Coychurch Higher Community Council

Minutes of the meeting held on

Monday 10th July 2017

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| Present: |  |  |
| Chairman: | Alex Owen/ | AO |
| Vice Chairman: |  |  |
|  |  |  |
| Councillors: | Susan Joseph |  |
|  | Lillian Davies | SJ |
|  | Judith McCarthy | LD |
|  |  | JM |
|  |  |  |
| Clerk/RFO | Karyl Carter | KC |
| Also present: | BC Alex Williams | AW |

Meeting commenced: 1835

ACTION

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| 1. |  | Apologies: apologies were received and were accepted for CC Robert Owen and CC John Powson |  |
| 2 |  | Police matters: the Clerk read the email to PCSO Morgan requesting he attend the meeting, and his response. No crime figures received. The Clerk will try to ascertain who the senior officer is.  NOTE: ROWAN GEAR ATTENDED AND ASKED TO ADDRESS THE COMMUNITY COUNCIL – MEMBERS AGREED TO THIS REQUEST SO THE MEETING WAS STOPPED AT THIS POINT:  Rowan, who attended with his Mum, Catherine, confirmed he wanted to set up a focus group. He confirmed there is likely to be a surplus of funds for the closure of the school party, and he wants to make a difference. He felt very strongly about littering, dog excrement as well as wanting to help to have things in the village that the younger people want. Rowan spoke very well and is obviously keen to make his village a place to be proud of. There was quite a discussion between Rowan and the members, and he also produced a letter he had sent to the Borough Council. It was agreed that, in the first instance, Rowan will set up a Youth Focus Group and the Focus Group will then speak to the young people to establish what they want. KC explained that the tennis courts had been supplied but the nets etc. had been broken so a ‘kick-wall’ was put up instead, as well as a shelter. KC confirmed there was also a youth club, but this was eventually disbanded due to youths fighting. It was also suggested that Rowan could ask the Play-scheme organisers if he could address the attendees to see what their thoughts are too.  Rowan was asked to keep the Members informed about the focus group and KC offered her help as required. | KC |
| 3 |  | Declarations of interest:  AO and SJ– anything pertaining to the allotment. |  |
| 4 |  | Minutes: the minutes of the meeting held 8th May had been read. They were proposed to be accepted by SJ and this was seconded by LD and agreed by all. The minutes of the meeting held 7th June had been read. They were proposed to be accepted by LD and this was seconded by JM and agreed by all. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk had contacted PTC and GT has confirmed Andy will carry out any work required. KC to contact PTC and get an estimate to clear FP42 and tidy up the millennium site.  The Clerk read the email from Andrew Mason re: kissing gate at Cae Garn and will await to hear from Alex Cary who is contacting the landowner.  The Clerk had forwarded the email regarding FP 29 – Miners footpath – to members and had offered 3 dates to Andrew Mason to hold a site meeting. Awaiting response from BCBC. As soon as date confirm, KC to inform all members and BC Alex Williams. | KC |
|  | 5:ii | BCBC Development of a CAP: AO confirmed this is now with the Welsh Government and could take 3-6 months before confirmation is received as to whether it has been approved. |  |
|  | 5:iii | Publicity/PR: it was discussed whether CHCC could produce its own newsletter but then there was the question of distribution. LD suggested this matter be considered by Members and ideas/suggestions brought to the September meeting | ALL MEMBERS |
|  | 5:iv | HeolyCyw Allotments: SJ confirmed there is still some work to do but that everything is going very well. |  |
|  | 5:v | Bus Shelter: AW confirmed having spoken to Ms D Hawkins and whilst Ms Hawkins is happy for the bus shelter to go ahead, requested the site is policed to ensure it doesn’t cause a problem. AW is waiting to hear from Kevin Sales, BCBC. | KC  AW |
|  | 5vi | Register of Interest Forms: KC confirmed JM and RO to complete theirs for 2017/18. | JM and RO |
|  | 5:vii | Grass overgrowth, Bulls Row: SJ confirmed a strip had been cut but it was not enough. SJ confirmed it is not common land officially and should be de-registered. SJ will bring this up with the Conservators at the next meeting. | SJ |
|  | 5:viii | School plaque: SJ has already the school plaque is sited in Bethel Newydd Chapel. AW confirmed it would be difficult to remove any signage from the school and it would be up to the developer to agree any requests. AW confirmed to date, the developer is not known. | KC  AW |
|  | 5:ix | Signpost – Penprysg Hill: this matter was reported again at a site meeting with AW and Keith Power, BCBC on 10th July. KC will also email Jason Jenkins. AW will also chase this up. | KC  AW |
|  | 5:x | Signpost – Rhiwceiliog: as above | KC  AW |
