Coychurch Higher Community Council

Minutes of the Meeting held on

Monday 9th May 2016

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| Present: |  |  |
| Chairman: |  |  |
| Vice Chairman: | John Powson | JP |
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| Councillors: | Mike Newth | MN |
|  | Susan Joseph | SJ |
|  | Robert Owen | RO |
| Clerk | Karyl Carter | KC |

Meeting commenced: 1823

 ACTION

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| 1 |  | Apologies: Apologies received from Cllr N Oram and AO who would be arriving late. Chair – Cllr Powson (as agreed at AGM) |  |
| 2 |  | Police Matters: no crime reports received.KC had contacted the police concerning the cars in the car park and the enforcement staff at BCBC. BCBC confirmed that as the car park was owned by Properties, the abandoned cars are their responsibility. The Clerk has contacted and hastened Properties for a response. | KC |
| 3 |  | Declarations of interest: JP – anything pertaining to Leslie Powson and the allotment. SJ – anything pertaining to allotment. |  |
| 4 |  | Minutes: the minutes of the April meeting had been read. They were proposed to be accepted by MN and this was seconded by SJ and agreed. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk confirmed she is still waiting to hear from A Mason (who is waiting to hear from Andrew Jolley). KC had purchased a bench for the Millennium site and this has now arrived. KC will arrange with PTC for it be erected. Members agreed that if no response is received from BCBC by middle of June, that she should ask PTC to survey the main footpaths and carry out work as necessary.  | KC |
|  | 5:ii | Bethel Graveyard: SJ declared an interest. The Clerk had received and paid the invoice for £700 from Mr Watkins and will invoice Bethel Chapel for £350. | KC |
|  | 5:iii | BCBC Development of a CAP: nothing further to report. |  |
|  | 5:iv | Co-option: nothing to report. |  |
|  | 5:v | Millennium project: See 5:i. The Clerk will ask PTC to maintain this area. |  |
|  | 5:vi | Publicity/PR: the Hyphen had been printed. The Clerk had spoken to Michael Walters who quoted £140 for delivery in Heol Y Cyw and Werrn Tarw. This was considered excessive and it was agreed the Clerk would place copies in the Social/Rugby clubs, Plough and Welfare hall. | KC |
|  | 5:vii | Letter from Mrs C Watkins: SJ and JP declared interests. The Clerk reported the difficulties being incurred in relation to the expenditure of the grant. After some discussion Cllr R Owen proposed the £1500 be passed to the allotment secretary. MN seconded this and it was agreed that a report of expenditure/the project be presented to Members at one of their meetings, in 6/12 months’ time. The Clerk will inform Mrs Watkins of these arrangements.  | KC |
|  | 5:viii | Waste bin – children’s play area: KC has ordered the bin. | KC |
|  | 5:ix | Waste bin – High Street: the Clerk has now hastened four times for a response. | KC |
|  | 5:x | Storage, Rhaglan Hill: it was agreed to delete this item. |  |
|  | 5:xi | Christmas Lights Competition: JP will speak to AO. (Note: after Cllr A Owens arrival at 1910, he confirmed that the joint winners were Larry and Terry Pope. The Clerk will contact them to confirm which charity they would like the donation of £100 to be sent to).  | KC |
|  | 5:xii | Annual Carol Service: the Clerk confirmed no response from HYCRFC has been received. It was agreed to delete this item. |  |
|  | 5:xiii | Pot Holes: MN confirmed repair work has taken place so this item can now be deleted.  |  |
|  | 5:xiv | Fly tipping: a discussion took place and it was agreed to delete this item. | AO |
|  | 5:xv | Bus Service: RO confirmed he had spoken to the Plough landlord about the double-parking problem. The Clerk read the email received from BCBC concerning ownership of the lay-bye.SJ confirmed she had been informed that the last 2 evening buses would not be going further than the old Spar shop. After discussion it was agreed the Clerk would request BCBC mark a yellow junction box from the lay-bye to the junction of the car park. | KC |
|  | 5:xvi | Taff Ely Offshore Wind Farm Fund: the Clerk updated Members on this matter and confirmed the funding event will take place on 16th May. LP to open up by 1700 for organisers/CHCC Members to set up. Funders to be on site for 1730. Finish by 2030. Members present confirmed they would be in attendance. The Clerk will arrange the refreshments etc.  | KCALL MEMBERS |
|  | 5:xvii | Flooding – Pant Hirwaun: SJ will speak to Mr D John by the next meeting. | SJ |
|  | 5:xviii | Tree – old recreation site: this item to be deleted. |  |
| 6 |  | Collaboration with PTC: everything is in hand as reported above. |  |
| 7 |  | Car Park - CAT: no further information to date. It was agreed that as it will be some time before anything happens on this, item to be deleted. |  |
| 8 |  | Heol Y Cyw Welfare Hall: it was agreed the MC meeting should be held in place of what would have been the CHCC June monthly meeting – 13th June. | MN |
| 9 |  | Correspondence and planning: as per correspondence list. |  |
|  |  | **COUNCILLOR A OWEN ARRIVED AT 1910 AND TOOK OVER THE CHAIR FROM COUNCILLOR POWSON.** |  |
| 10 |  | To receive reports from: |  |
|  | 10.i | Representative on the School Governing Body: JP attended the last meeting where a presentation was given on the new school. An area of concern was the access off a very busy road but that is being addressed. |  |
|  | 10.ii | Representative on the Board of Conservators: MN confirmed a tour of the common had taken place and confirmed it was an excellent day and a great reminder of the wonderful surrounding countryside.  |  |
|  | 10.iii | Representative on One Voice Wales: no meeting. |  |
|  | 10.iv | Representative on the Town and Community Council: RO did attend but nothing to feedback. |  |
| 11 |  | Finance: the Clerk gave Members hard copies of the end of year balance sheet with supporting bank statements. No questions arose. The Clerk as RFO confirmed the internal auditor had signed off the accounts and she then presented the Annual Return and read the appropriate questions to Members. No questions arose and Members agreed to accept the Annual Return which was signed off by the Chair.Members agreed that, in view of the meetings now being bi-monthly, the Clerk is authorised to pay all bills and gave her a ceiling figure of £500. |  |
| 12 |  | Matters for the Clerk:  |  |
|  | 12:i | Fireworks: A discussion about a 2016 firework display took place and it was agreed this was very popular with the community. SJ proposed CHCC spend £600 with a request for match funding from the RFC. AO confirmed he would approach the club. It was confirmed that if the RFC agrees to the match funding, £1440 could be spent on this year’s display. (£1200 + Vat of £240, reclaimable by CHCC).  |  |
|  | 12:ii | Christmas Lights: RO confirmed that now the new lamp-posts had been fitted, it would be possible to put Christmas lights on the poles in High Street as well as Pant Hirwaun. He confirmed a set up cost of £200 per pole. It was agreed RO would get costings for the July meeting. |  |
| 13 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
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|  |  | Meeting closed at 1955. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |