver the service concerned.

Therefore we need to be very clear, in the context particularly of the role and influence of Community Networks but also as part of our responsibility to our parishioners, what we plan to achieve over the next five or so years. This Community Plan sets out our ambitions and intentions, so that we bring to the table a clear agenda on behalf of our parishioners.

Community Networks should be seen as an enabling facility, but they will not limit our capacity as a community to take charge of our own future. We describe on page 37 our plans to work towards achieving Quality Parish Council status, and the text describes what that will mean to our residents. It means we commit to actively engaging with all our residents, and to understanding and representing their views, providing vision and leadership.

This Community Plan is the start of a long-term process. To succeed, it must be seen by the community, and by elected representatives, as our collective agenda.

The work of the Parish Council

The Parish of St Newlyn East, (Cornish: *Eglosniwlin)*, is about five miles south of Newquay. It is situated in the Deanery and Hundred of Pydar. It is bounded on the north by St Columb Minor and Colan, on the east by St Enoder, on the south by Ladock, St Erme and St Allen, and on the west by Perranzabuloe, Cubert and Crantock. The Parish includes Fiddler's Green, Mitchell, St Newlyn East, Rejerrah, Kestle Mill, and Trevilson. The ancient Borough of Mitchell (*St Michael*) lies partly in this Parish and partly in St Enoder.

The first tier of local government

Town and Parish Councils are the first tier of local government, and have a vital role to play in deciding the future of their community. This Plan represents a significant step forward for us, in describing our plans and aspirations, and seeking to engage our community in our work. So what do we do? Let us look at the powers that we are able to exercise.

The powers of a Parish Council

Town and Parish Councils have a range of powers vested in them, some of which would not be appropriate to or within the capacity of a rural Parish Council. You will see from the list below that a number of the powers we have as a Parish Council may need to be exercised in the context of delivering this Plan; hopefully by providing this information it will also interest members of our community in coming forward and working with us, perhaps as a member of one of our committees or in delivering specific Initiatives described in this Plan. We can...

- Provide allotments, and have a duty to do so if demand is unsatisfied
- Acquire and maintain burial grounds, cemeteries, crematoria

- Agree to maintain war memorials
- Provide and maintain bus shelters
- Make bye-laws in relation to pleasure grounds, cycle paths, open spaces, and burial grounds
- Provide public clocks
- Maintain closed churchyards
- Provide common pasture, and regulate and manage commons and common pastures
- Provide conference facilities
- Provide and equip buildings for clubs having social, athletic or educational objectives
- Spend money on various crime prevention measures
- Deal with ponds and ditches
- Appoint school governors if asked to do so
- Provide entertainment and support of the arts
- Accept gifts
- Repair and maintain public footpaths and bridleways
- Light roads and public places
- Provide litter bins
- Provide parking places for vehicles, motor-cycles and bicycles
- Provide roadside seats and shelters
- Give consent for stopping up or diversion of highways, or ending maintenance of a

highway at public expense

- Provide traffic signs and other notices
- Plant trees, maintain roadside verges
- Participate in investment schemes
- Acquire land by agreement, to appropriate land, dispose of land, and accept gifts of land
- Promote lotteries
- Provide public buildings for offices, public meetings and assemblies
- Acquire land for or to provide recreation grounds, pleasure grounds, open spaces
- Provide gymnasiums, playing fields, holiday camps, and boating pools
- Contribute to organisations that encourage tourism
- Utilise wells, springs or streams to provide water
- Provide small grants to local organisations and charities
- We have a right to be notified of planning applications, and we comment on all the applications that come before us, providing local knowledge to the appropriate Cornwall Council Planning officers and Committee
- In addition, the Parish Council responds to a large number of consultations on behalf of the community

Most Parish Councils do not elect to take on *all* these responsibilities: Parish Councillors are volunteers, often in full-time employment and with other commitments, and of course many of the services listed above are currently provided by other agencies, such as Carrick District Council. As we discussed earlier, however, that situation will change in April 2009 with the advent of the new unitary authority and the introduction of Community Networks. At that time Parish Councils will be able to opt to take on new services if they wish, so the consultations we have held leading to this Plan, will help inform the decisions we make post-April.

How we manage our affairs

The way in which we work is very strictly governed, and many of our procedures are determined by standing orders, codes of conduct, and legislation. Within that framework, we enjoy good levels of debate in order to reach our conclusions.

Public participation in Council meetings

We meet monthly, and we publish in advance the business we plan to discuss, in the form of an agenda posted on the Parish Council notice-boards. At the start of every meeting is a period set aside for public participation, whereby members of the public can raise matters with the Council. If the issue is on the agenda, we can discuss it there and then; if not, we take the matter forward to the next meeting as an agenda item.

Our meetings are open to the public, although generally speaking the public can only speak during the period of public participation described above. There are exceptions to this, when the Council agrees to invite members of the public to speak on a specific item, but not when Councillors are making a decision: a resolution. We may also decide to exclude the public and the press in special circumstances on very rare occasions.

We welcome members of the public to our meetings, and rely on them to help inform our decisions.

The consultation results

Our first Consultation Day

Our consultation process started in 2002, when we held a Consultation Day on June 29th at St Newlyn East School Hall. It was decided in consultation with Cornwall Rural Community Council (CRCC) that a planningtype exercise was the best way forward, and to this end, we enlisted the help of children from the School who produced a scale model of the Parish. The planning event was arranged around the schools' annual summer fete, publicised using posters, adverts, fliers, and word of mouth. CRCC facilitated the event for us, along with members of the Parish Council and local volunteers.

The model gave all participants a birds-eye view of their community; using pictorial colour-coded suggestion cards, and blank cards for individual's ideas, residents were asked to browse through these cards, select those that covered issues that were important to them, and place them on the model in the most relevant location. At the end of the event we had a very clear visual representation, because of the colour, volume and positioning of the cards, what were the most important issues for the community. All the suggestions were recorded: the suggestion, location and issue, grouped under logical themes. We also collected data about where people lived in the Parish, their age and gender, and a graffiti board was used to collect comments.

Attendance

265 people attended our first Consultation Day, with a good spread across the age ranges. The majority came from St Newlyn East, with input from residents in Kestle Mill, Rejerrah, Fiddlers Green, Shepherds, and other locations. The only age-group not properly represented was the 17-21 year-olds, with only 1 in attendance.

A total of 910 cards were placed on the model, which represented 245 different suggestions.





The consultation results





The findings

All the findings were then published in the 'St Newlyn East Consultation Day Report', produced by CRCC, in July 2002. The findings were grouped under 9 headings:

Traffic

235 suggestions. The biggest issue here was one of speeding traffic, particularly in The Cross and Station Road, closely followed by concerns about car parking. Other suggestions concerned the need for pavements, and a oneway system. Residents also wanted a more visible police presence on the streets.

Health

115 suggestions. By far the most important issue was the need to retain a GP surgery in the village, possibly as a mobile or part-time facility, supported by other general health facilities.

Environment

111 suggestions. Nearly all the suggestions raised here were about the tackling the problem of dog mess. The problem of litter, and the need for a clear-up initiative, were also raised.

Leisure

110 suggestions. Most popular here were suggestions for some sort of skateboarding/ rollerblading/adventure facility. The need for an under-fives playground was also highlighted.

Play facilities

95 suggestions. The most popular play equipment required by the children was a multi-play unit, followed by a cableway, then swings; favoured location was the Play Area, followed by the Recreation Field.

Community facilities

89 suggestions. A youth club / youth centre was the most popular, with the need to keep the toilets open, community notice-boards, café, minibus, and community centre all being suggested.

Housing

71 suggestions. The need for starter homes, and for off-street parking, led the agenda here, with a limited number of requests for flats for young people, and flats or bungalows for older people. Residents also wanted to see 'wheelie-bins' introduced.

The consultation results

Crime

53 suggestions. The need to slow traffic down led here, as it did in the first category, above. The rest of the issues were all about the need for a police foot patrol and other security measures.

Work and training

31 suggestions. The idea of a locally-run home improvement service led this agenda, alongside requests for evening classes for all ages. Locally run schemes for growing and selling food, a gardening service, a volunteer scheme, and community transport also featured.

Subsequent consultations

We felt it important to give the community a chance to update the issues of concern to them. Consequently three more consultation events have been held: on Friday 27th June at the St Newlyn East School Fete; in St Newlyn East on 27th September; and in Mitchell on October 4^{th,} all in 2008.

These additional events enabled us to confirm that the results of the 2002 survey were still valid, to add a number of new ideas, and to consolidate the initiatives proposed within the Plan. The results from these latter consultations can be summarised as follows:

Housing

- Housing provision should enable young people to stay in the village
- Flats, rentable property and starter-homes needed
- Prioritise brownfield sites for developments of limited numbers of 2-3 rather than 10-20 houses
- Opposition to proposed development on Halt Road
- The balance of available housing types needs to be addressed
- Local traditional materials should be used in keeping with existing buildings
- Accommodation for the elderly wanted in Mitchell, but opposition to further development there

Traffic

- General consensus that if nothing is done to address traffic issues, the situation will become chaotic
- Car-parking on the road in St Newlyn East is a big problem

- A one-way system in St Newlyn East should be considered
- Speeding traffic persists as a problem
- Areas of Mitchell would benefit from a 20mph speed limit
- Families should be encouraged to walk to school if they live nearby
- The Cross is a hazardous area: pavements are needed here, but this could only be achieved if made one-way
- A traffic scheme urgently needed
- Community transport and car share schemes could alleviate the problems
- A roundabout is needed at Cubert crossroads
- Public transport not available on Sundays or Bank holidays

The environment

- Allotments are needed in St Newlyn East
- Location of dog bins should be reviewed

"There should be more pride in

the village, but how do we achieve this?"

"The village news should have less minutes and more about what's going on in the Council"

Health

- Consider a part-time or mobile surgery if a permanent surgery cannot be established in St Newlyn East
- Alternatively, public transport access to a nearby practice

Leisure and recreation

- Circular walks leaflet
- Footpath accessibility: signs to indicate at the start of each footpath if it is wheelchair and pushchair friendly
- Preferably, upgrade footpaths and stiles to address above
- An annual festival / event unanimously welcomed
- Lack of facilities for young people a priority
- BMX / mountain bike trails on the downs suggested
- Improve facilities in St Newlyn East park, with a 6-12 year-olds' adventure playground
- Clubs such as Drama Club for children
- Lighting to the sports field in Mitchell

Community facilities

- A meeting place in Mitchell for the community
- Community mini-bus
- A community shop
- Farmers Market unanimously supported
- Develop The Pit, possibly by roofing. Encourage wider spectrum of use
- Parish office needed, with public information point, space for healthcare professionals, internet access
- Drop-in Councillor surgeries
- Disabled toilets in St Newlyn East
- Picnic area, possibly in the playground
- Parish web-site

"Congratulations on the presentation and layout of this public response / suggestion exercise"

Working with the Community Plan How the Plan is structured

Our intention is to make the Community Plan easy to understand and to use, and to be genuinely deliverable in the next 5-10 years. We hope that as a framework for our collective future, the Plan will capture the interest and commitment of the community to help in delivering the Initiatives it describes.

Working with Themes

We have simplified the number of thematic headings used in the consultations, and grouped the issues into the following seven Themes:

Theme 1: Community services and facilities Theme 2: Community safety Theme 3: Our built environment Theme 4: Leisure and recreation Theme 5: Our natural environment Theme 6: Our local economy Theme 7: Parish Council Initiatives

Theme 7, *Parish Council Initiatives*, is specifically for the Parish Council to address, in terms of processes and procedures.

The Initiatives

Each Theme contains a number of *Initiatives*. They describe what we want to achieve, by setting out our *objective* in each case; the *Actions and considerations* we need to take, and our potential *partners*: the organisation or organisations we believe could work with us in the achievement of our objective.

Some Initiatives will require us to take direct action, such as seeking grant funding or undertaking a community consultation on a specific issue. Other Initiatives will require us to seek to inform and influence the work of others, such as Cornwall Council, in order to realise our objectives.

Potential partners in each Initiative

We make reference throughout the Initiatives to those organisations, agencies, groups or others who we feel can help us achieve our objectives, and who may actually be responsible for delivery in some cases.

Implementing the Plan

This section, found on page 38, describes how we believe the Plan can best be delivered. In virtually every case, you will see that we believe the Parish Council should not only work in partnership with other agencies and organisations, but should involve members of the community in helping to deliver those aspects of the Plan which are of interest or concern to them.

Working with the Community Plan The seven Themes and their Initiatives

Community services and facilities

- 1: A community hall for Mitchell
- 2: Providing allotments
- 3: A farmer's market in the Parish
- 4: Improved transport services for the community



5: Car-share scheme6: Improved access to health services

Community safety

1: Establishing policing priorities in the Parish 2: Traffic management and road safety

Our built environment

- 1: Identifying locations suitable for development
- 2: Housing: an 'acceptable development' policy

Leisure and recreation

- 1: Improved facilities for young people
- 2: Developing clubs and activities for
- community groups
- 3: An annual Parish Festival
- 4: Develop *The Pit* as a cultural venue



Our natural environment

- 1: Ensuring a cleaner environment
- 2: A community composting scheme
- 3: Improving footpath accessibility
- 4: A circular walks leaflet for the Parish

Our local economy

- 1: Exploring the potential for economic growth
- 2: Supporting local businesses and services

Parish Council Initiatives

- 1: A dedicated Parish Council office
- 2: Delivering services and forming partnerships
- 3: Parish Councillor surgeries and community information-sharing
- 4: A local grants scheme
- 5: Working towards Quality Parish Council status

Community services and facilities 1 A community hall for Mitchell

Our objective

To secure for the residents of Mitchell a dedicated community hall for community events and activities.

Actions and considerations

- As a starting point, secure support for this Initiative amongst the residents of Mitchell and the surrounding area.
- This will involve members of the community and community groups undertaking an initial consultation event to determine if the project is viable in turns of usage / numbers / potential income: identifying groups and organisations that would commit to using the hall, such as community advisory / support groups, social groups, clubs, alternative health practitioners, toddler groups. This research would be fundamental to any application for grant funding.
- Make clear to residents that in consulting, there is no guarantee of outcome.
- Seek an appropriate building or site for the village hall: liaise with owners of potential sites as to options to rent, lease, or purchase.

- In the case of either an existing building being rented or leased, appropriate terms would need to be negotiated.
- In the case of a building purchase, or a new build, a detailed schedule of works would need to be prepared, and costings submitted by contractors, in order to ascertain the level of funding required.
- Explore the potential for grant funding for any capital works.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council Economic Development Team
- Community Network Manager
- Representatives of potential user-groups and organisations
- Cornwall Rural Community Council

"If we had a village hall/meeting place- a place for young people to meet and organise activities- it would be wonderful."

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Community services and facilities 2 Providing allotments

Our objectives

To identify and meet any demand for allotments in the Parish; support the increasing demand for locally-grown organic produce; raise awareness locally of the benefits of healthy eating; and to promote healthy eating specifically to the younger generations.

Actions and considerations

- In the first instance, identify any land that could be used for allotments, and seek provisional agreement and terms with the landowners.
- Using local newsletters, Parish Council noticeboards, and other sites for local notices, promote the fact that we wish to hear from all those individuals and community groups that would wish to have an allotment if available. We will need to establish a minimum of 6 potential users, all on the electoral role, before we are statutorily obliged to meet requests for allotment space.
- Negotiate with local landowners to purchase or long-term lease suitable land for allotments.

- Seek any necessary permits or permissions.
- Seek grant funding from sources such as the Royal Society of Wildlife Trust Local Food Programme.
- Set up a Management Group on behalf of the Parish Council to manage the implementation and day-to-day running of the scheme.
- Encourage organisations such as the school, local youth projects, to take allotment space as part of a healthy living initiative.
- Consider a joint venture with neighbouring Parishes.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Local landowners
- Cornwall Council Health Promotion Service
- Cornwall Council Children Young People and Families
- Cornwall Council Environmental Services
- Cornwall Council Rural Economy Team
- Cornwall Healthy Schools Scheme
- Community Network Manager
- Potential users
- St Newlyn East School

National Society of Allotments and Leisure Gardeners

Community services and facilities 3 A farmer's market in the Parish

Our objective

To provide an outlet for locally-grown and locally-prepared produce.

Actions and considerations

- Establish a comprehensive list of local food producers who would be willing to participate in a 'farmers' market' scheme.
- Seek a suitable venue for the initiative within the Parish.
- Agree with local producers the scale and frequency of the operation in the first instance.
- Work with local producers to undertake an initial 'pilot' market and a trial period to help establish the scheme and gauge potential custom.
- Support the process through local advertising.
- Seek guidance from organisations such as Defra and the Village Retail Services Association.
- Establish the operational and legal requirements and structures for such an enterprise, including appropriate health and safety, food handling, and other regulations, and arrangements for management of the enterprise.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council Economic Development Team

Notes / contact details

- Community Network Manager
- Local farmers and food producers
- Local shops
- Defra
- Cornwall Rural Community Council

"Unanimous- we all think it's a great idea."

Community services and facilities 4 Improved transport services for the community

Our objectives

To provide a transport service that meets the needs of the community, and to consider the potential benefits and viability of a community bus scheme.

Actions and considerations

- Public transport: work with public transport providers to hold a communitybased consultation to determine how well current services meet the needs of the community.
- Community bus scheme: In the context of establishing the viability of such a scheme..
- ..use that event to also establish the level of demand for additional services beyond that which the service providers can be expected to deliver.
- Consult with specific potential user groups such as youth groups, adult social groups, etc to investigate level of demand.
- Undertake research and consultation with other successful community transport providers to inform good practice.
- Consider and report on the options open to the community, and the practicalities involved: for example, whether a bus is leased or purchased; the need for a public service vehicle license or permit.

- Prepare a report to the community on the outcomes and viability of the project.
- If viable, set up a project team within the Community Services and facilities Delivery Group* to drive the project forward.
 *Delivery Groups: please refer to page 38.

Potential partners in the Initiative

- Existing public service providers
- Community groups / potential users of a community bus scheme
- Cornwall Council Passenger Transport Unit
- Community Network Manager
- Neighbouring parishes
- Carrick Over-50's Forum (COFF)
- West Cornwall Rural Transport Partnership
- Cornwall Diversity Network

"This could be a shared service with more than one parish; a great idea, particularly for getting to the Doctor's surgery."

Notes / contac	 	

Community services and facilities 5 Car-share scheme

Our objective

To encourage members of the community to participate in a car-share scheme, in order to reduce traffic and parking problems within the parish and to make a positive environmental contribution.

Actions and considerations

- Cornwall Council has a car-share initiative www.carsharecornwall.com: the Parish Council will investigate with Cornwall Council the potential for the application of the scheme to our community, in order to understand the implications and benefits of such a scheme more fully.
- If such consultation suggests that the scheme could work for our community: hold an open event / public consultation in partnership with Cornwall Council to present the idea to the community, to establish levels of interest, potential participants, destinations and times needed by potential participants.
- Look for volunteers to run a more local scheme, with a local co-ordinator.
- Introduce a trial period for the scheme: evaluate feedback; amend as necessary.

 If successful, implement some form of communication for existing and new users, such as a website.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council
- Community Network Manager
- West Cornwall Rural Transport Partnership

Notes

After initial work by the Parish Council, this Initiative would need to move from being Parish Council- led to being self-managing, either as a purely local scheme amongst parishioners, or as part of an existing scheme such as *carsharecornwall*.

"Car share schemes should be looked into as these would be useful."

Community services and facilities 6 Improved access to health services

Our objective

To provide better access to primary health care within the community, by working with healthcare providers to offer facilities within the Parish.

Actions and considerations

- Undertake a preliminary investigation of the type and standard of physical facilities that would be needed for a part-time healthcare facility, and potential sites/ venues.
- At the same time establish the level of demand and the nature of that demand: the number of parishioners who would commit to using a part-time healthcare service and exactly what their expectations would be.
- Promote to the Primary Care Trust and to healthcare providers in the area the idea of offering a part-time provision within the Parish.
- Review a range of options from a full-time GP presence to a part-time or mobile facility.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Primary Care Trust
- Healthcare providers in the area
- Carrick Over-50's Forum (COFF)

Notes

There may be useful links with the Initiative concerning access to public transport services. If residents are finding difficulty in accessing health care, this may add to the argument for reviewing public transport provision or developing the community bus service.

"A mobile surgery would be

unanimously supported. Ideally the doctor's surgery would return but if this is not possible we would need to look at an alternative. A mobile surgery is better than having nothing at all."

Community safety 1 Establishing policing priorities in the Parish

Our objective

To work with Devon and Cornwall Police to agree policing priorities for the Neighbourhood Beat Team and Police Community Support Officers.

Actions and considerations

- The 'Partners and Community Together'(PACT) initiative led by Devon and Cornwall Police provides an opportunity for the Police and the community to work together to set policing priorities for the community. The first stage is normally a public meeting to discuss all the issues that are of concern to residents of all ages, and to agree initial priorities. Regular meetings then look at progress against addressing those priorities.
- The Parish Council will liaise with Devon and Cornwall Police to establish an initial PACT meeting for the Parish, and support the promotion of that meeting via Parish Council notice-boards.
- The Parish Council will bring to the attention of the Police the results of our community consultations, and specifically concerns about speeding traffic, the need

for a more visible police presence, and concerns regarding anti-social behaviour.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Devon and Cornwall Police Neighbourhood Beat Team

Notes

This initiative should link to *Community safety* 2: *Traffic management and road safety* on the next page.

"We need more police cover to

oversee traffic problems."

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Community safety 2 Traffic management and road safety

Our objective

To resolve problems of safety for pedestrians in areas of St Newlyn East caused by a combination of a lack of pavements, car parking on the roads, and speeding traffic.

Actions and considerations

- The first stage of this initiative is to undertake, or to commission, a detailed study of traffic movement in St Newlyn East, over an extended period of time, in order to establish patterns of traffic movement, car parking, and pedestrian movement, and locations / times that cause risk to the safety of pedestrians.
- The study will need to take particular account of the needs of the more vulnerable in our community, such as children, parents with toddlers, the elderly and infirm, and those with disabilities.
- Therefore the study should involve the Primary School as a key consultee.
- The study should result in a set of recommendations for traffic management, control of parking, and building of pavements that will meet the needs of the community.
- The results of the study will also go forward to Community safety 1: Establishing

policing priorities in the parish as part of the consultation process that will inform priority-setting.

The Parish Council will work with the accountable authority in order to have those recommendations adopted.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Highways
- Devon and Cornwall Police Neighbourhood Beat Team
- St Newlyn East Primary School
- Cornwall Council Road Safety Unit

"All agreed the traffic situation would be chaos in 15 years if something is not done. Unanimous- some sort of traffic scheme needs to be looked at in the centre of the village."

Notes / contact		

Our built environment 1 Identifying locations suitable for development

Our objectives

To ensure that there is a long-term plan for the development of the built environment in our Parish, and for the preservation of our rural community.

To pro-actively identify areas within the Parish for further development to address demand for housing, community facilities, and commercial / industrial development.

To publish the results of this work to the appropriate planning authority, and to those seeking the views of the Parish Council in terms of planning consent.

Actions and considerations

- In order to support the long-term sustainability of our community, we need to accept the fact that the next generation needs places to live, work, and play in the Parish, and take the opportunity to develop a longer-term plan for the development of our built environment.
- Within Parish boundaries, identify brownfield sites, and existing sites that would accept further development.
- Consider infrastructure implications when looking at sites, including walking routes to essential services.

Extend the process to include green-field sites that in the long term may be appropriate to develop, subject to the points below:

Notes / contact details

- At the same time, working with Cornwall Council, undertake a mid- to long-term projection of population growth to understand the longer-term needs of the community.
- Work collaboratively with the Initiative Our local economy 1: Exploring the potential for economic growth, factor into the plan any potential growth in business and light industry units within the Parish.
- The plan will also need to address areas within the Parish that should be preserved and protected from further development.

Potential partners in the Initiative

In the first instance, this would need to be a Parish Council-led initiative, together with the local planning authority, and involving consultation with landowners, residents, and businesses within the Parish. The Council will eventually need to work collaboratively with other agencies as described above.

Our built environment 2 Housing: an 'acceptable development' policy

Our objective

As a development of Initiative 1, to set out a clear set of principles for the development of market value homes, starter homes and affordable housing within the Parish, in order to ensure that any further development addresses the need to contribute to an integrated and sustainable community.

Actions and considerations

- Ensure that the Parish Council is in possession of information regarding those on the Housing Needs Register: i.e. those members of our community with a proven local connection who require housing.
- Undertake a more detailed consultation than that enabled to date, to specifically understand the nature of the accommodation needed now and with reasonable forecasting, in the future.
- Agree and set out a set of principles that describe the type of accommodation, location, materials, and design that would be acceptable.
- Promote the use of sustainable design and construction techniques, and energy- and natural resource-efficient solutions.
- Consult with the community to gain general consensus on the principles.

- Consult with the relevant planning authority to ensure the principles are authoritative and technically informed.
- Publish as an 'acceptable development' policy statement for housing, and make available for developers and the planning authority, in order that they may clearly understand the wishes of the community.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Sustainable Building Trust
- Cornwall Council as planning authority

"We want youngsters in the village to grow up and be able to stay in the village."

Leisure and recreation 1 Improved facilities for young people

Our objective

As part of our commitment to improving the range of facilities for young people in our community, our objective here is to provide them with a venue in order to develop a youth club / centre /meeting place.

Actions and considerations

- The ability to provide a physical venue for young people is dependent on a) understanding the sort of venue wanted;
 b) making sure young people are aware of the range of options open to them; and c) identifying a site.
- Site: requires either finding and developing an existing facility, or building a dedicated venue- either as part of another community facility initiative or as a dedicated venue. The first stage is therefore to explore what opportunities already exist within the Parish to develop an existing venue.
- The second stage is to work with a facilitating organisation, youth workers or youth project, to help us manage the project, to advise us on legality issues, health and safety, and to work with the young people.

- Determine the sort of venue that our young people want: shelter, club, coffee bar; and look at best practice elsewhere.
- Set up a representative group of young people to work with the Parish Council, and youth workers.
- Look for links to other community initiatives and benefits: for example, bringing young and old people together socially; bringing young people far more into contact with local government by close proximity to a new Parish Council office described in this Plan; providing free transport to youth facilities in neighbouring towns and villages, possibly as an interim measure.
- Depending on the need for funding to develop, adapt or provide a venue, seek sources of grant funding.
- Seek volunteers to support this initiative.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council: Newquay Young Peoples Centre
- Cornwall Council Youth Service
- Young members of the community and parent volunteers

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Leisure and recreation 2 Developing clubs and activities for community groups

Our objectives

To consult with the community, including existing community groups, to establish the types of social activities required: and to facilitate the establishment of clubs and social activities for those community groups.

Actions and considerations

- In the first instance, we need to ensure we have a full picture of all the clubs and activities going on in the Parish.
- In addition, we need to know what activities prompt residents to travel outside the Parish...
- ..and what activities or clubs residents would want to see introduced. This enquiry would need to cover all agegroups, from school-age to senior citizens.
- Given that we establish a short-list of options that would command sufficient numbers to be viable, we will explore possible venues for short-listed clubs or activities.
- We will work with neighbouring parishes to explore the potential for collaboration: this identifies another potential use for the proposed community bus, in taking community groups to activities and clubs located at venues outside the Parish

- We will also support existing or newlyformed clubs and community groups to look for funding to support particular activities; for example from Age Concern, Awards for All, Our Money Your Dream.
- This initiative links with the need for a village hall in Mitchell: as a parishioner noted in the quote below.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Existing community groups
- Neighbouring parishes
- Cornwall Council Community Regeneration Team
- Community volunteers

"No social facilities means no community."

Notes / c	ontact de	tails		

Leisure and recreation 3 An annual Parish festival

Our objectives

To support an annual Parish festival or event to celebrate aspects of life in the Parish, and to build community spirit.

Actions and considerations

- Consider the options for the festival: determine what it is we would wish to celebrate, what time of year, what aspect of community life in the Parish, past or present.
- One consideration might be to celebrate St Newlyna as a Celtic Saints Feast Day, on 27th of April.
- Explore potential for links to the development of *The Pit* as a cultural venue: see *Leisure and recreation 4* on the next page.
- Invite members of the community to put forward ideas.
- Look for good practice and experience elsewhere that could be drawn upon in terms of the organisation of a festival or community event.
- Work with other local organisations to support an annual festival.
- Explore the potential for collaboration with St Newlyn East Primary School,

linking the festival with classroom activities.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Members of the community
- Community groups
- Devon and Cornwall Police Neighbourhood Beat Team
- St Newlyn East Primary School
- St Newlyn Church
- St Newlyn Methodist Church

"Unanimous again. An annual festival or event would be a really great idea."

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Leisure and recreation 4 Develop The Pit as a cultural venue

Our objective

To develop *The Pit* as a community facility, and to encourage the use of *The Pit* as a cultural venue.

Actions and considerations

- Seek to ensure ownership of *The Pit* by the community, leased by the St Newlyn East Parish Council on behalf of the community.
- Assist the Management Committee to explore a range of potential uses for *The Pit*, such as those noted below, looking to maximise potential use whilst preserving the historic aspects of the site.
- Consult with the community about their willingness to effectively 'own' *The Pit* and identify possible implications for the precept.
- Approach potential users (such as travelling theatre groups e.g. *Carn to Cove*) in order to seek support for the Initiative. A list of groups and organisations committing to using the facility would be necessary in any grant application.
- Develop a detailed set of proposals that can be costed, preparatory to seeking grant funding.

Potential partners in the Initiative

- St Newlyn East Parish Council
- County Arts Officer
- Creative Kernow

Notes

- The following ideas have been suggested: *Historic:* tea gatherings, church meetings, Cornish wrestling. *Recent:* concerts, travelling theatre groups, miracle plays.
- There are potential links to Leisure and recreation 3: An annual Parish festival.
- The Pit has received National Lottery funding in the recent past.



Our natural environment 1 Ensuring a cleaner environment

Our objective

To address concerns raised through the consultation about the cleanliness of parts of our Parish environment, particularly problems caused by irresponsible dog owners not clearing up after their animals.

Actions and considerations

- To work with volunteers in the community who will monitor specific areas in the Parish for an agreed period in order to determine how well the streets and public spaces are cleaned by the current responsible authority.
- To understand through monitoring which are the worst-affected areas, and which sectors of the public are the most likely to create litter and other waste.
- Target any specific identifiable groups such as dog-owners with clear messages about responsibility, such as signs, and articles in the village news.
- Ensure that there are sufficient dog-bins in key locations, that are regularly cleaned and emptied.
- Consider the benefits of providing environmentally-friendly disposable dogwaste bags at key points, to ensure that dog owners always have access to dog-

waste bags. Consider extending this idea to include dispensers for disposable gloves.

- Work with the local primary school to educate children to adopt responsible attitudes to litter-dropping.
- Ensure there are sufficient litter-bins in the Parish.
- Consider whether the Parish Council might take on greater responsibility for litter and street-cleaning as a service devolved from Cornwall Council.
- Explore models from other Parishes that help to ensure a clean and litter-free environment. One such model is the appointment of a 'Community Pride Officer' by Gwinear-Gwithian Parish Council whose role includes dealing with litter, dog waste, fly-tipping, maintaining bus shelters and public seating, overseeing play-sites, and advising the Parish Council on other 'community pride' needs.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council
- Community volunteers
- St Newlyn East Primary School

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Our natural environment 2 A community composting scheme

Our objective

To encourage the composting of organic household waste by facilitating and promoting participation in a community composting scheme.

Actions and considerations

- Promote the scheme to all Parish households to ensure there is sufficient commitment to the project.
- Communicate clearly the different types of organic (putrescible) waste that can be composted, and the benefits to the community in producing quantities of horticulture-quality compost and wood chippings.
- At the same time, measures will need to be taken to ensure that harmful waste is not put into the system, such as dairy products, diseased plants, pet waste, meat and bones.
- Consider whether there will be a collection of organic waste from households and others, or if the scheme will rely on householders and others bringing their waste to the site.
- Engage with service contractors who undertake grass, verge and hedge-cutting, with local farmers, local shops and

businesses that create organic waste to see if there are benefits to involving them in the initiative.

- Consider the most suitable site for such an initiative, in terms of location, layout, design, facilities.
- Consider the equipment needed to create a successful compost scheme, including the facility to shred tree-cuttings: chippers, riddlers etc.
- Consider the most effective way of managing such a scheme using volunteer support, by setting up for example a Community Composting Group.
- Explore ways in which other groups and organisations within the community might be encouraged to participate: for example the Women's Institute; scouts; school.
- Consider any relevant planning requirements.
- Research possible funding sources to support the scheme.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Householders
- Gardening clubs
- Local contractors
- Farmers

- Local shops, pubs and restaurants
- Local clubs and organisations
- St Newlyn East Primary School

Our natural environment 3 Improving footpath accessibility

Our objective

To provide greater access to our network of footpaths in the Parish for all, particularly those with limited mobility, disabilities, and for those using wheelchairs, prams and pushchairs.

Actions and considerations

- It is important to recognise that this is a sensitive issue, as the rights of those with disabilities, and the needs of parents using buggies, prams and pushchairs, need to be balanced against the practicalities of any changes to long-established stiles, gates, footpaths across fields, and rights-of-way.
- Therefore the first step in this process is to create a definitive picture of all the footpaths within the Parish and log specific details: the types of gate, stile, type of surface, obstacles, gradient.
- Identify footpaths that offer or could offer safe off-road access from main residential areas to local services such as the school, shops, church, and consider if and how those footpaths may be developed to provide better access for the users described above.
- In consultation with target user groups, establish priorities for action: the paths

that would be most used, and the improvements or changes that would need to be made.

Notes / contact details

- Consult with statutory and advisory bodies about the implications of and any barriers to changes that are proposed.
- Introduce information signs at the start of footpaths within the Parish to identify if they are accessible by those with limited ability, disabilities, or using prams and buggies, describing the nature of the potential problem: e.g. granite stile; stream crossing; terrain; grass surface, etc.
- Seek sources of grant funding to provide information signs, and for any proposed works that fall outside the remit of Cornwall Council.
- Liaise with land-owners where applicable.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Ramblers Association
- Disabled Ramblers Association
- Local volunteers
- Cornwall Council Countryside/Rights of Way Team/Improvements Plan
- Cornwall Council Local Maintenance Project
- St Newlyn East Primary School

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Our natural environment 4 A circular walks leaflet for the Parish

Our objective

To publish a leaflet describing the circular walks in the Parish, and showing all the footpaths, bridleways and rights of way in the Parish, together with commentary and points of interest.

Actions and considerations

 The need to identify within the leaflet the suitability of the walks for: Parents with young children and/or pushchairs The elderly

Those with limited physical abilities

- The leaflet should describe:
 Distances
 Gradients
 Ground surfaces
 Natural and man-made obstacles such as stiles and gates, hedges, streams
 Points of interest along the way
 Diversions to local services and facilities
- Volunteers will be asked to survey and document all the walks against a checklist of points to note.
- The Parish Council will seek sponsorship for the production of the leaflet...
- ...and professional support in the design and illustration of the leaflet.

The need to identify any part of the walks where some maintenance or remedial work will improve access and enjoyment.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Ramblers Association
- Cornwall Council Countryside Service
- Natural England

"It would be a good idea to have a symbol at the start of each footpath to show whether the footpaths are accessible for pushchairs and wheelchairs. Make those footpaths that could be, wheelchair and pushchair accessible. "

Notes / conta	 	

Our local economy 1 Exploring the potential for economic growth

Our objective

To determine how the Parish Council and the community can most effectively support economic growth within the Parish

Actions and considerations

- Consider setting up a working group of volunteers, local business representatives/employers, and professional advisors to drive the Initiative forward.
- Undertake a more detailed survey than that afforded by the original consultation, in order to properly understand the current employment profile of residents, and to determine if there is a wish to develop employment opportunities within the Parish.
- If there is sufficient interest, then we need to determine the most appropriate way in which economic growth can be supported and encouraged, appropriate to a rural community.
- An analysis of local businesses, microbusinesses and services locally would enable any gaps in the provision to be identified.
- Opportunities presented by new technologies and the rise in home-based

working should be considered; to this end, a dialogue with larger employers in the region about home-based working opportunities and flexi-working schemes would inform any plans.

- Plans for the development of *workhubs* in Cornwall should be explored as a concept that assists micro-businesses to benefit from proximity to one another, collaborate over buying power and cost-sharing.
- A range of ideas should be developed and presented to a working group of volunteers and advisors.
- As an example, during the consultations leading to this Plan, requests were made for a limited development of live/work units, and also for lock-up garage/ workshops. We would need to properly establish the demand for such a development, and explore matters such as who best to undertake such a project: the Parish Council; a Community Interest Company; a commercial developer, or by other means.
- Another proposal was for a shop in Mitchell, which could be part of a community-led social enterprise initiative.
- Other considerations would concern availability of suitable sites or existing

premises for conversion, and possible links to demand for new homes in the Parish.

We may also need to explore partnership links with adjacent parishes in order to make any economic development project viable.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Rural Community Council Community Enterprise
- Volunteers from the local business community
- Neighbouring Parish Councils
- Workhubs: via Carrick District Council Regeneration Team; or Live/Work Network

Notes / co	ntact detail	S		

Our local economy 2 Supporting local businesses and services

Our objective

In order to support local businesses and service providers, our objective is to prepare a user-friendly directory for local circulation that identifies the type and range of trades and services available to residents, including contact details, prices where appropriate.

Actions and considerations

- Seek support for the scheme from local tradespersons, service providers and businesses in the Parish and the surrounding area.
- Gather all the data necessary to compile the directory.
- Consider the benefits of partnership working with adjacent Parish Councils.
- Consider the most appropriate format for the directory, in terms of the diverse needs of the users.
- Add value by including contact details for clubs and associations, churches, schools; and key public sector services such as healthcare, family support services, voluntary organisations, and the local One-Stop Shop for Cornwall Council.
- Seek financial support for the production and distribution costs by considering the

sale of advertising space within the directory, and by sponsorship.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Development Company
- Local tradespersons, businesses, service providers and employers

For any rural community to maintain the services it has always enjoyed, such as local shops, tradespersons, and businesses, we need to do all we can to actively support them. This simple scheme will help us all to do so.

Notes / contact details	

Parish Council Initiatives 1 A dedicated Parish Council office

Our objectives

To create a dedicated permanent base for St Newlyn East Parish Council that will enable the Parish Council to work more efficiently and more effectively, and give the community far greater access to the Parish Council as a central function in the life of the community.

To enable councillors, officers, partner organisations and community members to work effectively together on implementing this Plan.

To consider the potential to also create a multi-functional space on the same site, that supports the aspirations and needs of a rural community, as described within this Plan.

Actions and considerations

- Determine the requirements of the Parish Council in the context of current and future duties and initiatives: the number of rooms/offices, work spaces, meeting spaces, multi-functional space, carparking, disability access.
- Having established a specification for Parish Council purposes, consider developing the proposal to include other amenity spaces such as a part-time

surgery/health facility, youth café, bookable work/business spaces, in order to possibly address other objectives within this plan, and to increase potential for grant aid.

- Develop a set of costed proposals based on decisions made as above, exploring different solutions such as conversion and extension of existing buildings versus new build.
- Seek sources of funding by working in collaboration with community regeneration advisers at Cornwall Council.

"Parishioners feel that they would be more likely to pop into the office to see a Councillor or the Clerk than attend Council meetings as this could be daunting. It would make the Council more accessible "

Parish Council Initiatives 2 Delivering services and forming partnerships

Our objectives

In the context of emerging opportunities from Cornwall Council to take on the delivery of new services, to consider the benefits for this community of the Parish Council undertaking responsibility for delivering new services devolved from Cornwall Council. (Joint Service Delivery).

To consider the benefits of forming partnerships in the delivery of existing and new services.

To consider the value of forming or joining a strategic partnership or alliance such as the North Coast Cluster in the context of the Community Network agenda.

Actions and considerations

- Undertake a review of the current services delivered by Cornwall County Council in the Parish, and levels of satisfaction with each.
- Prepare a short-list of those services that the Parish Council would consider delivering subject to devolved funding from Cornwall Council: and the advantages and disadvantages of doing so.
- Identify those services which the Parish Council could more realistically consider

delivering in partnership with adjacent Parish Councils.

- Where appropriate, hold exploratory talks with neighbouring Parish Councils about their aspirations for service delivery, and the benefits and economics of partnership working.
- Identify the potential costs to the Parish Council in undertaking responsibility for delivering an increased range of services: additional work/time commitment for the Parish Clerk or for additional administration support.

Potential partners in the Initiative

- St Newlyn East Parish Council
- Cornwall Council
- Neighbouring Parish Councils
- North Coast Cluster

Parish Council Initiatives 3 Parish Councillor surgeries and community information-sharing

Our objectives

To introduce a programme of Parish Councillor surgeries in order to increase public awareness of and interest in Parish Council affairs, and to ensure elected representatives have the opportunity to gather views and opinions from the community on a regular basis.

To utilise the 'surgeries' scheme as a way of engaging the public in more detailed presentations about individual Themes and Initiatives described in this Plan, and to engage them in the implementation process.

To consider other ways in which the Parish Council can share information with the community.

Actions and considerations

- The need to address a lack of awareness of the work of the Parish Council, and a consequent lack of interest in its affairs.
- As a starting point, a Parish Council social event launching this Plan could be used to create much greater interest in the work of the Parish Council, and to launch the surgeries.
- In order to make sure the surgeries have the best chance of success, a programme of

surgeries should be prepared that gives good access to members of the public during the day and in the evening for those at work, cognisant of the additional time demand on Councillors.

- It may be beneficial to offer topic-specific surgeries, particularly around issues that the Parish Council is planning to consider, and where additional public input would be welcomed.
- Therefore it will support the objective if the Parish Council identifies in advance the issues that they expect to address over an extended period, and publishes this in a user-friendly format, (and additional to the formal requirement to publish an agenda): a 'what's coming up' item for the next few months, and link this to available surgeries.
- Consideration should also be given to linking Parish Councillor surgeries to a more detailed presentation of, and public involvement in the delivery of, Initiatives described in this Plan. The surgeries could take the form of a series of briefings and engagement events.
- The Parish Council will need to determine an appropriate trial period, and establish a set of criteria to determine the value and effectiveness of the surgery programme.

- Consider other ways of sharing information about the work, plans and aspirations of the Parish Council, such as an easily-digestible regular feature in the village newsletter.
- Link to Parish Council Initiatives 3, 'Working towards Quality Council status', which requires publication of a regular newsletter and the creation of a website.

Notes / contact details		

Parish Council Initiatives 4 A local grants scheme

Our objective

To introduce an annual local grants scheme to be offered by the Parish Council in order to support individuals, community groups and activities.

Actions and considerations

- Gain the support of the community for this scheme as it impacts on the setting of the precept amount year-on-year.
- Identify an overall sum for this purpose, and agree in principle the maximum amount of any single grant.
- Establish a clearly worded set of criteria to which any applications must comply.
- Ensure that the Parish Council does not replicate any other existing award/grant aid scheme already available to the community: consequently any application may need to make clear what other sources of funding have been explored, and the result.
- Establish a panel to review the applications that includes the professional support of a Cornwall Council Regeneration Officer to advise where grants may be more readily or appropriately sought by the applicant.

 Consider linking a grant or grants to those individuals or community organisations supporting the achievement of the objectives described within this Plan.

We are aware that there are ideas in the community for projects that will help us all to meet our collective aspirations for St Newlyn East. This scheme will help get some of those projects started.

Notes / contact detail	S		

Parish Council Initiatives 5 Working towards Quality Parish Council status

Our objectives

In the short term, to establish a Working Group to guide the Parish Council through the requirements of this scheme, and to review existing practices and procedures in the light of the evidence required by Quality Parish Council status.

In the mid to long term, to achieve recognition as a Quality Parish Council.

Introduction

A Quality Parish Council:

- is representative of, and actively engages, all parts of its community, providing vision, identity and a sense of belonging;
- is effectively and properly managed;
- articulates the needs and wishes of its community;
- upholds high standards of conduct;
- is committed to work in partnership with principal local authorities and other public service agencies;
- in proportion to its size and skills, delivers local services on behalf of principal local authorities when this represents the best deal for the local community;
- works closely with voluntary groups in its community;

- provides leadership to the community through its work on parish plans; and
- working with its partners, acts as an information point for local services.
- A Quality Parish Council will provide leadership in promoting an inclusive community through, for example, supporting community transport schemes and childcare provision and helping to develop youth activities and services for the elderly.

Actions and considerations

In order to qualify for Quality Parish Council status, the following must be in place: (this is an indicative list- full details on the National Association of Local Councils website).

- The electoral mandate: at least two-thirds of the Councillors must be elected.
- Clerks qualifications must be either a Certificate in Local Policy or a Certificate in Local Council Administration (CiLCA).
- Evidence of meetings held in the 12 months prior to application.
- The need for a web-site and e-mail address, and a regular newsletter published at least four times per year and delivered to all households.

- An annual report published by 30 June each year and available for inspection by the public.
- Accounts prepared to statutory requirements.
- A Code of Conduct.
- A Community Engagement Strategy.
- Training strategy and budget.

The Council will therefore need to consider:

- The benefits and improvements to be gained through working towards, and ultimately achieving, Quality Council status, as a demonstration to the community of the ability and capacity of the Parish Council, and as a vehicle for reviewing and improving where necessary, processes, systems, and practices.
- The costs associated with meeting and maintaining the standards required.
- The work involved in gathering the evidence needed for submission, introducing new elements required by the standards, and the need to establish a realistic programme for the Working Group.
- The support needed by the Clerk in order to work towards the CiLCA qualification.

The next steps: Implementing the Community Plan

"How can the community get more involved with the Parish Council?"

Community launch and 'sign up' event

To mark the publication of the Community Plan, the Parish Council will present the Plan at an informal community launch event, with Councillors on hand to talk through the ideas and aspirations contained within the Community Plan. They will also talk about delivering the Plan over the next 5-10 years. They will be supported by a number of key speakers who will put the Community Plan in context and describe what is happening elsewhere in Cornwall in terms of community planning, the work of the Community Networks.

The Community Plan has been structured around a number of Themes, as described previously, and we hope to 'sign up' members of our community to work alongside representatives of the Parish Council and partner organisations to help drive forward the Initiatives described in each of the Themes. These groups will form the *Theme Delivery Groups*. We will also be delighted to recruit members of our community to help us deliver individual Initiatives, depending on their areas of interest and expertise.

Theme Delivery Groups

It is our intention that each Delivery Group will be composed of members of the community, Parish Council representatives, and representatives from other bodies and agencies in a position to support us in the delivery process.

The work of each Theme Delivery Group will be to prioritise the Initiatives within their remit, and to gain the support of the proposed partners to assist in delivering the Initiatives. Meeting on a regular basis, each Theme Delivery Group will be responsible for driving the Initiatives within their Theme, and reporting back to the community, via the Parish Council, on a regular basis.

It will also be the responsibility of the Theme Groups to identify, for each Initiative, what type of action or approach to adopt in order to deliver the objectives. Clearly there are some aspects of the Plan where our role will be to simply inform those external agencies and organisations whose work impacts on us all, of our aspirations and expectations, and to lobby and monitor progress.

Other objectives within the Plan will be met by our working in partnership with others; and some by our own direct action.

A Community Plan Management Group

We propose that a Community Plan Management Group is set up, composed of Parish Council representatives, Chairs of each Theme Delivery Group, and representation from our Cornwall Council member/s.

The job of this group will be to monitor overall progress, help facilitate the work of the Groups, promote the Plan to external agencies and organisations such as Cornwall Council, to lobby for funding, and to advocate for and represent the Community Plan in other forums.

Some aspects of the Plan could provide opportunities for social enterprise- a business with primarily social objectives whose surpluses are principally reinvested for that purpose in the community, rather than being driven by the need to maximise profit for shareholders. In such a case, the Community

Implementing the Community Plan

Plan Management Group will also make recommendations as to the most effective way of delivering those aspects of the Plan, such as by setting up a Community Interest Company.

The Community Plan Management Group will take the lead in seeking sources of funding to enable implementation of the Community Plan. It will also take responsibility for ensuring financial accountability to the community, to the Parish Council, and to funders and other stakeholders, with the exception of those Initiatives that are identified as those of the immediate and sole concern of the Parish Council.

The Community Plan and the Cornwall Council Community Network

One of the Parish Council members of the Group will also represent the Parish Council on the Community Network for the area, where the Plan will represent our community agenda in that Network. Ideally he/she will work collaboratively with the Cornwall Council member/s in promoting the Community Plan, helping to ensure that Cornwall Council recognise and value the Plan by integrating key aspects into the Community Network-driven Local Action Plan.

The Community Plan will also give a very clear agenda to those elected to represent us on Cornwall Council.

Keeping the community informed

We plan to introduce a regular community update in the village news, and to develop the Parish Council website to enable residents, and partner organisations, to be kept up to date with progress.

Regular reviews

As with all community-led plans, situations and circumstances change over time, and this Community Plan must be seen as the starting point for the Parish Council and the community working together. To make sure that the Plan remains both relevant and achievable, we will build in periodic reviews with each of the Theme Delivery Groups to agree new Initiatives, and to reject those that, through changed circumstances or external factors beyond our control, are no longer valid.

Thank you for taking the time to read this Community Plan. We are excited about the opportunities it presents us all, and trust that it will engage members of the community, elected representatives, and all those organisations and agencies whose work impacts on us all, in delivering the aspirations and objectives described in these pages.

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Forward planner and milestones

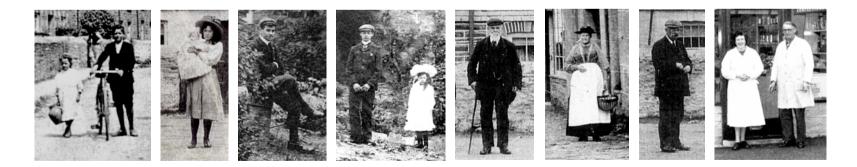
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