|  | 5:xi | Bus Service: KC had spoken with AW and Keith Power, BCBC, at the meeting on 10th July. Keith Power confirmed the police had requested a box junction at the entrance to the car park some time ago due to the problems with buses turning. He confirmed BCBC are drawing up plans and he also confirmed that Properties had looked in the entrance site and there was nothing listed to confirm the residents had any land at the entrance deed to their properties. | KC  AW |
|  | 5:xii | Miners Memorial: SJ will have something to report on this matter at the next meeting. | SJ |
|  | 5iii | Pavements and dropped kerbs: this matter had been brought up with Keith Power by AW at the meeting on 10th July. Members need to ascertain priority sites and report them to BCBC. Members confirmed the most important thing is that residents who use wheelchairs or electric scooters can access the bus stops. They felt the priority sites would be at Waun Newydd, Pant Hirwaun but particularly the bus stops. The Clerk is to contact BCBC confirming both sides of Heol Y Nant should be top of the priority list. The Clerk read the emails from AW concerning this matter. | KC  AW |
|  | 5:xiv | Pot hole by Mrs LG’s home: not dealt with by BCBC to date. KC and AW will chase this up. | KC  AW |
|  | 5:xv | Football posts in field: This matter had not been dealt with through CHCC. AW confirmed he will chase thus up. | AW |
|  | 5:xvi | Rubbish hoarding: AW confirmed he had contacted V2C who have spoken with the resident. This is a very sensitive case (POVA). Neighbours agreed the problem has improved although they still have concerns. V2C and AW are keeping a close eye on this. | AW |
|  | 5:xvii | Parking on Rhaglan Hill: no police present. KC and AW to refer to police. It was reported that a vehicle had been parked on the hill without moving for three weeks. The registration was passed to the Clerk who will report it. | KC  AW |
|  | 5:viii | Car Park – CAT/Cleaning: the Clerk read two emails – 1 confirming the car park will be cleaned and tidied up and the second received by AW from BCBC concerning the CAT. KC will chase up the cleaning of the car park. | KC |
| 6 |  | Collaboration with PTC: see 5i. | KC |
| 7 |  | Millennium Site: the Clerk will ask PTC and her gardener contact for a price and SJ will ask her contact for a price to tidy it up. | KC  SJ |
| 8 |  | HeolyCyw Welfare Hall: the Clerk expressed concern that no meetings have been held for months, wages/bills are not being paid or cheques banked. KC told Members that something has to be done as a matter of urgency. KC has sent several emails concerning the play-scheme who would like to use the hall but are not able to fund the rental costs and only the MC can answer this. The Clerk read the email from Leslie Powson confirming she is still awaiting payment from last year and the letter from Sarah Burnell confirming cheques are not being cashed and no invoices issued. AO proposed that as Members are the Trustees of the hall, KC inform BCBC that the play-scheme can go ahead with using the hall in light of the fact that the money reserved for this would cover the cost of the hall and the play-scheme. KC to ascertain hours/weeks it will take place. KC will also tell BCBC that any damaged caused to the hall must be paid for by them. After further discussion, KC agreed to arrange a meeting for Members and MC members on 27th July at 6:30pm to try and get the MC back on track. | KC |
| 9 |  | Correspondence and planning: as per correspondence list. |  |
| 10 |  | To receive reports from: |  |
|  | 10.i | Representative on the School Governing Body: JP absent. |  |
|  | 10.ii | Representative on the Board of Conservators: SJ had attended the meeting but no matters to report to CHCC. |  |
|  | 10.iii | Representative on One Voice Wales: apologies offered by JM due to clash with our meeting. |  |
|  | 10.iv | Representative on the Town and Community Council: as above. |  |
| 11 |  | Finance: KC had received some queries form the Auditor which she was dealing with. KC presented the invoice from the auditors for £561.71 (5 year agreement) and was instructed by Members to pay it. | KC |
| 12 |  | Matters for the Clerk: |  |
|  | 12:i | Weeds in car park: see 5viii. | KC |
|  | 12:ii | Anti-social behaviour: KC reported youths in cars arriving late at night/early hours at the car park with loud music playing, revving the cars etc. Lots of rubbish left behind. KC will contact the Community Safety Partnership. | KC |
|  | 12:iii | Bi-monthly meetings: SJ felt having meetings every two months was not conducive to getting things done.SJ will raise this matter at the next AGM. | SJ |
|  | 12:iv | Noise nuisance: AO stated a persistent machinery type noise had been reported which turned out to be off road vehicles in the field behind the school. KC will report to BCBC. | KC |
|  | 12:v | Flashing light traffic sign: the Clerk will add this to the next agenda. | AW |
|  | 12:vi | Email – AW: the Clerk read the email received from AW to ensure Members were up to date with all that is going on. |  |
| 13 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed at 2100. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |