Coychurch Higher Community Council

Minutes of the Meeting held on

Monday 14th March 2016

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| Present: |  |  |
| Chairman: |  |  |
| Vice Chairman: | John Powson | JP |
| Councillors: | Nan Oram | NO |
|  | Mike Newth | MN |
|  | Rob Owen | RO |
|  | Susan Joseph | SJ |
| Clerk | Karyl Carter | KC |

Meeting commenced: 1830

Agreed - Vice Chair, Councillor Powson will Chair the meeting until around 1900, when he has to leave, then Councillor M Newth will take over as Chair.

ACTION

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| 1 |  | Apologies: Apologies received and accepted for Councillor A Owen. |  |
| 2 |  | Police Matters: the Clerk had emailed PCSO Wainwright but the email had been returned. KC then emailed PCSO Stonehouse for advice and notification of crime figures. | KC |
| 3 |  | Declarations of interest: JP – anything pertaining to the allotments or Mrs Powson. SJ – anything pertaining to allotments. |  |
| 4 |  | Minutes: the minutes of the December meeting had been read and it was agreed to amend the item concerning fly-tipping. They were then proposed to be accepted by RO and this was seconded by MN and agreed. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk confirmed awaiting an invoice from CCV for work carried out on F/P 48 on 6th December. It was agreed the Clerk pay the invoice when received. CCV will be attending on 14/02 and 13/03. A meeting re: collaboration has been arranged with PTC on 28th January. KC and AO to attend. | KC  AO |
|  | 5:ii | Bethel Graveyard: SJ declared an interest. The Clerk had an estimate for work to be carried out including spraying the path, re-building a stone wall and installing another handrail - £700. The Clerk confirmed there was £302 allocated in the reserves for work to be carried out Bethel graveyard although some previous invoices had been paid from the current account without impinging on the reserves. It was agreed the Clerk will write to Bethel stating what needs to be done and the costings, and will ask them for their comments. | KC |
|  | 5:iii | BCBC Development of a CAP: AO absent. |  |
|  | 5:iv | Co-option: It had already been agreed to advertise the vacancy in the Hyphen. | RO |
|  | 5:v | Millennium project: The Clerk had emailed PTC who confirmed Andy had looked at the site. PTC requested confirmation as to what CHCC wanted them to do. It was agreed that, at the collaboration meeting, PTC wold be asked for costings to ‘bind’ the willow into a walkway/hoop. | KC  AO |
|  | 5:vi | Publicity/PR: as agreed, RO will arrange to advertise the vacancy and also, the AGM/Public Meeting in May plus any local news. | KC  RO |
|  | 5:vii | Letter from Mrs C Watkins: the Clerk had spoken to Mrs Watkins as the needs of the allotment, and confirmed. Mrs Watkins confirmed they needed fencing and tools. Members felt they would be happy to support capital works, e.g. fencing, but not purchase of tools. The estimate from Mrs Watkins for the fencing was £1500. JP stated there had been no meeting of the allotment members for 8 months. Members agreed the Clerk will write to Mrs Watkins, requesting confirmation that allotment members had agreed fencing to be a priority and also to confirm she had the necessary labour resources. It was also agreed that all invoices should be passed to the Clerk for payment, as opposed to giving a lump sum to the allotment committee/secretary. | KC |
|  | 5:viii | Waste bin – children’s play area: the Clerk read an email from May 15 to Members confirming that BCBC would not fund the cost of the bin. It was agreed the Clerk will get costings for the next meeting. | KC |
|  | 5:ix | Waste bin – High Street (Spar): the Clerk had emailed BCBC with a request to site a bin outside the rugby club (see December minutes). It was agreed the Clerk will hasten for a response and point out to BCBC that the original did not cause any restriction to the driveway as reported by BCBC. | KC |
|  | 5:x | Storage, Rhaglan Hill: AO absent – matter still with legal department. | AO |
|  | 5:xi | Light, car park: the Clerk has reported this to BCBC and will hasten again. |  |
|  | 5:xii | Christmas Lights Competition: AO absent – winner to be notified to Clerk asap. | AO  KC |
|  | 5:xiii | Annual Carol Service: SJ stated the Annual Carol Service was excellent. The Clerk had written to the Chair but JP said it had not been received. The Clerk will send a copy. JP said he will also convey to the committee that the Carol Service has always been held on the 2nd Sunday in December. The Clerk confirmed £136 had been raised from the offertory and it was agreed to donate £50 to both Bethel and St Pauls.  JP left at this time, 1905, and MN took over as Chair. | KC  JP |
|  | 5:xiv | Pot holes: AO absent. | AO |
|  | 5:xv | Fly-tipping: AO absent. | AO |
|  | 5:xvi | Bus service: the Clerk read the email from BCBC which reported concerns from First Cymru about restricted access to the car park due to parked cars. After a discussion, it was agreed the Clerk will arrange a site meeting with Members (as available), BCBC and First Cymru. | KC |
|  | 5:xvii | Taff Ely Onshore Wind Farm: The Clerk had sent an email confirming the CHC boundaries with maps. A reply had been received and CHCC/local organisations as appropriate will be invited to bid for money when the next round is open. |  |
| 6 |  | Collaboration with PTC: meeting arranged for 28th January at 1230. | AO  KC |
| 7 |  | Car Park: This has been referred to BCBC’s dedicated CAT officer. |  |
| 8 |  | Heol Y Cyw Welfare Hall: KC confirmed next meeting is 18th January at 1830. MN will send out supporting paperwork. | MN |
| 9 |  | Correspondence and planning: Correspondence for December discussed and as attached. |  |
| 10 |  | To receive reports from: |  |
|  | 10.i | Representative on the School Governing Body: JP absent. |  |
|  | 10.ii | Representative on the Board of Conservators:  No meeting. |  |
|  | 10.iii | Representative on One Voice Wales: no meeting. |  |
|  | 10.iv | Representative on the Town and Community Council: Ro had not been able to attend. |  |
| 11 |  | Finance: as agreed, CCV invoice relating to work carried out on 6th December to be paid on receipt. |  |
| 12 |  | Matters for the Clerk: |  |
|  | 12:i | Flooding, Pant Hirwaun: SJ confirmed a resident from PH had problems with flooding due to water running of the common land to the front of their house. It had been ascertained that this was not a problem with the drains but a drainage problem on the common land. MN agreed to speak to DJ. | MN |
|  | 12:ii | Drains/Flooding, near Parkfields: SJ reported blocked drains causing a problem on the ‘back road’. KC to report this matter. | KC |
|  | 12:iii | Old Recreation Site: MN reported a fallen/snapped poplar which needs to be removed from safety reasons. The Clerk will report this to BCBC. | KC |
| 13 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
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|  |  | Meeting closed at 1940. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |